The Board of Hocking County Commissioners met in regular session this 19th day of September, 2013 with the following members present John Walker, Sandy Ogle, and Clark Sheets.

**MEETING:** The meeting was called to order by President Clark Sheets.

**MINUTES:** September 12, 2013 minutes approved as read.

**AGENDA:** Motion by Sandy Ogle and seconded by John Walker to approve the Agenda.

Vote: Walker, yea, Ogle, yea, Sheets, yea.

**BILLS:** The following bills were presented for examination and approval:

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| Name | No. | Purpose | Amount |
| Modern Office Methods | 8168 | Copies – Comm. | 33.79 |
| HVCH | 8169 | New Employee Drug test – Comm. | 69.15 |
| Office City | 8170 | Supplies – Common Pleas Ct. | 32.97 |
| Lisa Swartze | 8171 | Reimb. For Annual Website – BOE | 10.00 |
| Family Dollar | 8172 | Supplies – Comm. Courthouse | 17.50 |
| Office City | 8173 | Office Supplies – Sheriff | 280.45 |
| Safeguard Business Systems | 8174 | Blank Checks – Sheriff | 62.49 |
| Fashion & Vanity Cleaners | 8175 | Dry Cleaning Uniforms – Sheriff | 204.90 |
| Corrections Commission of Southeastern Ohio | 8176 | Operation Cost of Hocking County’s Share of SEORJ for year 2013 – Sheriff | 144,362.00 |
| Treasurer State of Ohio | 8177 | Web Check for Employment – Sheriff | 858.00 |
| Savings Hardware | 8178 | Supplies – VSC | 112.98 |
| Big K | 8179 | School Clothes Vouchers – VSC | 1,147.69 |
| Hocking County Engineer | 8180 | Gasoline – VSC | 194.82 |
| American Legion Post 21-Ladies Auxiliary | 8181 | Registration for 2013 Region 6 Training-Board Members – VSC | 60.00 |
| Vicki Rafferty | 8182 | Reimb. For Supplies – VSC | 57.20 |
| William Henderson | 8183 | Thaxton, Laura Straubaugh-09-DR0080, Holdren, Matthew L.-13CR0104 – Auditor | 753.00 |
| Alisa Turner | 8184 | Baker, Krista-13CR0007, Saulbeamer, Paige-13CR0095, Blake, Lashawna-13CR0077 – Auditor | 542.00 |
| Drew Ralston | 8185 | Kuhn, Stephanie R-12CR0146, Parker,Corey12CR0175,0176,0201,0202 – Auditor | 464.00 |
| Donald Kline | 8186 | Crosby, James-13CR0012 – Auditor | 600.00 |
| William Cramer | 8187 | Robert E. Saunders Jr.-4th District Court of Appeals – Auditor | 468.00 |
| Office City | 8188 | Misc. Supplies – Treasurer | 65.20 |
| Don Kiger | 8189 | Boots – Dog & Kennel | 136.48 |
| Jay Patterson | 8190 | Mediation Services – Common Pleas Ct. | 204.00 |
| Jean Crawford | 8191 | Conference Chairs for Conference Room – Common Pleas Ct. | 90.00 |
| Jay Patterson | 8192 | Mediation Services – Common Pleas Ct. | 454.75 |
| Jay Patterson | 8193 | Mediation Services – Common Pleas Ct. | 212.50 |
| Office City | 8194 | Toner & Phone Cards – Clerk of Courts | 428.98 |
| Downs Bait & Gun | 8195 | Smith & Wesson Shield 9mm Serial # HPV2432, Smith & Wesson Shield 9mm Serial # HPV2438 – Sheriff | 750.00 |
| Standard Law Enforcement Supply | 8196 | Firearms & Accessories – Sheriff | 8,099.00 |
| CAAO | 8197 | CAUV School (Ken, Christy, Jeff) 10/7/13 – Auditor | 63.00 |
| Hocking County Engineer | 8198 | Gasoline – Hocking Soil & Water Conservation District | 114.94 |
| U.S. Postal Service | 8199 | Stamps- Hocking Soil & Water Conservation District | 134.00 |
| Visa | 8200 | Weebly.com Website – Hocking Soil & Water Conservation District | 146.90 |
| Visa | 8201 | Training Travel Expenses – Hocking Soil & Water Conservation Services | 38.60 |
| Ohio Association of Magistrates | 8202 | Conf. & Membership for 2013 – Juvenile Ct. | 350.00 |
| Hedges | 8203 | Carpet-Common Pleas-Attorney Rm. – Comm. | 998.27 |
| Office City | 8204 | Supplies – Sewer | 9.18 |
| City of Logan | 8205 | Sewer Rental-Ricketts – Comm. | 187.00 |
| Charles Vollmer | 8206 | Contractor-Health Dept. – Comm. | 1,158.24 |
| Family Dollar | 8207 | Supplies – 911 | 63.55 |
| Hocking County Engineer | 8208 | Monthly Fuel Service – SHSC | 581.12 |
| Quill | 8209 | Office Supplies – SHSC | 39.98 |
| Office City | 8210 | Supplies Office – SHSC | 105.87 |
| Performance Auto | 8211 | Vehicle Cleaning Interior-Exterior – SHSC | 50.00 |
| Frontier | 8212 | Telephone Charges – SHSC | 50.71 |
| Columbia Gas | 8213 | Gas Service – SHSC | 20.84 |
| KFC of Logan | 8214 | Special Lunches Senior Day – SHSC | 425.00 |
| Marjorie Moore | 8215 | Special Projects – SHSC | 25.68 |
| A.C.M. Messinger | 8216 | Advertising – SHSC | 45.00 |
| Nicole Hahn | 8217 | Parent Representative Stipend for Full Council – FCFC | 30.00 |
| Jessica Thompson | 8218 | Parent Representative Stipend for Full Council – FCFC | 30.00 |
| Sprint | 8219 | Cell Phone Service – EMA | 93.84 |
| Office City | 8220 | Supplies – Safety | 54.50 |
| Office City | 8221 | Lock Box for Concealed Carry Money – Sheriff | 33.99 |
| Treasurer State of Ohio | 8222 | Web Check for Concealed Handgun License – Sheriff | 1,206.00 |
| Treasurer State of Ohio | 8223 | Adm. Fees for Concealed Handgun License – Sheriff | 315.00 |
| 20/20 Enterprises | 8224 | Dust Control Falls Twp. – Engineer | 10,000.00 |
| Shelly Materials, Inc. | 8225 | Gabion Stone – Engineer | 4,197.98 |
| Marty’s Wrecker Service & Repair | 8226 | Haul Dump Truck #85 – Engineer | 200.00 |
| Kimball Midwest | 8227 | Parts for Repairs & Restock – Engineer | 394.80 |
| Service Master Services | 8228 | Clean Up From Air Conditioner Leaking in Geiger Bldg. – Engineer | 4,086.09 |
| Amy Campbell | 8229 | Cleansing Service – Engineer | 125.00 |
| Accu-Weather, Inc. | 8230 | 2013-2014 Snow Warning Service – Engineer | 4,392.00 |
| Tee Jay’s Drive Thru & Deli | 8231 | Supplies – Engineer | 24.65 |
| John Wallace | 8232 | 3 Days Parking-June 2013-Judge Summer Conference – Common Pleas Ct. | 67.50 |
| Lowes | 8233 | Air Conditioner – Juvenile Ct. | 449.10 |
| Bob Boyd Auto Family | 8234 | Seat Belt & Extender for Cruiser 37-S3 – Sheriff | 82.44 |
| Doc’s Towing | 8235 | Emergency Wrecker Service for Disabled Cruiser 37-S2 – Sheriff | 90.00 |
| Hocking Hills Messenger & Print Shop, LLC | 8236 | Sept. 2013 Print Ad. – VSC | 35.00 |
| County, Treas-Delinq RE Tax Assess, Dog & Kennel, Special Projects-Common Pleas, Cert of Title Administrative, Sheriff Law Enforcement Trust, Real Estate Assessments, Soil & Water Conservation, Special Projects-Juv Ct., County Permanent Improvement, Hocking County Sewer District, Health Dept Construction, Hocking County 911, Senior Citizens, Family and Children First, Hocking CO Emergency Management, Transitional/Safety Workplace, Concealed Handgun License-Sheriff, Auto Gas | $191,287.62 |

**JEREMY BOGG-HAPCAP:** Jeremy Bogg from HAPCAP presented the Housing Semi-Annual Program Report.

Motion by John Walker and seconded by Sandy Ogle to authorize President Clark Sheets to sign the Housing Semi-Annual Report for the CHIP Program. Vote: Walker, yea, Ogle, yea, Sheets, yea.

**PARTICIPATION AGREEMENT-ELECTRIC AGGREGATION:** Motion by Sandy Ogle and seconded by John Walker to approve the Participation Agreement Regarding Electricity Purchase Program of the CCAO Service Corporation. Vote: Walker, yea, Ogle, yea, Sheets, yea.

**FIRE LADDER-TREASURER:** Motion by Sandy Ogle and seconded by Clark Sheets to purchase a fire ladder for the Treasurers’ Office. Vote: Walker, nay, Ogle yea, Sheets, yea.

**NEW EMPLOYEE POLICY HANDBOOK:** Motion by John Walker and seconded by Sandy Ogle to accept the new revised Employee Policy Handbook. Vote: Walker, yea, Ogle, yea, Sheets, yea.

**JESSICA POWERS-HAPCAP:** Jessica Powers of HAPCAP presented change orders for the City of Logan Sidewalk Project and that the project is complete and they also had a change order for the Senior Center Project. Jessica stated that the change order would increase the contract time to 1 additional day and the cost increase of $1,964.05. Sandy stated she would not approve the City of Logan Sidewalk Project order until she looked at the project.

**CHANGE ORDERS:** Motion by John Walker and seconded by Clark Sheets to approve the change order for the City of Logan Sidewalk Project. Vote: Walker, yea, Ogle, nay, Sheets, yea.

Motion by John Walker and seconded by Sandy Ogle to approve change order number 1 for the project Senior Center Improvements. Vote: Walker, yea, Ogle, yea, Sheets, yea.

**MOVING OHIO FORWARD:** Jessica stated that the property owners of the Lake Logan and the Ilses Road properties have reached an agreement and as soon as the asbestos testing is done they will proceed.

**REQUEST TO ESTABLISH NEW FUND:** Motion by Sandy Ogle and seconded by John Walker to approve the Request to Establish New Fund.

Hocking County Municipal Drug Court Enhancement Project: $5,785.00 in Personnel

 $2,738.50 in Fringe Benefits

 $2,800.00 in Travel

 $395.25 in Supplies

 $11,545.00 in Consultant/Contracts

 $1,736.25 in Other

Vote: Walker, yea, Ogle, yea, Sheets, yea.

**APPROPRIATION TRANSFERS:** Motion by Sandy Ogle and seconded by John Walker to approve the following Appropriation Transfers:

1) Prosecutor/VOCA - $322.00 from TT62-16/Supplies to TT62-114/Printing

2) Commissioners - $140.00 from A01A09/Advertising to A01A06/Drug Testing

3) Commissioners - $1,000.00 from A04B13/Contract Repairs to A04B14/Contract Services

Vote: Walker, yea, Ogle, yea, Sheets, yea.

**ADDITIONAL APPROPRIATIONS:** Motion by John Walker and seconded by Sandy Ogle to approve the following Additional Appropriations:

1) Commissioners - $5,000.00 to BGG95-03/Unclaimed Money

2) Scenic Hills Senior Center - $26,000.00 to N1504/Capital Project

Vote: Walker, yea, Ogle, yea, Sheets, yea.

**EMA OPERATING PROCEDURES:**  Motion by John Walker and seconded by Sandy Ogle to approve the updated EMA Standard Operating Procedures. Vote: Walker, yea, Ogle, yea, Sheets, yea.

**2014 BUDGET LETTER:** Motion by John Walker and seconded by Sandy Ogle to send the cover letter to each department for the 2014 budget stating that the budget should appropriate with the 2013 budget and will increase if needed. Vote: Walker, yea, Ogle, yea, Sheets, yea.

**DISCUSSION:** Sandy stated she attended the Pool Meeting and it was discussed by Mr. Gershner to build an indoor pool across from Mingo Park and the Mayor had said they could put a dome on the one on the hill. Sandy also commented that a guy from Go Bus stated that money saved from the electric aggregate could be used for the pool. John asked how they are going to fund to operate the pool.

**ADJOURNMENT:** Motion by Sandy Ogle and seconded by John Walker to adjourn the meeting.

Vote: Walker, yea, Ogle, yea, Sheets, yea.

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| Peggi Warthman, Clerk |  |  |
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|  |  | Board of Hocking County Commissioners |
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| This is to certify that the above is the true action taken by this Board of Hocking County Commissioners at a regular meeting of the Board held on September 19, 2013. |
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| Peggi Warthman, Clerk |  | Clark Sheets, President |