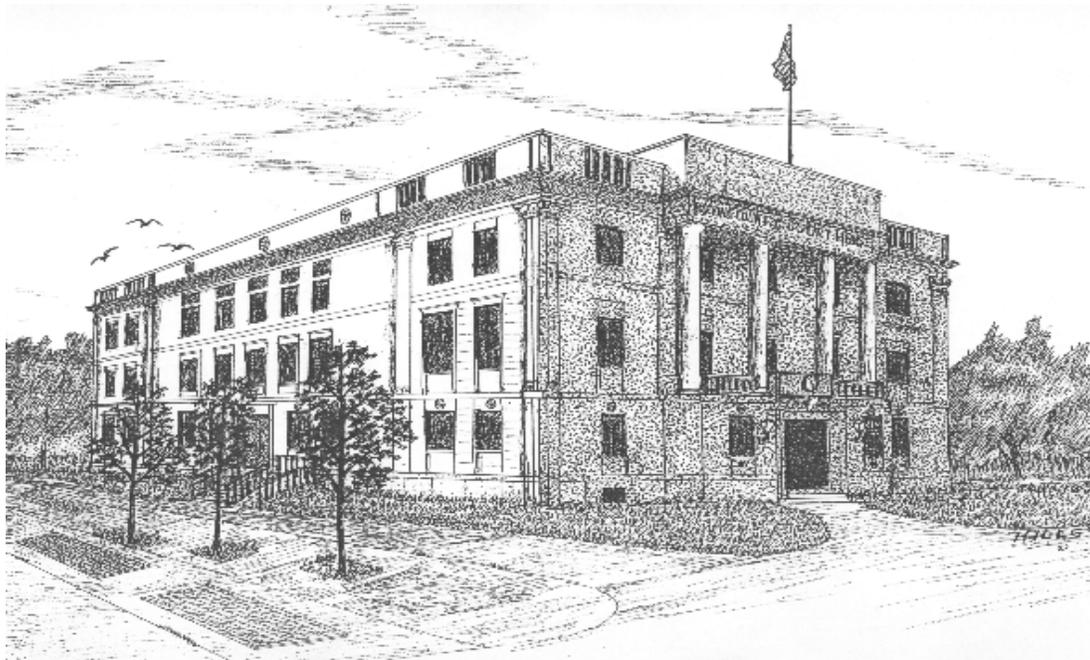


HOCKING COUNTY  
2017 POPULAR ANNUAL FINANCIAL REPORT



Prepared by:

Kenneth R. Wilson, CPM, AAS  
Hocking County Auditor

## *About the Cover*

*The artwork for the cover page of the Hocking  
County Courthouse was made courtesy of  
Floyd Hiles, deceased, Logan, Ohio.*



**KENNETH R. WILSON**  
**AUDITOR OF HOCKING COUNTY**  
**1 EAST MAIN STREET, COURTHOUSE**  
**LOGAN, OHIO 43138**  
**PHONE (740) 385-2127 FAX (740) 385-9888**  
**Email: [kwilson@co.hocking.oh.us](mailto:kwilson@co.hocking.oh.us)**



**KENNETH R. WILSON**  
**HOCKING COUNTY AUDITOR**

To the Citizens of Hocking County:

We are pleased to present for the twentieth time the Hocking County Popular Annual Financial Report (PAFR) for the fiscal year ended December 31, 2017. Some of the information included in this report comes from our Basic Financial Statements which have been audited by the Ohio Auditor of State Office. The PAFR is unaudited and is presented on a non-GAAP basis. The major difference between GAAP and non-GAAP reporting deals with not including component units and in the presentation of segregated funds, as well as full disclosure of all material and non-financial events in notes to the basic financial statements.

The other non-financial information has been compiled in conjunction with the other departments and agencies within Hocking County and the dedicated efforts of my staff, which I sincerely appreciate.

This report is designed to provide an easily understood financial analysis of the County's revenues and expenditures, and some general information about our County government. It summarizes Hocking County's financial data and includes charts indicating our economic and local trends. It is being provided to make our County government more accountable to you.

A section of the report that may be of interest to you is the County Departments and Agencies starting on page 11. This section provides a description of each office with key information related to the department or agency where such information was made available to us.

Thank you for having an interest in the operation of our County Government and taking time to review this report. I welcome any comments or suggestions concerning this report or any part of my office.

Respectfully submitted,

Kenneth R. Wilson, CPM, AAS  
Hocking County Auditor

**Elected Officials...**

Board of County Commissioners.....

Jeffrey Dickerson, President  
Gary Waugh, Vice President  
Sandra Ogle

**Other Elected Officials...**

Auditor.....  
Clerk of Courts.....  
Common Pleas Court.....  
Coroner.....  
Engineer.....  
Logan Municipal Court.....  
Probate/Juvenile Court.....  
Prosecutor.....  
Recorder.....  
Sheriff.....  
Treasurer.....

Kenneth R. Wilson  
Sharon Edwards  
Judge John T. Wallace  
David L. Cummin, MD  
William R. Shaw  
Judge Frederick T. Moses  
Judge Jonah M. Saving  
Benjamin E. Fickel  
Sandra K. Leach-Hunt  
Lanny E. North  
Diane S. Sargent

**Appointed Officials...**

Board of Elections Director.....  
Dog Warden.....  
Emergency Management Director.....  
Emergency Medical Services Director.....  
Family & Children First Council Director.....  
Logan-Hocking District Board of Health Administrator.....  
SHSC Director.....  
Veterans Service Officer.....  
Hocking County 911 Director.....  
Board of Developmental Disabilities  
Superintendent.....  
Hocking County Regional Planning Commission.....  
Hocking County Soil and Water Conservation District-  
Chairman.....  
Sewer District Superintendent.....

Lisa Schwartze  
Craig Hartman  
Cesalie F. Gustafson  
Scott Brooker  
Victoria Hilliard  
Douglas Fisher  
Marjorie Moore  
Vicki Rafferty  
Sandy Wintermute  
  
David Couch  
Audie L. Wykle  
  
Richard Hardwood  
Timothy Meehling

## **ABOUT THE COUNTY**

### A Brief History of Hocking County

The County was formed by an Act of the Ohio General Assembly on March 1, 1818. Hocking County derived its name from the Indian word “Hoch-Hoch-ing” which meant “a bottle”. The Hocking River flows through the County, which was once claimed by the Wyandot Indians. The elected three-member Board of County Commissioners acts as both the legislative and executive branch of the County. Each Commissioner serves a term of four years. In addition to the County Auditor, who serves as the chief fiscal officer, there are seven elected administrative officials who operate independently as set forth by Ohio law. These officials are: Clerk of Courts, Coroner, Engineer, Prosecuting Attorney, Recorder, Sheriff, and Treasurer. All of these officials serve four-year terms. There are also several judges including: Municipal Court, Common Pleas Court, and Probate/Juvenile Court. Their terms vary according to their respective offices.

### Overview of Hocking County

The unemployment rate for Hocking County declined from 10.2 percent in 1993 to a low of 5.4 percent in 2017. As the Largest Taxpayers on Page 9 shows, Hocking County has a very strong tax base. In addition, the Hocking County Top Employers on page 10 shows that Hocking County has a strong industrial/commercial base upon which to grow. Hocking County is on the fringe of the Columbus metropolitan area. With the completion of the Route 33 bypass around Lancaster, Hocking County is even more accessible than before. Its location and proximity to Columbus, Lancaster, and Athens make Hocking County an ideal choice to locate for both business and individuals.

Pages 5 through 8 of this report provide summary financial information about the County. The County is growing and is financially strong. The 2010 census reflects a 4% population growth.

Pages 11 through 41 of this report provide detail regarding individual departments and agencies of the County. This section is very informative and can help readers obtain a thorough understanding of Hocking County’s operations.

## **FINANCIAL ACTIVITY STATEMENT HOCKING COUNTY, OHIO**

### **SUMMARY**

The Financial Activity Statement, known in accounting terms as the “Income Statement”, is designed to provide a record of the money received and spent during the year. Descriptions of the resources (revenues) and services (expenditures) are shown on the following pages.

#### **Resources (Revenues)**

Resources received are monies the County receives from a variety of sources in order to pay for the Services it provides.

Taxes are resources that include sales tax, real estate tax, personal property tax, and a variety of other smaller taxes.

Charges for Services are resources from various County departments and agencies for fees paid to them by the public such as court costs and fees for recording deeds and transferring property.

Licenses & Permits are revenues from the selling of vendor licenses, dog licenses and other items.

Fines and Forfeitures are the resources derived from fines levied in the Courts and the money received from a variety of forfeitures, including drug arrests and seized property.

Intergovernmental Revenues are resources received from direct grants and funding from the State of Ohio, the Federal Government and other local governments.

Special Assessments are amounts levied on real estate tax bills by the County and other local governments for providing improvements such as ditches, water and sewer service, curbs, and lighting.

Investment Earnings are the earnings of the County Treasurer’s investments.

All Other Revenues are those revenues received that do not fit into the other designated categories, such as refunds, election expenses, sale of personal property, rent, unexpended allowances, and unclaimed money.

#### **Services Rendered (Expenditures)**

Services rendered are the funds spent to provide services to citizens.

Legislative and Executive expenditures are the expenses incurred for administrative offices including the Auditor, Commissioners, Prosecutor, Recorder, Certificate of Title, and Treasurer.

Judicial expenditures are the costs of administering justice through the Hocking County Courts, which include the Common Pleas Court, Probate/Juvenile Courts, and the Municipal Court.

Public Safety expenditures are the costs of the Coroner, Emergency Management Agency, and the Sheriff.

Public Works expenditures are the costs incurred to maintain County roads and bridges.

Health Expenditures include services provided by the Board of Developmental Disabilities to maintain public health, and the Emergency Medical Services Department. The Logan-Hocking District Board of Health also incurs health expenditures; however, they are not part of the County’s reporting entity, so their expenditures are not included in the County’s financial statements.

Human Services expenses include the costs of Senior Citizens, Veterans Services, and other related areas.

Conservation and Recreation expenditures are the costs for preserving County lands.

Economic Development and Assistance expenditures include monies expended for improvement and further development within the County primarily through monies provided through Community Development Block Grants

**Services Rendered (Expenditures) (Continued)**

Capital Outlay is expenditures for the purchase, acquisition and construction of improvements to County buildings, land, equipment, vehicles and infrastructure.

Debt Service expenditures are the costs of paying interest and principal on County debt.

**Financial Activity Statement**  
**General County Government**  
For the Fiscal Year Ended December 31, 2017  
Hocking County, Ohio

**Revenues (Resources Taken In):**

Taxes	\$ 10,090,280
Charges for Services	2,749,750
Fees, Licenses and Permits	92,266
Fines and Forfeitures	627,026
Intergovernmental	10,374,907
Special Assessments	3,590
Investment Earnings	133,719
All Other Revenues	187,217
<b>Total Revenues &amp; Resources</b>	<b>\$ 24,258,755</b>

**Expenditures (Services Provided):**

Current:

General Government:

Legislative and Executive	\$ 2,475,429
Judicial	2,524,331
Public Safety	4,749,207
Public Works	2,211,278
Health	5,813,053
Human Services	1,405,801
Economic Development and Assistance	681,572
Conservation and Recreation	243,566
Capital Outlay	4,719,121

Debt Service:

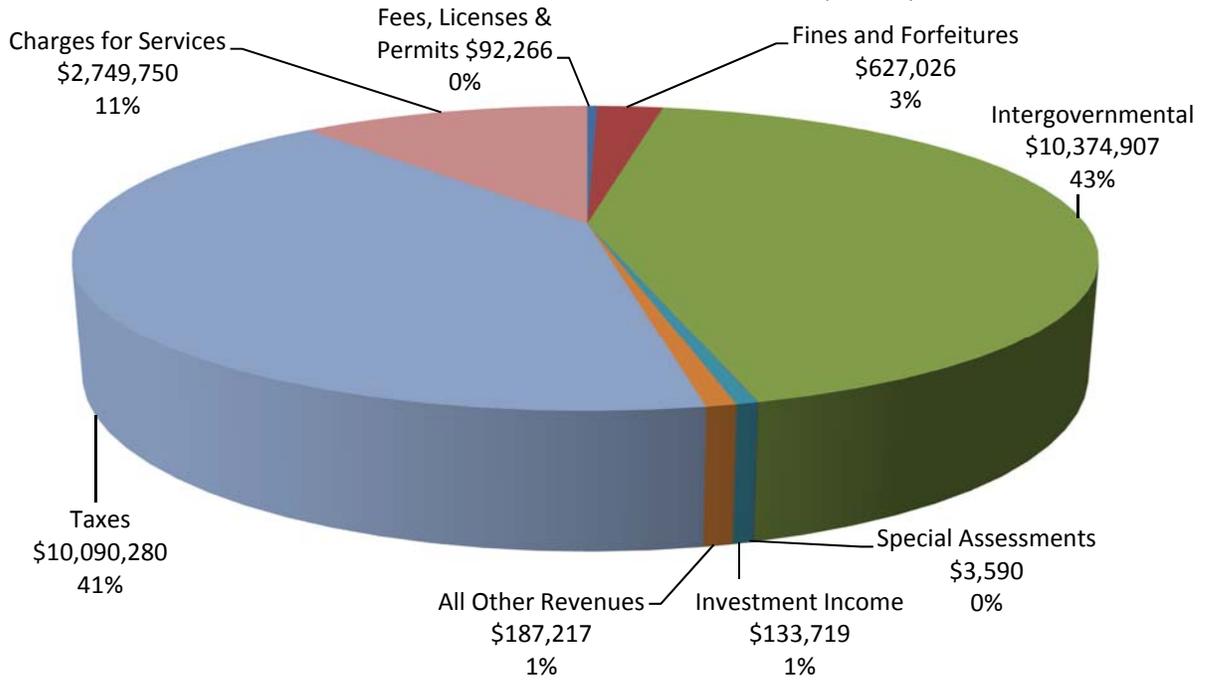
Principal Retirement	643,295
Interest and Fiscal Charges	48,601

**Total Expenditures & Services** **\$ 25,515,254**

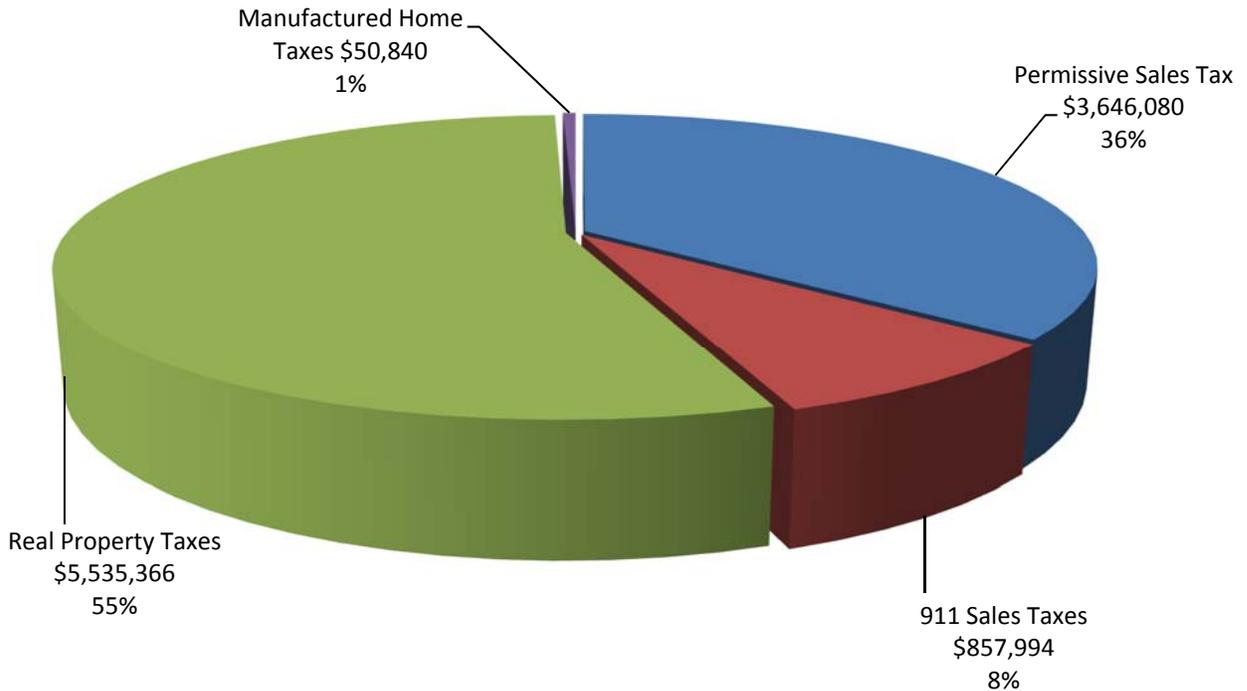
**Revenues & Resources**

**Under Expenditures & Services** **\$ (1,256,499)**

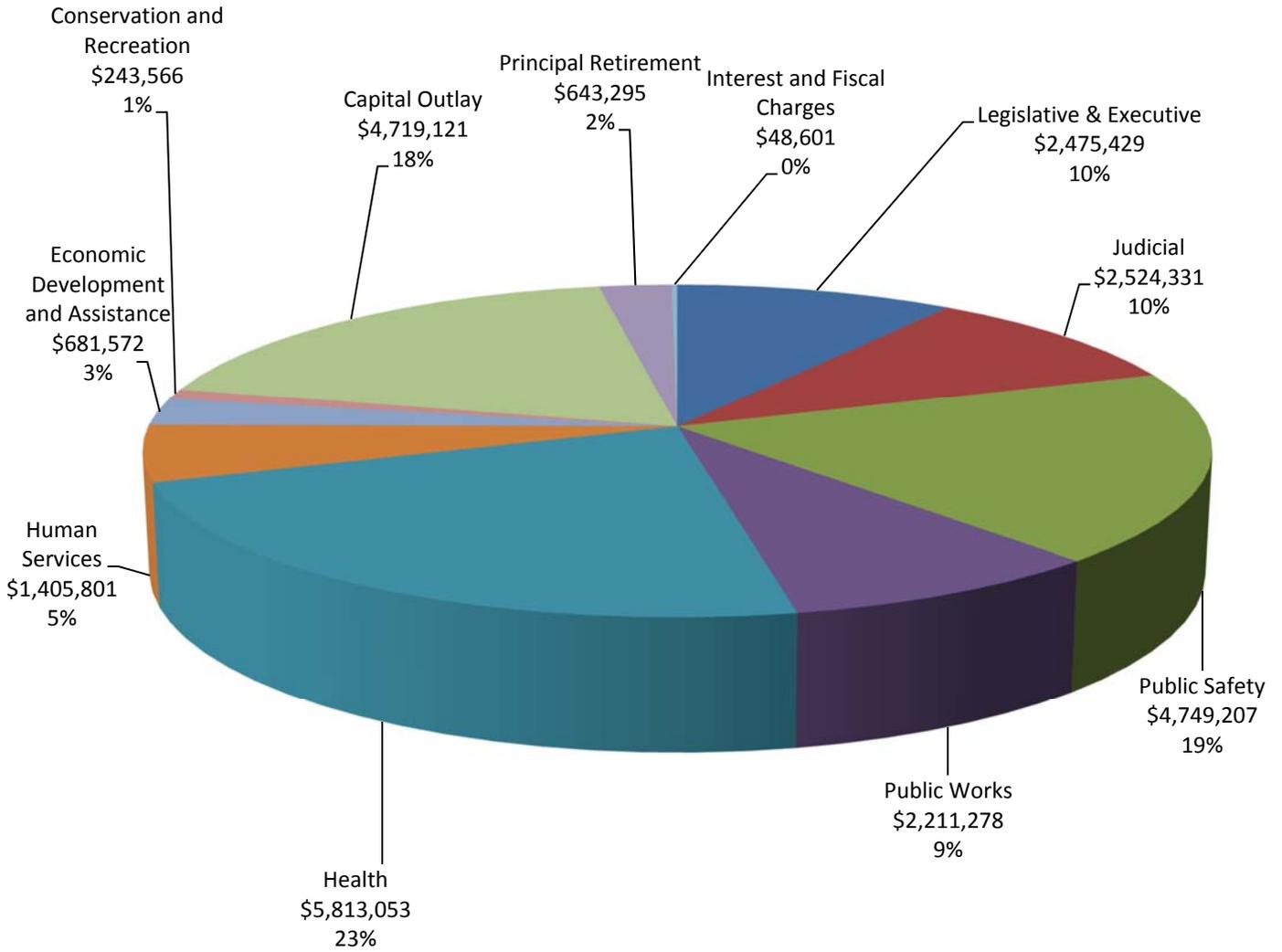
## HOCKING COUNTY - 2017 WHERE THE MONEY COMES FROM RESOURCES RECEIVED - \$24,258,755



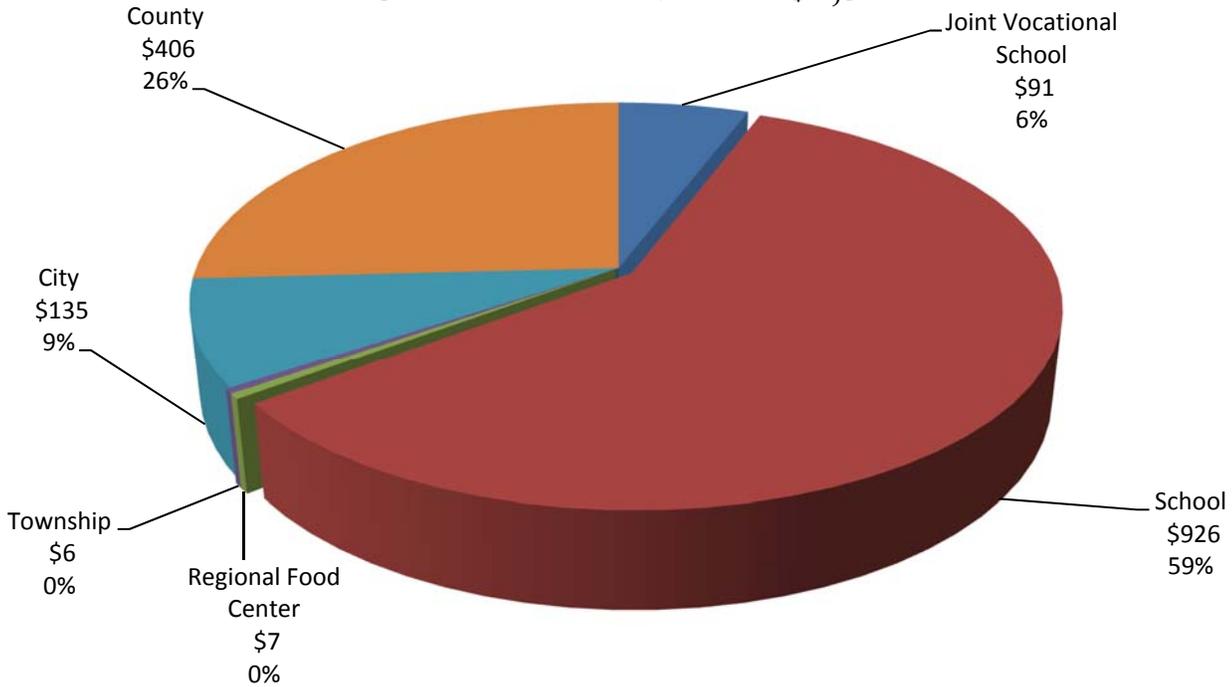
## HOCKING COUNTY - 2017 DETAIL OF TAXES BY TYPE \$10,090,280



# HOCKING COUNTY - 2017 WHERE THE MONEY GOES SERVICES RENDERED - \$25,515,254



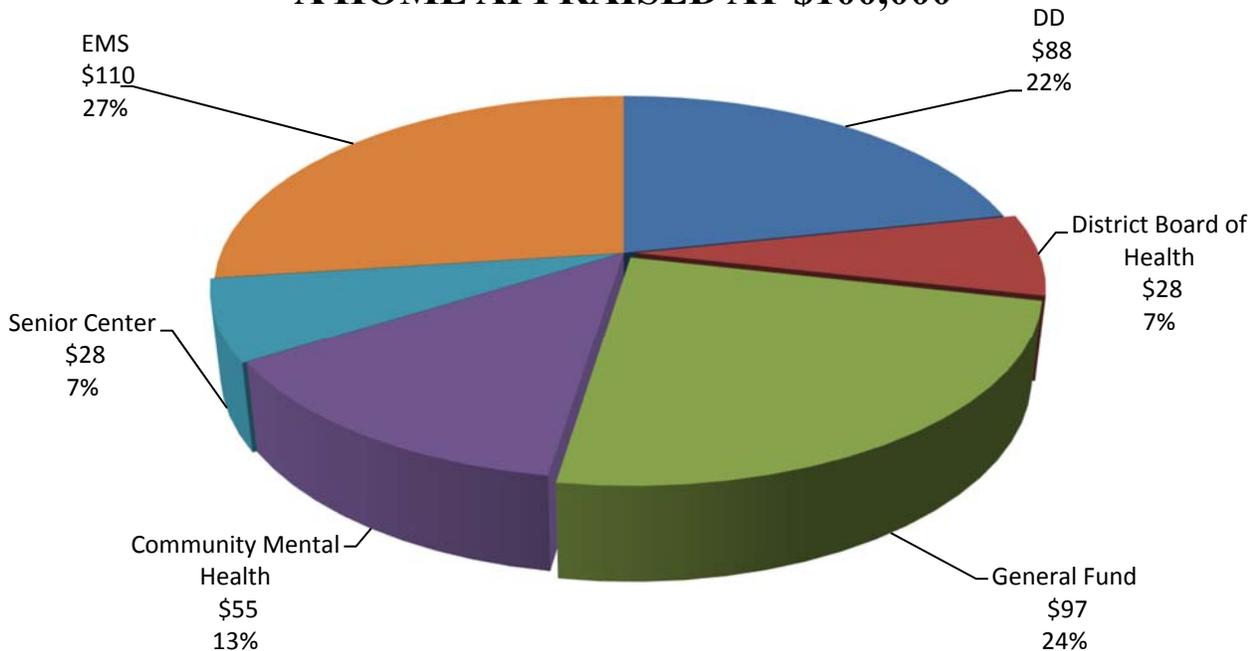
**HOCKING COUNTY - 2017  
 ALLOCATION OF TAX REVENUE ON A HOME  
 WITH AN APPRAISED VALUE OF \$100,000  
 TOTAL TAX LEVIED - \$1,571**



\*Tax

calculation based on a tax value of 35% and an effective rate of 44.914055 mills.

**HOCKING COUNTY - 2017  
 ALLOCATION OF TAX REVENUE \$406  
 WITHIN THE COUNTY GENERATED FROM  
 A HOME APPRAISED AT \$100,000**



## Hocking County - 10 Largest Real Estate Taxpayers 2017

<u>Name of Business</u>	<u>Type of Business</u>	<u>Assessed Valuation</u>
Wal-Mart Real Estate Business	Retail	\$ 2,432,760
Smead Manufacturing Co.	Paper Products Mfg.	\$ 1,654,580
Rocky Brands, Inc.	Warehouse	\$ 1,652,640
Bolton Properties Limited	Agriculture	\$ 1,370,400
Kilbarger, Edward & Marjorie Trustees	Leasing Company	\$ 1,357,440
Hocking County CIC	Leasing Commerical Space	\$ 1,152,150
Elm Court Apts 1	Apartments	\$ 1,145,170
CCP Logan 0571 LP	Health Care Facility	\$ 1,129,800
Nazarene Church	Religious Organization	\$ 1,043,900
Amanda Bent Bolt Co.	Manufacturing	\$ 1,018,790

## Hocking County - 10 Largest Public Utilities Taxpayers 2017

<u>Name of Business</u>	<u>Type of Business</u>	<u>Assessed Valuation</u>
Columbia Gas Transmission Corp.	Public Utility	\$ 40,763,350
Ohio Power Co.	Public Utility	\$ 19,757,360
AEP Ohio Transmission Company, Inc.	Public Utility	\$ 16,160,710
South Central Power	Public Utility	\$ 5,710,350
Columbia Gas of Ohio, Inc.	Public Utility	\$ 3,642,980
East Ohio Gas Co.	Public Utility	\$ 1,225,550
Duke Energy Ohio, Inc.	Public Utility	\$ 581,680
Madison Energy Cooperative Association	Public Utility	\$ 58,460
Northeast Ohio Natural Gas Corp.	Public Utility	\$ 29,170
Buckeye Power Inc.	Public Utility	\$ 14,460

## Hocking County - Top Employers 2017

Name of Business	Industry	Employees
Logan-Hocking School District	Education	463
Hocking Valley Community Hospital	Healthcare	345
Hocking County Government	Local Government	308
Wal-Mart	Retail	257
Amanda Manufacturing	Automotive Part Manufacturer	220
The Smead Manufacturing Company	Document Mngmnt Manufacturer	175
The Kroger Co.	Retail Grocery	135
Locan Health Care, LLC	Long-Term Healthcare	131
Ohio EPA - Southeast District	State Government Agency	85
Kilbarger Enterprises, Inc.	Construction Services	80

Source: Hocking County Auditor

## **Hocking County Auditor's Office**

**Elected Official:** Kenneth R. Wilson, CPM, AAS

**Number of Employees as of 12/31/17:** 7 Full-time

### **Primary Purpose of Department:**

- Administration and Distribution of Tax Revenues
- Accounting for All County Funds
- Administration of County Payroll
- Produce Official Financial Reports for County, State and Federal Governments
- Assessment of Real Property Value
- Administration of County Tax Mapping
- Coordinate Annual County Single Audit
- Administration of County Data Processing Center
- Sealer of Weights & Measures

The County Auditor is the Chief Fiscal Officer in Hocking County (the County). It is his responsibility to account for the millions of dollars received each year by the County and to issue warrants (checks) in payment of all County obligations, including the distribution of tax dollars to the townships, villages, cities, school districts and library systems as well as other county agencies. The Auditor's Office is the watchdog over all county funds and maintains the official records of all receipts, disbursements and fund balances. It is the Auditor's responsibility to serve as the paymaster for all County employees.

The Auditor's Office also distributes motor vehicle license fees, gasoline taxes, estate taxes, fines and local government funds in addition to real estate, personal property and manufactured home taxes.

As Chief Fiscal Officer in the County, the Auditor is required by law to prepare the County's annual financial report. The County prepares their basic financial statements in accordance with accounting principles generally accepted in the United State of America.

### **Manufactured Housing**

Under Ohio law, it is the responsibility of owners of manufactured homes (house trailers) to register their homes with the County Auditor for tax purposes. Annually, the Auditor's office assesses each manufactured home and prepares a tax list. Tax bills are sent to each owner semi-annually. The house trailer tax is distributed back to the local taxing districts in the same manner as real estate taxes. There are over 2,097 manufactured homes on the tax lists.

### **Homestead Exemption and Property Tax Rollback**

Real estate property tax rollback and homestead exemptions are forms of property tax relief. Every property taxpayer receives the 10% tax rollback. This became law a number of years ago with the enactment of the state income tax. The Auditor's office also administers the 2.5% Property Tax Reduction Law passed in 1979 for residential and agricultural parcels on which there is a home site occupied by the owner. In addition, senior citizens and the permanently disabled are eligible to receive the homestead exemptions (reduction in real estate taxes) within new state guidelines. Applications are available at the Auditor's Office. Manufactured homes are also included in this homestead program.

## **Hocking County Auditor's Office (Continued)**

### **Primary Purpose of Department (Continued)**

#### Real Estate Appraisal and Assessment

The County has approximately 21,399 separate parcels of real property. It is the duty of the Auditor to see that every parcel of land and the buildings thereon is fairly and uniformly appraised and assessed for tax purposes. Ohio law mandates a general reappraisal every six year with an update at the three-year midpoint. The office maintains a detailed record of the appraisal on each parcel in the County. These records are open for public inspection. For taxation purposes, property tax owners are assessed at 35% of fair market value.

#### Special Assessments

Special assessments are not part of the real estate tax, but are included as a separate item on the real estate tax bill. These could include such items as ditch assessments, improvement levies such as street paving, curbs, lighting, sidewalks and sewer or water lines. The Auditor is required by law to keep an accounting of these special assessments, to place them on the tax duplicate as separate items, and to return the money collected to the city, village, township or county office, which levied the assessment.

#### Real Estate Taxes and Rates

- Administration of Special Assessments
- Preparation of General Tax List
- Administration of Tax Refunds and Abatements

Under law, the County Auditor cannot raise or lower property taxes. Tax rates are determined by the budgetary requests of each governmental unit, as authorized by the vote of the people, and are computed in strict accordance with procedures required by the Division of Tax Equalization, Ohio Department of Taxation. Annually, the Auditor prepares the General Tax List. The tax bill is based on the tax rate multiplied by the valuation on this tax list. This is your proportional share of the cost of operating the local government including schools, townships, villages and the county. Ohio law limits the amount of taxation without a vote of the people to what is known as the "10 mill limitation" (\$10.00 per \$1,000 of assessed valuation). County residents must vote any additional real estate taxes for any purpose. Your "tax rate" is an accumulation of all these levies and bond issues.

#### Weights and Measures

The Auditor is the Sealer of Weights and Measures for the entire County, thus protecting the general public from the possible loss that may occur from faulty measuring devices, such as scales and pumps. The Auditor is charged with the responsibility of ensuring that all State laws relating to weights and measures are strictly enforced. Sealers perform "spot-checks" on prepackaged items to test the weight of the contents. The Ohio Department of Agriculture certifies county sealers.

#### Tax Mapping

The Auditor is responsible for the management and administration of the Tax Mapping Department with two Full-time and one Part-time employees. This area is responsible for the updating, maintenance, and assistance for access to tax map files. These employees are also completing the conversion from a manual paper mapping system to a digitized computer mapping system.

## **Hocking County Auditor's Office (Continued)**

### **Primary Purpose of Department(Continued)**

#### Licensing

The Auditor's office is the focal point in the County for issuance of licenses for dogs, kennels, vendors and cigarettes. Dog licenses comprise the largest number of licenses sold. The annual dog registration is a service designed to benefit the animal, its owner and the community. Vendor licenses authorize businesses to sell tangible property to the public and collect sales tax, a part of which is returned for use on the local level.

#### Data Processing

The Auditor is responsible for the management of the County's accounting, payroll, and property tax data processing systems. Improving financial and record keeping systems of the County will improve services, reduce costs and provide County officials with a modern management tool to better administer the business of government.

#### Additional Duties of the County Auditor are as follows:

- Budget Commission, Secretary
- Board of Revision, Secretary
- Tax Incentive Review Council – Chairperson
- Records Commission – Member
- Financial Report Review Committee – Member
- Financial Committee S.E. Regional Jail – Nelsonville – Member
- Alternate Member – Buckeye Hills Regional Development Agency
- Member Hocking County Community Improvement Corporation

### **Major Accomplishments during 2017:**

- Imaging Tax Map Documents for Electronic Digital Files
- Monitoring of Bureau of Workers Compensation Programs currently in place.
- Monitoring conversion to SCOIC Health Insurance Program (Began 1/1/2015)
- Serving as fiscal agent of the Hocking Valley Community Residential Center in Nelsonville.
- Upgrade of Data Processing Equipment to maintain local area network.
- Maintaining Affordable Care Act Monitoring Reports.

### **Key Statistical Information for 2017:**

- |                             |                          |
|-----------------------------|--------------------------|
| • Real Property Taxes -     | \$26,077,385 distributed |
| • Personal Property Taxes - | \$ 12,876 distributed    |
| • Manufactured Home Taxes   | \$ 274,636 distributed   |
| • Payroll Checks -          | 713                      |
| • Direct Deposit Payroll-   | 7,414                    |
| • Voucher Checks -          | 9,391                    |
| • Vendor's Licences -       | 22                       |
| • Dog Tags -                | 4,806                    |
| • Kennel Licenses -         | 50                       |

## **Hocking County Auditor's Office (Continued)**

### **Key Statistical Information for 2017 (Continued)**

- 3 Year Dog Tags 26
- Permanent Dog Tags 3

### **Future Plans for Department:**

- Continued information sessions of Budgeting and Departmental Financial Planning at the local level with elected officials and department heads.
- Upgrade of data processing software (computer systems) to maintain records and general operations and security of records.
- Training seminars and workshops for staff dealing with administrative and legislative changes.
- Computer staff training on use of personal computer functions.
- Assess existing job descriptions to address office needs over the next 5-8 years.
- Watch for opportunities to partner on projects to be more cost efficient.
- Work with Auditor of State with 2017 county single audit.
- Monitor and follow through with biennial State budget for 2018 & 2019.
- Assist with assessment of computer cabling connectivity given greater volume of data being communicated electronically.
- Monitor Auditor of State Financial Health Indicators Report.

## **Scenic Hills Senior Center**

**Executive Director:** Marjorie Moore

**Number of Employees as of 12/31/17:** 13

### **Primary Purpose of Department/ Agency:**

The primary purpose of Scenic Hills Senior Center is to provide high quality programs and services which enable Hocking County's older adults to lead productive, healthy, fulfilling and independent lives. Our center is open to individuals 50+ to offer a fun, safe environment for socialization, information and referrals, wellness and educational opportunities. Hocking County individuals 60+ are eligible for our programs: homemaker, medical escort (out-of-county) and in-county transportation. Scenic Hills is designated by the Ohio Department of Aging as the focal point in Hocking County for senior services. Many local agencies collaborate with the center to include a variety of services for our senior population.

### **Major Accomplishments during 2017:**

- Events and fundraisers were held to promote awareness of the center and supplement levy funding for operation/building costs. (Cruise-In, Soup Supper/Dinner Shows, Girl Night In, Ice Cream Social, Valentine Lunch, Senior Day, and much more).

## **Scenic Hills Senior Center (Continued)**

### **Major Accomplishments during 2017 (Continued):**

- A fall Health Fair was sponsored by Scenic Hills Senior Center with partners attending: Hocking Valley County EMS, Hocking County Health Dept. and Logan Care and Rehab with an invitation to all agencies in the area providing senior services.
- The Hocking County Health Department conducted flu vaccine clinics at Logan and our satellite sites in Laurelville and Murray City (every October).
- Logan Care and Rehab, First Settlement, Wal-Mart, Wise Medical Staffing, Hocking Valley Community Hospital, Arcadia Acres, Hickory Creek, Carlin House, Care Tenders VNA, and Citizens Bank of Logan provides free monthly Bingo for our seniors.
- Fairhope Hospice/Pickering House provided our monthly birthday cakes and free monthly blood pressure checks.
- Logan Care & Rehab, The Laurels, Care Tender VNA and Carlin House provide monthly blood pressure checks.
- Educational programs are provided by local partners with topics of interest to seniors.
- We have added evidence based classes such as Matter of Balance three times a year.
- Open enrollment from October-December through Ohio Senior Health Insurance Information Program (Marjorie Moore) Certified Counselor.
- Logan Care & Rehab and SHSC, Care Tenders and Fairhope provide monthly health talks through the Logan Network Group.
- We held the 16<sup>th</sup> Annual “Cruise for Seniors” at Wal-Mart to raise money for the center in collaboration with Wal-Mart and Interim Healthcare.
- Many self-supporting recreation trips were taken in 2017, including: Maine, Florida, Amish Country, Dinner Theaters, Senior Day at the Fair, Parkersburg, Marietta, The Ark, plays, area movies, shopping and restaurants.
- Hocking College Nursing students held Nutrition Bingo at the center every quarter.
- Daily activities included: Bingo, Wii, Corn Hole, Chair Volleyball, Cards (Euchre and Bridge), Fellowship, Special Lunch, Chorus, Line-Dancing (basic and advanced), Thai-Chi, Sit and Be Fit class, Chair Yoga and Billiards.
- The Scenic Hills Senior Center Chorus, led by Rita Boyle, Sandy Grove and Jack Stage, had several concerts throughout the year with public attendance.
- A no-charge lending library with a large collection of books that have been donated by our members for use.
- The Senior Center now has handicap accessible doors (2 sets) for those in wheelchairs and automatic chairs for easier access to the building.
- With CDBG funds (\$60,000+) we have paved an additional parking area behind building, it was fenced and steps were added to permit access to the building without walking in street.
- Scenic Hills Senior Center became certified through Ohio Association of Senior Centers with Executive Director, Marjorie Moore receiving her Administrator of Aging Services Certificate.
- Obtained \$125,000 in grants to supplement levy for operations of senior programs and services.
- We passed an additional levy to help maintain/upgrade our facility and services.

## **Scenic Hills Senior Center (Continued)**

### **Key Statistical Information for 2017:**

- Number of homemaker clients: 34 clients/ 1,194.5 units
- Number of transportation trips in and out of town: 287 clients/ 1,388 trips
- Number of miles driven by Scenic Hills Senior Center vans: 45,798
- Number of senior contacts made at center: 4000+

### **Future Plans for Department/ Agency:**

- Strive to make eligible individuals (50+) aware of benefits available at Scenic Hills.
- Continue programs for homebound seniors and transportation to those 60+ locally and out-of-county to increase duration of individuals remaining in their own homes.
- Involve seniors in advocacy efforts in contacting legislators to increase funding for senior centers.
- Build senior center exposure to all areas of Hocking County through projects, programs, media, services etc., enabling us to reach more of the senior population in Hocking County.
- Offer varied activities and opportunities to serve the needs of increasing numbers of seniors.
- Continue to update 1978 facility as funds allow, meeting current needs of the center and senior population.
- Continue to build relationships with local agencies and partner in all advocacy issues.

## **Hocking County Treasurer's Office**

**Name of Elected Official:** Diane S. Sargent

**Number of Employees as of 12/31/17:** 2 Full-time, 1 Part-time

### **Primary Purpose(s) of Department:**

- County Treasurer receives all monies collected by various other County departments for fees and keeps a record of the deposits.
- Treasurer invests undisbursed funds for various periods of time, which earns money for the County's general fund and certain other funds.
- Treasurer must keep current and accurate accounting records.
- Daily financial statements are prepared and submitted to the County Auditor.
- Monthly financial statements are also prepared and submitted to the County Auditor.
- Treasurer redeems all warrants (checks) that are issued by the County Auditor.
- County Treasurer is the collector of all taxes for such taxing districts as schools, cities, townships and villages.
- Taxes collected by County Treasurer are:
  - Real Estate Taxes
  - Manufactured Home Taxes
  - Personal Property Tax
  - Lodging Tax

## **Hocking County Treasurer's Office (Continued)**

### **Primary Purpose(s) of Department: (continued)**

- Special Assessment Tax
- Other fees collected:
  - Cigarette License Fee
  - Vendor License Fee
  - County Sewer Fees
  - Fees, Fines and Miscellaneous moneys from all departments.

The County Treasurer is a member who serves on various boards for the County:

- Budget Commission
- Board of Revision
- Investment Advisory Board

### **Major Accomplishments During 2017:**

- Continuation of tax lien sales to help bring in more revenue for the county and reduce tax delinquency.
- Continued use of our investment company to aid in investments to produce more revenue for the county.

### **Future Plans for Department:**

- Continue with the delinquent collection program for real estate and manufactured home taxes.
- Continue to educate the public about the payment plan options that are individualized to each customer's needs.
- Continue to promote the Pre-Pay Escrow program within the County. This is an option for real estate and manufactured home taxes.

## **Veterans Service Commission (VSC)**

**Name of Department Head:** Vicki Rafferty, CVSO

**Number of Employees as of 12/31/17:** 10

### **Primary Purpose(s) of Department /Agency:**

We are the local advocate for Veterans and their dependents in applying for local, state, and federal benefits available to them.

## **Hocking County Board of Developmental Disabilities**

**Name of Department Head:** David Couch, Superintendent

**Number of Employees as of 12/31/17:** 22 Full-time, 1 Part-time

### **Primary Purpose(s) of Department /Agency:**

The Hocking County Board of Developmental Disabilities (HCBDD) operates a county agency providing direct and contracted services on a daily basis for residents of Hocking County who have developmental disabilities. We provide quality services in compliance with applicable federal and state laws and regulations and operate programs in a fiscally responsible manner. The HCBDD believes that people with developmental disabilities are valuable citizens capable of learning and developing. The Board staff is committed to helping those individuals lead lives that are rich, full and of benefit to self and society. Two hundred fifty (250) Hocking County citizens with DD are enrolled and receive support/services on an on-going basis from the County Board.

The volunteer Board provides oversight for services for the HCBDD. Board members for 2017 were: John Williams, President; Corey Spackey, Vice-President; Tracee McKinley, Recording Secretary; Melane Barlow, Julie Dietzle, David Kunkler and Sandy Starner.

Services are available for individuals of all ages from birth through the whole span of life. Services are designed to assist the individual in acquiring the skills needed to live as independently as possible. Services include: Early Intervention (0 through 8 years of age); Help Me Grow (at risk families with children pre-natal through age two); School Age (9 years of age through age 21 or graduation); Adult Services (16 years of age throughout adulthood); Family Support Services; Case Management/Service Coordination; Residential Support; Ancillary Support Services (Occupational, Speech & Physical Therapies); Nursing and Behavior Support.

### **Major Accomplishments during 2017:**

#### Administration/Adult Services

- Medicaid has determined county boards can no longer provide direct service initiating the process for Hocking Valley Industries (HVI) to become a private provider. The target date for this transition was July 1, 2017. The transformation was a success with individuals attending HVI seeing little or no difference in the services provided.
- Became the fiscal agent for Hocking County Family and Children First Council on July 1, 2017.

#### Early Intervention

- Expanded service to children up to the age of 8.
- Doodlebugs, an art program for children ages birth to 3 years, continues to be successful with over 50 children participating throughout the year. The Doodlebugs meet at the Logan-Hocking District library.

#### Service & Support

- Family Support Services provided respite care, home modifications, adaptive equipment and other family driven supports.
- Actively pursued additional waiver opportunities in addition to the State allocated waivers.

#### Residential Services

- Provides support to individuals in community residential settings so that the quality of their day to day experience is improved.

## **Hocking County Board of Developmental Disabilities (Continued)**

### **Key Statistical Information for 2017:**

- Help Me Grow program provided approximately 85 families with pre-natal to age 3 services including home visiting and early intervention.
- Provided more than 100 hours of therapy services including physical, occupational and speech.

### **Future Plans for Department/Agency:**

- In July 2017 the County Board decided to no longer share a superintendent with Perry County Board of DD. Jill Squires was hired to become superintendent, effective January 1, 2018.
- The Board continues to make progress and update their five (5) year strategic plan for 2015-2019.
- Administer County Board programs through long term fiscal projections and planning, utilizing every available resource from local, state and federal funds.
- Will further improve upon the Administrative functions which will support responsible leadership.
- Will assure staff members are trained and are offered skill development to do what is expected of them and are supported through their supervisor to succeed.
- Will operate all board programs under applicable accreditation and quality assurance review criteria.
- Buildings, grounds and equipment shall reflect the needs of the individuals and families we serve.

## **Hocking County Coroner**

**Name of Elected Official:** David L. Cummin MD

**Number of Employees as of 12/31/17:** 2

### **Primary Purpose of Department/Agency:**

Death Investigation

## **Hocking County Juvenile Court**

**Name of Elected Official:** Jonah M. Saving, Judge

**Number of Employees as of 12/31/17:** 9

### **Primary Purpose of Department/Agency:**

- To provide for the care, protection, and mental and physical development of children in a family environment when possible, separating the child from the child's parents only when necessary for the child's welfare or in the interests of public safety
- To provide judicial procedures in which the parties are assured of a fair hearing and their constitutional rights and other legal rights are recognized and enforced
- To hold any offender accountable for actions
- To restore the victim
- To rehabilitate the offender

### **Key Statistical Information**

Cases for 2017:	<b><u>Total</u></b>		<b><u>Total</u></b>
Delinquent	182	Custody	179
Traffic	119	Support	119
Abuse/Neglect/Dependent	61	Paternity	4
Unruly	1	Miscellaneous	<u>23</u>
Adult	45	<b>Total Cases</b>	<b>749</b>
Felony Cases	16		

## **Hocking County Probate Court**

**Name of Elected Official:** Jonah M. Saving, Judge

**Number of Employees as of 12/31/17:** 1 full-time

### **Primary Purpose of Department/Agency:**

The Probate Court has many responsibilities. The Court is responsible for accepting and properly maintaining and processing filings in the following matters:

- Proper administration of decedent's estates.
- Safekeeping probate and will contest of testamentary wills.
- To hear petitions for adoptions.
- Grant marriage license.
- Determine need for involuntary hospitalization in mental illness cases.
- To hear change of name petitions.
- To direct and control the conduct of fiduciaries in decedent's estates, guardianships, trusts, and conservatorships.
- To hear applications for appointment of guardian.
- To appoint an emergency guardian if deemed necessary.
- To grant declaratory judgments.
- To hear complaint as to continuation, use, withdrawal or withholding life sustaining treatment with persons terminally ill or in a permanently unconscious state.
- To authorize sale of land and completing of contracts by administrators, executors or guardians.
- To hear petition for withdrawal of hydration nutrition for certain persons in permanently unconscious states.
- To hear minor settlements and structured settlements.
- To assist with birth registration and birth corrections.

## **Hocking County Emergency Medical Services (EMS)**

**Name of Department Head:** Chief Scott W. Brooker

**Number of Employees as of 12/31/17:** 51

### **Primary Purpose of Department:**

Hocking County EMS is dedicated to providing emergency medical services to the citizens of Hocking County in a timely, efficient, effective, and professional manner in their moment of needing assistance. An emergency shall always be determined by the people we serve and when that request is made, we will be there to answer their call. Hocking County Emergency Medical Services, (EMS), recognizes that a personnel system that recruits and retains competent, dependable individuals is indispensable to effective government operation. Hocking County EMS has three stations covering 424 square miles at the following locations:

- Station 1 in Logan
- Station 2 in Laurelville
- Station 3 in Carbon Hill

### **Major Accomplishments for 2017:**

- Newer car manufacturing with nontraditional components and crash technology are beneficial for occupants involved in a motor vehicle crash, however, these vehicles can be a challenge for rescuers if the occupant is trapped in the vehicle. In 2017, HCEMS took delivery of new hydraulic rescue tools along with stabilization struts that are designed to perform more effectively in the event victim extrication from a vehicle is required. These tools are also lighter and safer for the crews operating them.
- New personal protective extrication apparel was procured to be worn on the scene of motor vehicle crashes for rescuer safety.
- A 2016 F-250 4x4 pickup was outfitted as a special response vehicle. This unit is utilized in situations to provide incident command, additional equipment and additional manpower. If an ambulance cannot access the patient, this vehicle is equipped to accommodate loading a stretcher into the bed to move the patient from the scene to an awaiting ambulance.

### **Key Statistical Information for 2017:**

- EMS responded to 3,912 calls, an increase of 189 calls over the prior year.

### **Future Plans of Department/Agency:**

- Always striving to provide exceptional patient care with ongoing employee training and continuous assessment of agency operations.
- Safety of crews is paramount. In 2018, ballistic vests are being evaluated as additional protection at scenes that pose a greater risk of violence to the rescuer.

## **Hocking County Recorder's Office**

**Name of Elected Official:** Sandra K. Leach-Hunt

**Number of Employees as of 12/31/17:** 3 Full-time

### **Primary Purpose of Department:**

The County Recorder keeps and maintains accurate land records that are current, legible and easily accessible. An important aspect of the Recorder's work is to index each document so it may be readily located. Accurate indexing makes it possible for persons searching land records to find the documents necessary to establish a "chain of title" and ensures that any debts or encumbrances against the property are evident. The public, attorneys, historians, genealogists and land title examiners utilize these invaluable records.

### **Major Accomplishments During 2017:**

- E-recording mortgages, satisfaction of mortgages, assignment of mortgages, subordination of mortgages, UCC's in real estate and power of attorneys.
- Upgraded the computer software and hardware for the office and public use.
- Continues to provide a web delivery service, provider being US Land Records, which allows indices online from January 1992 to the present.

### **Key Statistical Information for 2017:**

Documents Recorded in 2017:

<b><u>Index</u></b>	<b><u>Total</u></b>	<b><u>Index</u></b>	<b><u>Total</u></b>
Deeds	1,611	Partnerships	0
Mortgages	2,533	Soldier Discharges	4
Leases	55	Power of Attorneys	69
Liens	147	Plats	0
Miscellaneous	89	Coal Mining Permits	0
		<b>Total Number Recorded:</b>	<b>4,508</b>

### **Future Plans for the Department:**

- Continue to maintain and preserve the county land records.
- Continue to upgrade the computer system used in the office.
- Continue at the best of our ability to serve the citizens of Hocking County.

## **Hocking County Board of Elections Office**

**Name of Department Head:** Lisa Schwartze, Director  
Sue Wallace, Deputy Director

**Number of Employees as of 12/31/17:** 2 Full-time

### **Primary Purpose of Department/Agency:**

To ensure that our elections are free, open and honest, and to encourage all to participate.

### **Major Accomplishments During 2017:**

- Purchased new electronic poll books for voter check-in, and successfully implemented them during the November 7, 2017 General Election.
- Reduced the number of voting precincts from 26 to 21 and the number of polling locations from 16 to 10 in an effort to reduce spending.
- Established a working relationship with Logan-Hocking and Logan Elm School Districts by utilizing school buildings as polling locations.

### **Key Statistical Information for 2017:**

The Board of Elections completed the following in 2017:

- 794 new voters registered
- 2,694 updates to existing voters
- 405 confirmation notices mailed to inactive voters
- 417 voters were removed from the list due to death, moved, voter request and incarceration
- 438 voters were merged to other Ohio counties due to a move within the state
- 14,437 notices mailed to voters regarding precinct and/or polling location changes

### **Future Plans for Department:**

- We will continue to research new electronic voting equipment with plans to purchase and implement in 2019.
- We will continue to improve the efficiency of the office and election process in an effort to reduce costs.

## **Hocking County Sheriff's Office**

**Name of Department/Agency:** Hocking County Sheriff's Office

**Name of Department Head/Elected Official:** Sheriff Lanny E. North

**Number of Employees as of 12/31/17:** 32

### **Primary Purpose(s) of Department/Agency:**

The Sheriff's Office operates 24 hours a day, seven days a week providing law enforcement protection to the residents of Hocking County. Investigating crimes and accidents, and providing public services such as business and vacation checks are only a few of the duties provided by the Sheriff's Office.

The Sheriff's Office is responsible for service or delivery of legal documents such as summons, subpoenas, and warrants. The Sheriff's Office also does evictions, repossessions, attach, seize and sell property as ordered by the court.

Transportation of prisoners to and from state institutions, holding facilities, courts and extraditions made from other states falls under the jurisdiction of the sheriff's office. One officer is assigned full-time for the purpose of transporting prisoners to and from state institutions and the regional jail in Nelsonville for court appearances.

Radio communication services are provided 24 hours a day, seven days a week to officers of the Sheriff's Office and personnel of Murray City, Laurelville, ODNR, Columbus Metro Parks and the Wayne National Forest. The radio communication system is capable of providing service to other agencies that operate within Hocking County as well as adjacent counties.

When requested, courtroom security is provided for any of the courts serving Hocking County. Other than court security, officers routinely are required to appear in courts as witnesses in criminal and traffic cases.

The Sheriff's Office is also responsible for registering all convicted sex offenders and arson registry offenders residing in Hocking County. The Sheriff's Office issues concealed carry weapons licenses and offers electronic Web Check employment background checks.

The Sheriff's Office is a part of the Major Crimes Unit, which serves three counties, focusing on long-term drug investigations. Also attached to this unit are three deputies whose responsibility is drug interdiction within Hocking County. Our office also works closely with Hocking County Children's Services investigating crimes against children and have a detective assigned full-time to assist them.

Other services offered by the Sheriff's Office included:

Are You OK? (RUOK). - A computerized system that will make daily telephone calls to subscribers at the same time each day, seven days a week, with subscribers choosing the time of their calls at "no charge" to the subscriber. It serves to help meet the needs of Hocking County's seniors, disabled and homebound residents. The program provides a sense of security and caring and is an added benefit, both to those it would serve, as well as public service agencies serving those persons in Hocking County.

## **Hocking County Sheriff's Office (Continued)**

### **Primary Purpose(s) of Department/Agency: (Continued)**

Kid-Print – Child Identification System which produces full color plastic child ID cards with photo and fingerprint. Kid-Print is a free service offered by HCSO.

Project Lifesaver – Uses state-of-the-art technology in assisting those who care for victims of Alzheimer's who become lost as well as the elderly and even the youngest who are afflicted with Down's Syndrome and Autism.

Web Check – Ohio's civilian background check program for employment and concealed carry permits.

Vacation checks – Check homes during homeowners' absence who are either on vacation or absent for other reasons.

### **Major Accomplishments During 2017:**

- Received a grant to build a 2,500-sq. ft. addition on the Sheriff's Office.
- Assigned a deputy to crime prevention to work with citizens and groups.
- Received a grant to fund a detective's position that is assigned to Violence Against Women and crimes against children.
- Received a grant for upgrading computers/equipment.
- Participated in 17 community events providing Kid-Print, K9 demonstrations, drug and crime prevention, and senior citizen crime prevention.

### **Key Statistical Information for 2017:**

- Square miles of Hocking County covered by sheriff's office – 421 square miles.
- Hocking County population – over 28,000.
- Numerous call-outs for the Logan-Hocking Special Response Team.
- Responded to 2,400+ complaints by the citizens of Hocking County.
- Conducted 72 Sheriff's sale of real estate.
- Issued 356 new concealed carry licenses and renewed 197 for a total of 553 CCW permits issued.
- Conducted 234 background checks.
- Served just under 4,000 subpoenas/papers for the courts.
- Deputies patrolled the county logging over 300,000 miles annually.

### **Future Plans for Department:**

- Upgrade and replace body worn cameras.
- Form an opioid overdose task force in partnership with 317 Board and Hopewell Health.
- Assign a deputy as a school resource deputy for Logan-Hocking School District elementary schools in the county.
- Work with the courts to find alternatives for incarceration to reduce inmate housing costs.
- Partner with Hopewell Health in their Rapid Response program.

# **Hocking County Prosecuting Attorney's Office/Victims of Crime Advocate Office**

**Name of Elected Official:** Benjamin E. Fickel, Prosecutor

**Number of Employees as of 12/31/17:** 8 Full-time, 1 Part-time

## **Primary Purpose of Department:**

- To prosecute criminal activity in Hocking County through the Municipal, Juvenile, and Common Pleas Courts.
- To assist in the collection of delinquent real estate taxes and sewer bills.
- To provide legal assistance and advise County and various township elected officials.

The Victims of Crime Advocate Office staff consists of three full-time and one part-time victim advocates who provide assistance to victims of crime. They assist in obtaining civil protection orders for domestic violence and stalking situations; obtain assistance from other agencies when needed; and, provide assistance to victims in seeking compensation through the State of Ohio Victims of Crime Compensation program.

## **Major Accomplishments During 2017:**

- Getting the increasing number of felony cases to grand jury in a timely fashion.
- Providing victim-centered prosecution whenever possible.
- Maintaining an organized, properly staffed office on a very limited budget.

## **Key Statistical Information for 2017:**

- Contracts, resolutions, letters, etc. processed for Commissioners 52
- Attendance at Commissioner's Meetings or meetings on their behalf 32
- Appointments, opinion/advice letters, contracts, etc. for Township Trustees 31
- Miscellaneous conferences, complaints, advise letters regarding public matters 63
- Cases open for months of January-December 2017 1,133
- Appearances in Juvenile Court
  - Abuse, Neglect, Dependency Cases 161
  - Unruly, Delinquent & Traffic Cases 192
  - Adult Cases 52
- Appearances in Municipal Court 1,534
- Appearances in Common Pleas Court 1,346
- Telephone calls and conferences 16,690
- Bad Checks processed 22
- Treasurer's Answers filed 98
- Discoveries prepared and filed 869
- CPO'S & TPO'S 125
- Probation Violations 203

**Hocking County Prosecuting Attorney's Office/Victims of Crime Advocate Office**  
**(Continued)**

**Future Plans for Department:**

- Continue to work with Fairfield-Hocking Major Crimes Task Force.
- Continue to work with and support Drug Court.
- Provide assistance to victims of sexual assault.
- Continue to cooperate with other local agencies/departments, county, and townships.
- Continued collection of real estate taxes.
- Work with volunteers to assist with the victim program.

**Hocking County Regional Planning Commission**

**Name of Department Head:** Audie L. Wykle

**Number of Employees as of 12/31/17:** 2 Part-time

**Primary Purpose(s) of Department/Agency:**

To administer the Hocking County Comprehensive Plan and enforce the County's Subdivision Regulations.

**Hocking County Commissioners' Office**

**Name of Elected Officials:** Jeffrey Dickerson, President  
Gary Waugh, Vice President  
Sandra Ogle

**Number of Employees as of 12/31/17:** 12

**Primary Purpose(s) of Department/Agency:**

To work with all agencies to improve Hocking County.

**Major Accomplishments During 2017:**

- Additions to 911 and Sheriff's Office
- Continued work on Hall of Justice
- Continued work on Murray City and Carbon Hill sewer systems
- Commissioner Office completed move to new office to better service Hocking County residents

**Future Plans for Department:**

- Rockbridge sewer project
- Complete Records Depository and Coroner's Office move to Hall of Justice
- Move Municipal Court, Record Reporter and County Coroner offices to Hall of Justice Install a handicap door at the Veterans Office

## **Hocking County Common Pleas Court**

**Name of Elected Official:** Judge John T. Wallace

**Number of Employees as of 12/31/17:** 7 Full-time, 2 Part-time

### **Primary Purpose(s) of Department/Agency:**

The Common Pleas Court is the general jurisdiction trial court of Hocking County. It hears cases involving divorce, dissolution, child support, child custody, companionship and modification of divorce decrees, as well as felony criminal cases (those which carry a possible prison sentence) and all civil cases when \$1,000 or more is in question. Civil cases include those involving real estate, personal injury, malpractice and appeals from numerous agencies. The Court also hears petitions for injunctive relief such as restraining orders, civil protective orders and stalking orders.

### **Major Accomplishments During 2017:**

- The court implemented the new Courtview system.
- The Drug Court had 6 defendants successfully complete Drug Court.
- Implemented and received funds for the new T-CAP program to reduce the prison population.

### **Key Statistical Information for 2017:**

207 - Criminal Cases  
188 - Civil Cases  
186 - Domestic Cases  
7 - Certificate of Judgment Executions  
372 - State Lien Cases  
373 - Miscellaneous Cases  
9 - Court of Appeals

### **Future Plans for Department:**

- Upgrading courtroom equipment and decor
- Continue the Drug Court program so that defendants can become clean and sober

## **Hocking County Municipal Court**

**Name of Elected Official:** Judge Frederick T. Moses

**Number of Employees as of 12/31/17:** 18

### **Primary Purpose of Department/Agency:**

- Handle all misdemeanor cases
- Handle initial appearance/preliminary hearings for felony cases
- Collect fines & costs for cases within our court
- Handle civil cases for amounts up to \$15,000.00 and small claim cases for amounts up to \$6,000.00

## **Hocking County Engineer's Office**

**Name of Elected Official:** William R. Shaw, P.E., P.S.

**Number of Employees as of 12/31/17:** 18 Full-time; 2 Part-time

### **Primary Purpose of Department:**

The Hocking County Engineer has the responsibility of all maintenance, repair, widening, resurfacing, reconstruction and construction of all roads and bridges on the 212-mile County highway system. This includes in part:

470 acres of pavement; 1,200 acres of road right-of-way; 261 bridges; thousands of feet of culvert; 424 miles of roadside ditches, and thousands of road signs and traffic control devices.

The Hocking County Engineer is also the engineering advisor for all of the Township Trustees for the maintenance, repair, widening, resurfacing, and reconstruction of their 395-mile Township road system. The bridges on Township roads are the responsibility of the County Engineer.

The County Engineer's Map and Drafting Department updates property owner and road maps, assigns house number and checks survey and deeds for accuracy.

### **Major Accomplishments During 2017:**

- Replaced 4 major bridges (on Hunters Woods Road, 2 on Big Pine Road, and Bear Run Road) and precast abutments for another for 2017 installation; installed 1 large concrete box culvert (on Bremen Road).
- 16.24 miles of road were paved with hot mix. These Thompson Road, Maysville Williams Road, Chieftain Drive, Freeman Road and Primmer Road. County crews placed new stone berms on over 32 lane miles on these newly paved roads. 12.63miles were chip sealed/fog sealed on Arnold Road, Gore Greendale Road and a portion of Big Pine Road.
- Our bridge crew installed 2,503 feet of various sizes of polyethylene and concrete pipe.

### **Key Statistical Information for 2017:**

- 4 bridges replaced
- 16.24 miles of roads paved
- 6,163 tons of stone purchased
- 2,196 tons of rock salt for ice/snow control purchased
- 1,243 tons of grit for ice/snow control purchased
- 4,652 feet of various sized culverts purchased
- 771 yards of concrete poured
- 636 miles of roadside mowing
- 7,637 feet of new guardrail erected
- 138 new house numbers were issued
- 108 new parcels
- 693 instruments of conveyance
- 167 surveys checked

## **Hocking County Engineer's Office (Continued)**

### **Future Plans for Department:**

Continue our primary mission to do our best to continue to improve our County road and bridge system and to construct and maintain a network of arterial highways into and through Hocking County while also preserving the natural beauty Hocking County has to offer.

## **Hocking County Clerk of Court's Office/ Title Office**

**Name of Elected Official:** Sharon Edwards, Clerk of Courts

**Number of Employees as of 12/31/17:** 6

### **Primary Purpose of Department/Agency:**

#### Legal Department

To maintain all records for the Common Pleas Court. File new cases for criminal, domestic and civil matters. Issue all summons, warrants, subpoenas, passports, etc., and other work as required under the Ohio Revised Code.

#### Title Department

Process all auto titles for County residents as well as watercraft titles. Issue duplicate titles, memorandum titles and place liens on vehicles for lending institutions. Other work as required under the Ohio Revised Code.

#### Other Duties

Prepare certificate of judgments for filing in foreign counties, prepare and file certificate of judgments that are incorporated in civil cases, prepare paperwork for replevins, foreclosure order of sales, executions, collect deposits for new recognizance bonds, bail bonds per order of judgment entry fixing bond, preparing juror vouchers for petit and grand jurors, maintain for the use of the judge files and a general appearance docket consisting of civil and criminal pleadings, administer oaths to notaries, issue writs to carry out court orders. Writs include, summons, subpoenas, and warrants to arrest and to convey to penal institutions.

### **Future Plans for Department/Agency:**

Continue to find grant money that can help our department to keep us updated with new programs as they are available.

## **Hocking County 911**

**Name of Department Head:** Sandy Wintermute, Director

**Number of Employees as of 12/31/17:** 8 Full-time, 4 Part-time

### **Primary Purpose of Department/Agency**

The Hocking County 911 provides 9-1-1 Emergency Services to the residents and visitors of Hocking County.

### **Major Accomplishments During 2017:**

- Continue to provide Active911 to all first responders for the county that 911 dispatches.
- Addition and renovation of the 911 Center.
- Upgrade of dispatch and creating an equipment room for all 911 equipment.
- Work with Athens County 911 to become a backup for each other with CAD and Mapping.

### **Key Statistical Information for 2017:**

Calls for 2017:

• EMS	3,661
• HCSO	1,743
• Fire	1,460
• LPD	1,407
• Other Law	425
• Wrong #	414
• OSHP	1,090
• Hang Ups	2,379
• Misc. Information	2,346
• Child playing with phone	226
• Cell Calls	7,066
• VOIP Calls	452
<b>Total Calls</b>	<b>22,669</b>

### **Future Plans for Department:**

- Finalize backup with Athens County 911
- Upgrade Radio System, possibly by end of 2018

## **Hocking County Office of Homeland Security and Emergency Management**

**Name of Department Head:** Cesalie F. Gustafson

**Number of Employees as of 12/31/17:** 2

### **Primary Purpose of Department/Agency:**

Administer the Emergency Management, and Homeland Security Grants. Work with the Local Emergency Planning Committee to maintain the County Hazardous Material response plan, and to conduct annual exercises to test that plan. EMA also maintains the Hazard Mitigation Plan for the County as well as the County Emergency Operations Plan. During times of emergency the EMA will work with first responders to assist in providing services for those in need.

### **Major Accomplishments During 2017:**

- Hazardous Material Plan re-write was approved.
- Emergency Operations Plan re-write is currently being reviewed by the State for approval.

### **Future Plans for Department:**

A Tabletop Hazardous Materials exercise will take place at the beginning of April; this exercise will test the readiness of all organizations, their understanding of NIMS, team work, skills, and communication in the event of an actual hazardous material incident.

Tri-county (Hocking, Pike and Ross) Healthcare Coalition is creating a workshop to help CMS facilities write their plans and help with creating exercises.

CERT classes are in the process of being formed in order to train and add new members. The purpose and importance of CERT members is that through their training, they are able to help immediately, organize spontaneous volunteers, and help with non-emergency events. Their training consists of; Disaster Preparedness, Disaster Fire Suppression, Basic Disaster Medical Operations, and Light Search and Rescue Operations.

Resource manual is being updated.

## **Hocking County Family and Children First Council**

**Name of Department Head:** Victoria Hilliard, LSW

**Number of Employees as of 12/31/17:** 1

### **Primary Purpose of Department/Agency:**

Hocking County Family and Children First Council's goal is to nurture and preserve families and children through a collaborative community network. This goal can be achieved through the empowering of the family to meet their spiritual, physical, behavioral health and economic needs. The outcome will be an enrichment to our lives and our community.

## **Hocking County Family and Children First Council (Continued)**

### **Major Accomplishments During 2017:**

- Provided a therapeutic art group for at-risk teens and adolescents. Group participants were given opportunities to enhance their creativity and self-esteem through experience in various forms of art. The council contracted with local photographer to lead this project. In the spring of 2017, the art group held solely a photography focus. The youth displayed their artwork at the Bowen House in July 2017.
- Funding was provided for:
  - 11 youth in Hocking County to attend both day and overnight camps. These opportunities allowed the children to interact with peers in a positive manner, improve decision making skills, and enhance self-esteem. Some activities included Tae Kwon Do classes, art groups, yoga and social skills training curriculum.
  - 23 youth participated in our therapeutic photography and art groups.
  - 1 youth utilized planned respite services with a certified foster home.
  - 25 youth to participate in social and recreational activities to enhance social skills, problem solving, and boost self-esteem.
  - Family-centered activities to promote positive and healthy relationships for 27 families.
  - Safety and therapeutic equipment for 3 youth. Items included an ID bracelet, a home safe, and bite resistant gloves.
  - Health and wellness equipment for 1 youth.
  - Out-of-home placements for 5 youth. Youth received intensive, therapeutic residential services.
  - Service coordination costs for approximately 40 youth.
  - Startup costs for a Parent Support group led by the Council's Parent Representatives.
  - Gas cards to Hopewell Health Center for parents needing transportation assistance to child psychiatric hospitals around Ohio.
  - Startup costs for a therapeutic sensory room to Hopewell Health Centers.
  - Supplies and materials for the Hocking County Help Me Grow DIAPER & FORMULA Bank. In 2017, 8,211 diapers were provided to infants and toddlers in need, as well as 116 cans of formula. 238 Hocking County families utilized this resource.
- Updated and distributed the Hocking County Resource Directory.
- The Administrative Agent of Hocking County FCFC changed from the Hocking County Commissioners to the Hocking County Board of Developmental Disabilities, effective July 1, 2017.
- Began process of updating and revising the county's Service Coordination mechanism.

### **Key Statistical Information for 2017:**

- In 2017, \$117,598.41 went towards the care of children who have the highest needs in the County. These funds helped support services such as residential care and transition costs. Pooled funding partners contribute to this fund, enabling this population to be adequately served. The Pooled Funding Partners include: 317 Board, South Central Ohio Job and Family Services, Hocking County Board of Developmental Disabilities, Hocking County Juvenile Court, Logan Hocking Local School District, and the Hocking County Health Department.
- Approximately 55 family teams are in place in Hocking County. These family teams provide service coordination which enables the best possible care to be obtained for children with higher needs.

## **Hocking County Family and Children First Council (Continued)**

### **Key Statistical Information for 2017: (Continued)**

- \$24,540 was spent on Family Centered Support Services. These funds are made possible by state social service agencies. The funding was used to provide respite services, social and recreational supports, structured activities to improve family functioning, service coordination and other needs for our local families who are involved in service coordination.
- \$5,000 towards the Diaper and Formula bank housed at Help Me Grow.
- \$8,776.50 for respite support provided to youth in Service Coordination by family and/or friends to the youth.
- \$1,000 to Hopewell Health Centers for gas cards for parents needing to travel to hospitals with their children.
- \$1,600 to Hopewell Health Centers for sensory room materials and supplies.
- \$1,250 towards dues for IPAC.
- \$337.47 for the printing of 5,000 county resource directories.
- \$120 for stipends to Parent Representatives attending Full Council meetings.

### **Future Plans for Department:**

- Identify needs and priorities for our county's families and develop support services and programs to address those needs.
- Improve and expand the county resource directory and increase distribution.
- Continue support of the Hocking County Help Me Grow DIAPER & FORMULA Bank.
- Work in conjunction with South Central Ohio Job & Family Services to decrease the number of youth in residential placement.
- Develop new data tracking tools and necessary documentation for youth referred for Service Coordination.
- Complete training in how to provide assessments to youth in Service Coordination.
- Collect required data and report back to Ohio FCFC office on youth enrolled in Service Coordination.
- Update county's Service Coordination Mechanism.

## **Hocking County Health Department**

**Name of Department/Agency:** Hocking County Health Department

**Name of Department Head/Elected Official:** Douglas Fisher, Health Commissioner

**Number of Employees as of 12/31/17:** 20

### **Primary Purpose(s) of Department/Agency:**

Our mission is to promote and protect the health and well-being of all Hocking County residents.

### **Major Accomplishments During 2017:**

- In 2017, the Hocking County Health Department was able to work with many of its community partners to complete the Hocking County Community Health Assessment, Hocking County Community Health Improvement Plan and an Agency strategic plan.
- Completed the 6<sup>th</sup> year of receiving the EPA Water Pollution Control Loan Fund. In 2017 alone, the Health Department was able to bring in \$300,000 to help repair or replace 34 failing septic systems for lower income families.
- Partnered with the EPA, Solid Waste District and township trustees to hold 5 tire drives. The drives collected approximately 64 tons or 8,000 passenger tires equivalents.
- Partnered with the Car Seat Foundation and Toyota to hold a free drive-thru car seat event.
- Held the Annual Contractor's Workshop with 110 contractors in attendance. Partnered with Hocking Soil & Water Conservation District, Fairfield County Health Department and Perry County Health Department.
- Received an Ohio EPA Zika Prevention Grant which allowed us to enhance our arbovirus surveillance program. Collected and identified over 4,700 mosquitos.
- Completed our 15<sup>th</sup> year of planning, preparing and exercising for public health emergencies.
- Started a breastfeeding coalition in Hocking County.

### **Future Plans for Department/Agency**

- In June 2018, apply to the Public Health Accreditation Board for accreditation.
- In November 2018, anticipate passage of a ten-year, one mill operational levy.

## Hocking County Soil & Water Conservation District

**Name of Department/Agency:** Hocking Soil and Water Conservation District

**Board of Supervisors:**

Richard Hardwood, Chairman  
 Jason Allison, Vice Chairman  
 Allan Johnson, Secretary  
 Clayton Stahr, Treasurer/Fiscal Agent  
 Jo Ann Murtha, Alternate Fiscal Agent

**Number of Employees as of 12/31/17:** 3 Full-time employees and 1 AmeriCorps Member

**Primary Purpose(s) of Department/Agency:**

The Hocking Soil & Water Conservation District was formed in 1944 and since that time has expanded its role from basically assisting local farmers to providing many types of assistance to diverse public interests. Some of these types of assistance are: informational, technical, educational assistance on soil capabilities and limitations, erosion control measures and drainage, wetlands, ponds, water quality, forestry, wildlife, and school and educational presentations. The District works in conjunction with the Ohio Department of Agriculture-Division of Soil and Water Conservation, the Ohio Department of Natural Resources, USDA-Natural Resources Conservation Service and other offices in and around Hocking County.

**Major Accomplishments During 2017:**

**2017 BMP/Technical Summary Report**  
 Summary of ALL BMPs and services installed/delivered in 2017 & their quantities

<b>BMP Type</b>	<b>SUM (Acres)</b>	<b>SUM (Instance)</b>
Early Successional Habitat Development/management	25	
THP (Timber Harvest Plan) Review	149.6	
Timber Cruising / Marking	156	
Tree Farm Re-Inspection	430	
Pond Site Investigation		1
Wildlife Assistance		1
Technical Assistance - Silviculture		2
Wildlife Damage Investigation - Deer		9
Pond Management		3
Wildlife Habitat Assistance		4
NOI (Timber Harvest) Submitted		5
Technical Assistance - Drainage		6
I & E (Inventory and Evaluation)		6
Practice Inspection / Follow-up		20
Site Meeting / Review		28

## Hocking County Soil & Water Conservation District (Continued)

### Major Accomplishments During 2017: (Continued)

<b>2017 Initiatives &amp; Events - Summary Report</b>			
<b>Summary report of ALL 2017 completed Initiatives/Events</b>			
<b>Initiative Name</b>	<b>Presentation/Activity Type</b>	<b>Number of Presentations / Activities</b>	<b>Number of Attendees</b>
10218 – Wildlife - I&E Student and Instructor Training	School Program	3	81
10410 – Wildlife-Education	Farmer/Landowner Program	1	17
10410 – Wildlife-Education	General Public Program	13	391
10410 – Wildlife-Education	Non-School Related Program	5	104
10410 – Wildlife-Education	School Program	30	299
10413 – Wildlife-Habitat Management	Program Assistance/Outreach	2	9
10413 – Wildlife-Habitat Management	Programs for Professionals	1	1
10413 – Wildlife-Habitat Management	Sales	3	64
10420 – Wildlife-Planning and Administration	Program Assistance/Outreach	12	274
10421 – Wildlife-Population surveillance of game populations (not deer)	Program Assistance/Outreach	1	1
10425 – Wildlife-Wildlife Conflict Technical Assistance	Program Assistance/Outreach	11	65
10439 – Wildlife- Training Attended	Programs for Professionals	4	6
2017 Affiliate Members	General Public Program	1	46
2017 Area/State/National Meetings & Trainings	Legislator/Local Official Program	8	29
2017 Area/State/National Meetings & Trainings	Programs for Professionals	11	11
2017 Bishop Educational Gardens	Educator Workshop	4	70
2017 Bishop Educational Gardens	General Public Program	16	5166
2017 Bishop Educational Gardens	Legislator/Local Official Program	2	25
2017 Bishop Educational Gardens	School Program	16	161
2017 Calls & Walkins - Administrative	Program Assistance/Outreach	12	364
2017 Calls & Walkins - Education	Program Assistance/Outreach	12	1025
2017 Calls & Walkins - Farm Bill	Program Assistance/Outreach	12	537
2017 Calls & Walkins - Forestry	Program Assistance/Outreach	12	562
2017 Calls & Walkins - Land Use & Planning	Program Assistance/Outreach	12	113

## Hocking County Soil & Water Conservation District (Continued)

### Major Accomplishments During 2017: (Continued)

<b>2017 Initiatives &amp; Events - Summary Report</b> Summary report of ALL 2017 completed Initiatives/Events (Continued)			
2017 Calls & Walkins - Ponds/Wetlands	Program Assistance/Outreach	12	128
2017 Calls & Walkins - Topics Otherwise Not Listed	Program Assistance/Outreach	12	1249
2017 Education - Elementary	School Program	90	2627
2017 Education - High School	Educator Workshop	1	2
2017 Education - High School	School Program	4	7
2017 Education - Middle School	School Program	14	169
2017 Education - Other Groups	Non-School Related Program	1	53
2017 Education - Other Groups	School Program	6	118
2017 Education - Preschool	School Program	5	109
2017 Elected Officials/Gov Agency Contacts	Legislator/Local Official Program	16	116
2017 Equipment Rentals	Rental Equipment	31	31
2017 Events Partnering	General Public Program	6	1529
2017 Hocking SWCD Events	Farmer/Landowner Program	2	36
2017 Hocking SWCD Events	General Public Program	4	53
2017 Hocking SWCD Events	Legislator/Local Official Program	1	5
2017 Hocking SWCD Events	Non-School Related Program	8	54
2017 Hocking SWCD Events	Programs for Professionals	7	128
2017 Hocking SWCD Events	Public Events	2	49
2017 Hocking SWCD Meetings	Legislator/Local Official Program	14	260
2017 Meetings/Trainings - Other Agencies	Legislator/Local Official Program	35	70
2017 Meetings/Trainings - Other Agencies	Programs for Professionals	5	8
2017 Newsletters/Website/Media	News Releases	1	1
2017 Newsletters/Website/Media	Newsletters	4	4412
2017 Newsletters/Website/Media	Newspaper Articles	64	64
2017 Sales - Plat Books, Topo Maps, Trees, Fish, etc.	Sales	1	3
2017 Scholarships	School Program	5	17
Education preparation	Programs for Professionals	1	7
HWA Geo Environmental Science Project	School Program	3	84
Kids Garden/Backyard Demo Site	Non-School Related Program	6	37

## **Hocking County Soil & Water Conservation District (Continued)**

### **Future Plans for Department/Agency**

Plan to continue to provide the same services and programs in the future as well as expanding programs and services as opportunities and needs arise. Also plan to provide training for our staff so they can provide better services for the County. Increase educational programming at Bishop Educational Gardens (the District's education center) with monthly activities for all ages and field days and workshops for school children.

## **Hocking County Sanitary Sewer District**

**Name of Department/Agency:** Hocking County Sanitary Sewer District

**Name of Department Head/Elected Official:** Timothy Meehling, Superintendent

**Number of Employees as of 12/31/17:** 1 Full-time

### **Primary Purpose(s) of Department/Agency:**

To maintain three wastewater treatment systems and four Collection Systems in Hocking County, for Haydenville, Rockbridge and Lake Moor by following requirements set forth by the Ohio EPA through a National Pollutant Discharge Elimination System Permit (NPDES). Plans and schedules the operation and maintenance of all the systems and related infrastructures.

### **Major Accomplishments During 2017:**

- Replace pump at Rockbridge.
- Smoke test Rockbridge and repair leaks.
- Killed algae bloom at Rockbridge ponds.
- Killed algae bloom at Haydenville ponds.
- Keep all 3 plants running.

### **Future Plans for Department/Agency:**

- Replace pump at Lake Moor.
- Replace pump at Rockyboot pump station.
- Seal sewer line in Rockbridge.
- Seal sewer line in Haydenville.
- Replace chemical pump at Lake Moor.
- Run camcorder up sewer line from Rockbridge to roadside rest.
- Check lines.
- Hire one (1) Full-time helper.

## Hocking County Dog Shelter

**Name of Department/Agency:** The Hocking County Dog Shelter

**Name of Department Head:** Craig Hartman

**Number of Employees as of 12/31/17:** 1 Full-time, 1 Part-time

### Primary Purpose of Department/Agency:

The impoundment of stray dogs for a three (3) day period, in hopes of being claimed by owner. If not claimed, dog can be adopted out to a good home. Enforce dog registration and confinement laws.

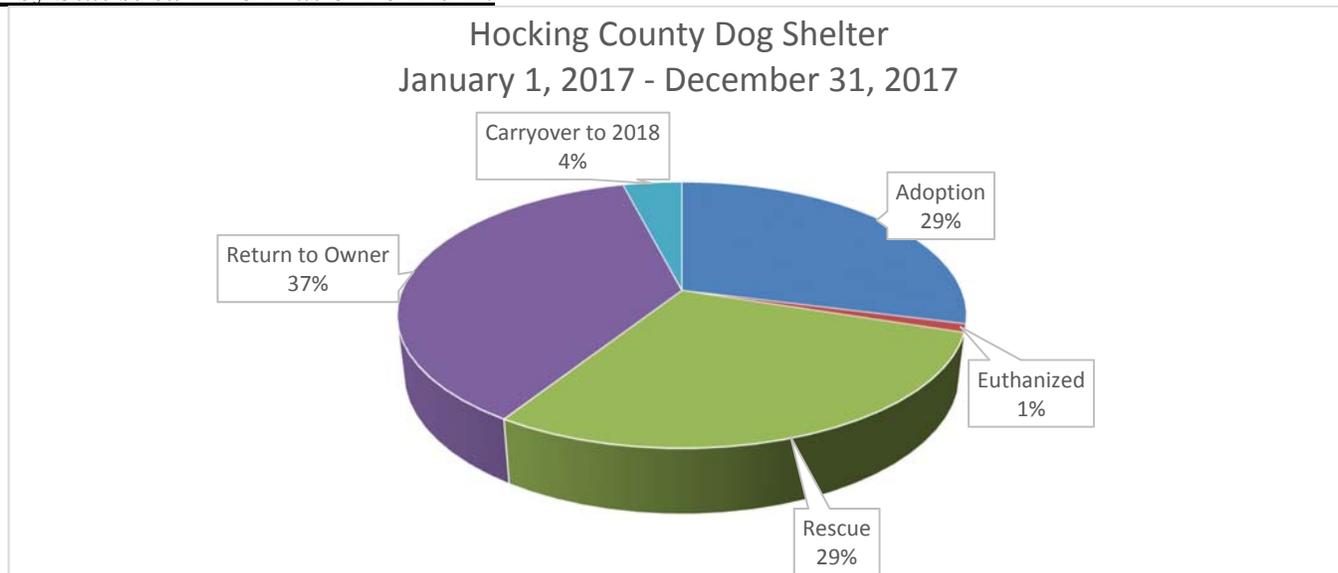
### Major Accomplishments During 2017:

For years, the Shelter has had two (2) different types of adoptions; \$30 tag-only adoption and \$60 adoption which includes tag, 5-way shot, wormer and a \$20 spay/neuter coupon. Starting in 2018 the Shelter is doing away with the \$30 tag-only adoption. The Shelter also has an application process to adopt a dog. We feel these changes will benefit both the Dog Shelter and the dogs.

### Future Plans for Department/Agency:

Continue to serve Hocking County to the best of our ability.

### Key Statistical Information for 2017:



Intake	260	
Adoption	78	29%
Euthanized	4	1%
Rescue	79	29%
Return to Owner	102	37%
Carryover to 2018	10	4%

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