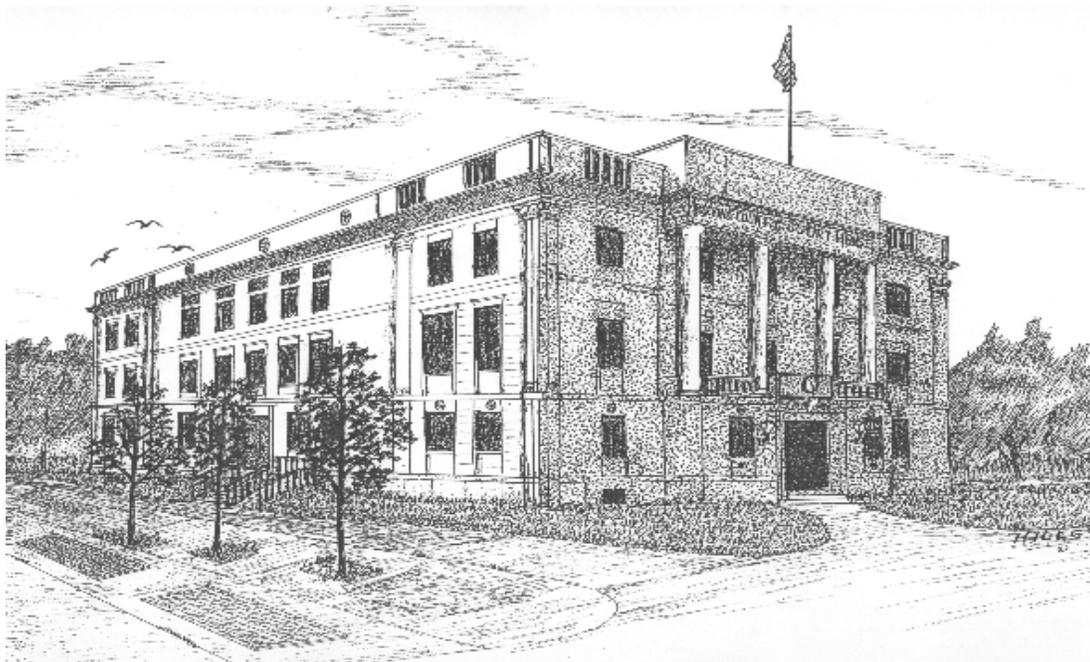


HOCKING COUNTY
2016 POPULAR ANNUAL FINANCIAL REPORT



Prepared by:

Kenneth R. Wilson, CPM, AAS
Hocking County Auditor

About the Cover

*The artwork for the cover page of the Hocking
County Courthouse was made courtesy of
Floyd Hiles, deceased, Logan, Ohio.*



KENNETH R. WILSON
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LOGAN, OHIO 43138
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KENNETH R. WILSON
HOCKING COUNTY AUDITOR

To the Citizens of Hocking County:

We are pleased to present for the nineteenth time the Hocking County Popular Annual Financial Report (PAFR) for the fiscal year ended December 31, 2016. Some of the information included in this report comes from our Basic Financial Statements which have been audited by Millhuff-Stang, Inc., Certified Public Accountants. The PAFR is unaudited and is presented on a non-GAAP basis. The major difference between GAAP and non-GAAP reporting deals with not including component units and in the presentation of segregated funds, as well as full disclosure of all material and non-financial events in notes to the basic financial statements.

The other non-financial information has been compiled in conjunction with the other departments and agencies within Hocking County and the dedicated efforts of my staff, which I sincerely appreciate.

This report is designed to provide an easily understood financial analysis of the County's revenues and expenditures, and some general information about our County government. It summarizes Hocking County's financial data and includes charts indicating our economic and local trends. It is being provided to make our County government more accountable to you.

A section of the report that may be of interest to you is the County Departments and Agencies starting on page 11. This section provides a description of each office with key information related to the department or agency where such information was made available to us.

Thank you for having an interest in the operation of our County Government and taking time to review this report. I welcome any comments or suggestions concerning this report or any part of my office.

Respectfully submitted,

Kenneth R. Wilson, CPM, AAS
Hocking County Auditor

Elected Officials...

Board of County Commissioners.....

Sandy Ogle, President
Jeffrey Dickerson, Vice President
Larry Dicken

Other Elected Officials...

Auditor.....
Clerk of Courts.....
Common Pleas Court.....
Coroner.....
Engineer.....
Logan Municipal Court.....
Probate/Juvenile Court.....
Prosecutor.....
Recorder.....
Sheriff.....
Treasurer.....

Kenneth R. Wilson
Sharon Edwards
Judge John T. Wallace
David Cummin
William Shaw
Judge Fred Moses
Judge Richard M. Wallar
Kyle Henderson
Sandra K. Leach-Hunt
Lanny North
Diane Sargent

Appointed Officials...

Board of Elections Director.....
Dog Warden.....
Emergency Management Director.....
Emergency Medical Services Director.....
Family & Children First Council Director.....
Logan-Hocking District Board of Health Administrator.....
SHSC Director.....
Veterans Service Officer.....
Hocking County 911 Director.....
Board of Developmental Disabilities
 Superintendent.....
Hocking County Regional Planning Commission.....
Hocking County Soil and Water Conservation District-
 Chairman.....
Sewer District Superintendent.....

Lisa Schwartz
Craig Hartman
Cesalie Gustafson
Scott Brooker
Victoria Hilliard
Doug Fisher
Marjorie Moore
Vicki Rafferty
Sandy Wintermute

David Couch
Audie L. Wykle

Richard Hardwood
Timothy Meehling

ABOUT THE COUNTY

A Brief History of Hocking County

The County was formed by an Act of the Ohio General Assembly on March 1, 1818. Hocking County derived its name from the Indian word “Hoch-Hoch-ing” which meant “a bottle”. The Hocking River flows through the County, which was once claimed by the Wyandot Indians. The elected three-member Board of County Commissioners acts as both the legislative and executive branch of the County. Each Commissioner serves a term of four years. In addition to the County Auditor, who serves as the chief fiscal officer, there are seven elected administrative officials who operate independently as set forth by Ohio law. These officials are: Clerk of Courts, Coroner, Engineer, Prosecuting Attorney, Recorder, Sheriff, and Treasurer. All of these officials serve four-year terms. There are also several judges including: Municipal Court, Common Pleas Court, and Probate/Juvenile Court. Their terms vary according to their respective offices.

Overview of Hocking County

The unemployment rate for Hocking County declined from 10.2 percent in 1993 to a low of 5.0 percent in 2016. As the Largest Taxpayers on Page 9 shows, Hocking County has a very strong tax base. In addition, the Hocking County Top Employers on page 10 shows that Hocking County has a strong industrial/commercial base upon which to grow. Hocking County is on the fringe of the Columbus metropolitan area. With the completion of the Route 33 bypass around Lancaster, Hocking County is even more accessible than before. Its location and proximity to Columbus, Lancaster, and Athens make Hocking County an ideal choice to locate for both business and individuals.

Pages five through eight of this report provide summary financial information about the County. The County is growing and is financially strong. The 2010 census reflects a 4% population growth.

Pages 11 through 41 of this report provide detail regarding individual departments and agencies of the County. This section is very informative and can help readers obtain a thorough understanding of Hocking County’s operations.

FINANCIAL ACTIVITY STATEMENT HOCKING COUNTY, OHIO

SUMMARY

The Financial Activity Statement, known in accounting terms as the “Income Statement”, is designed to provide a record of the money received and spent during the year. Descriptions of the resources (revenues) and services (expenditures) are shown on the following pages.

Resources (Revenues)

Resources received are monies the County receives from a variety of sources in order to pay for the Services it provides.

Taxes are resources that include sales tax, real estate tax, personal property tax, and a variety of other smaller taxes.

Charges for Services are resources from various County departments and agencies for fees paid to them by the public such as court costs and fees for recording deeds and transferring property.

Licenses & Permits are revenues from the selling of vendor licenses, dog licenses and other items.

Fines and Forfeitures are the resources derived from fines levied in the Courts and the money received from a variety of forfeitures, including drug arrests and seized property.

Intergovernmental Revenues are resources received from direct grants and funding from the State of Ohio, the Federal Government and other local governments.

Special Assessments are amounts levied on real estate tax bills by the County and other local governments for providing improvements such as ditches, water and sewer service, curbs, and lighting.

Investment Earnings are the earnings of the County Treasurer’s investments.

All Other Revenues are those revenues received that do not fit into the other designated categories, such as refunds, election expenses, sale of personal property, rent, unexpended allowances, and unclaimed money.

Services Rendered (Expenditures)

Services rendered are the funds spent to provide services to citizens.

Legislative and Executive expenditures are the expenses incurred for administrative offices including the Auditor, Commissioners, Prosecutor, Recorder, Certificate of Title, and Treasurer.

Judicial expenditures are the costs of administering justice through the Hocking County Courts, which include the Common Pleas Court, Probate/Juvenile Courts, and the Municipal Court.

Public Safety expenditures are the costs of the Coroner, Emergency Management Agency, and the Sheriff.

Public Works expenditures are the costs incurred to maintain County roads and bridges.

Health Expenditures include services provided by the Board of Developmental Disabilities to maintain public health, and the Emergency Medical Services Department. The Logan-Hocking District Board of Health also incurs health expenditures; however, they are not part of the County’s reporting entity, so their expenditures are not included in the County’s financial statements.

Human Services expenses include the costs of Senior Citizens, Veterans Services, and other related areas.

Conservation and Recreation expenditures are the costs for preserving County lands.

Economic Development and Assistance expenditures include monies expended for improvement and further development within the County primarily through monies provided through Community Development Block Grants

Services Rendered (Expenditures) (Continued)

Capital Outlay is expenditures for the purchase, acquisition and construction of improvements to County buildings, land, equipment, vehicles and infrastructure.

Debt Service expenditures are the costs of paying interest and principal on County debt.

Financial Activity Statement
General County Government
For the Fiscal Year Ended December 31, 2016
Hocking County, Ohio

Revenues (Resources Taken In):

Taxes	\$ 10,744,787
Charges for Services	2,889,735
Licenses and Permits	93,178
Fines and Forfeitures	647,736
Intergovernmental	9,438,484
Special Assessments	4,559
Investment Earnings	67,949
All Other Revenues	259,552
Total Revenues & Resources	\$ 24,145,980

Expenditures (Services Provided):

Current:

General Government:

Legislative and Executive	\$ 3,601,859
Judicial	2,168,230
Public Safety	4,393,148
Public Works	2,202,747
Health	5,914,923
Human Services	1,474,428
Economic Development and Assistance	865,808
Conservation and Recreation	248,093
Capital Outlay	2,501,578

Debt Service:

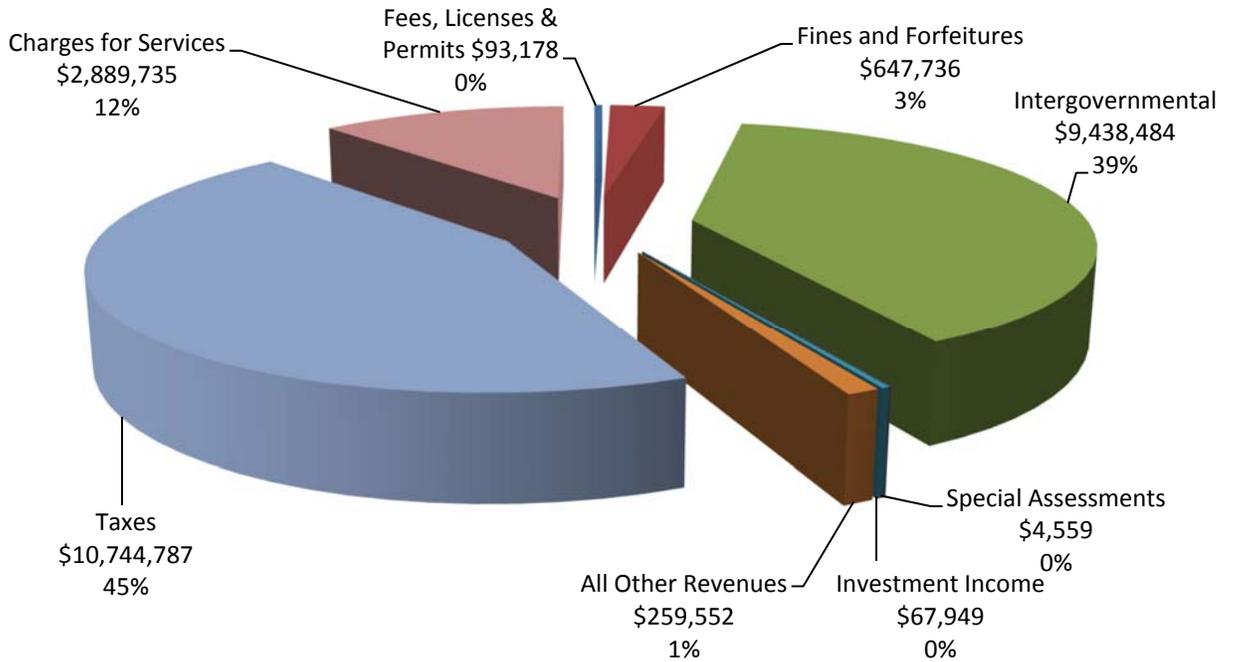
Principal Retirement	462,946
Interest and Fiscal Charges	48,196

Total Expenditures & Services **\$ 23,881,956**

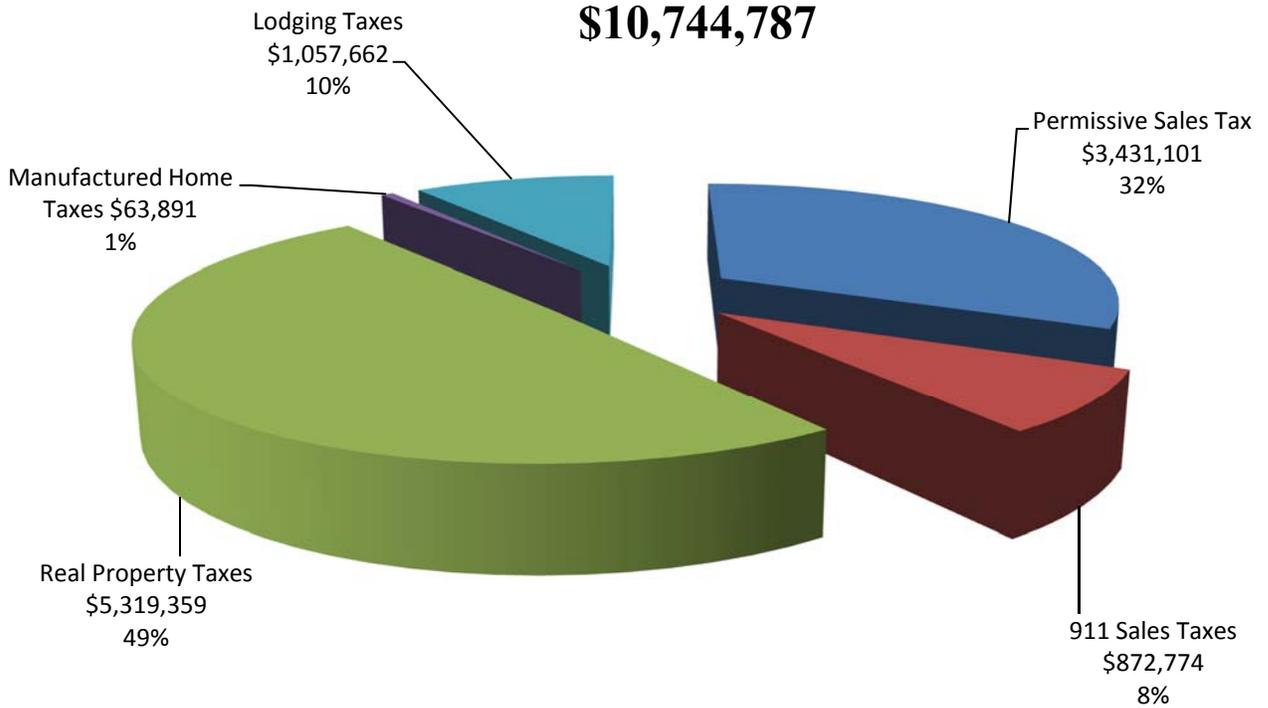
Revenues & Resources

Under Expenditures & Services **\$ 264,024**

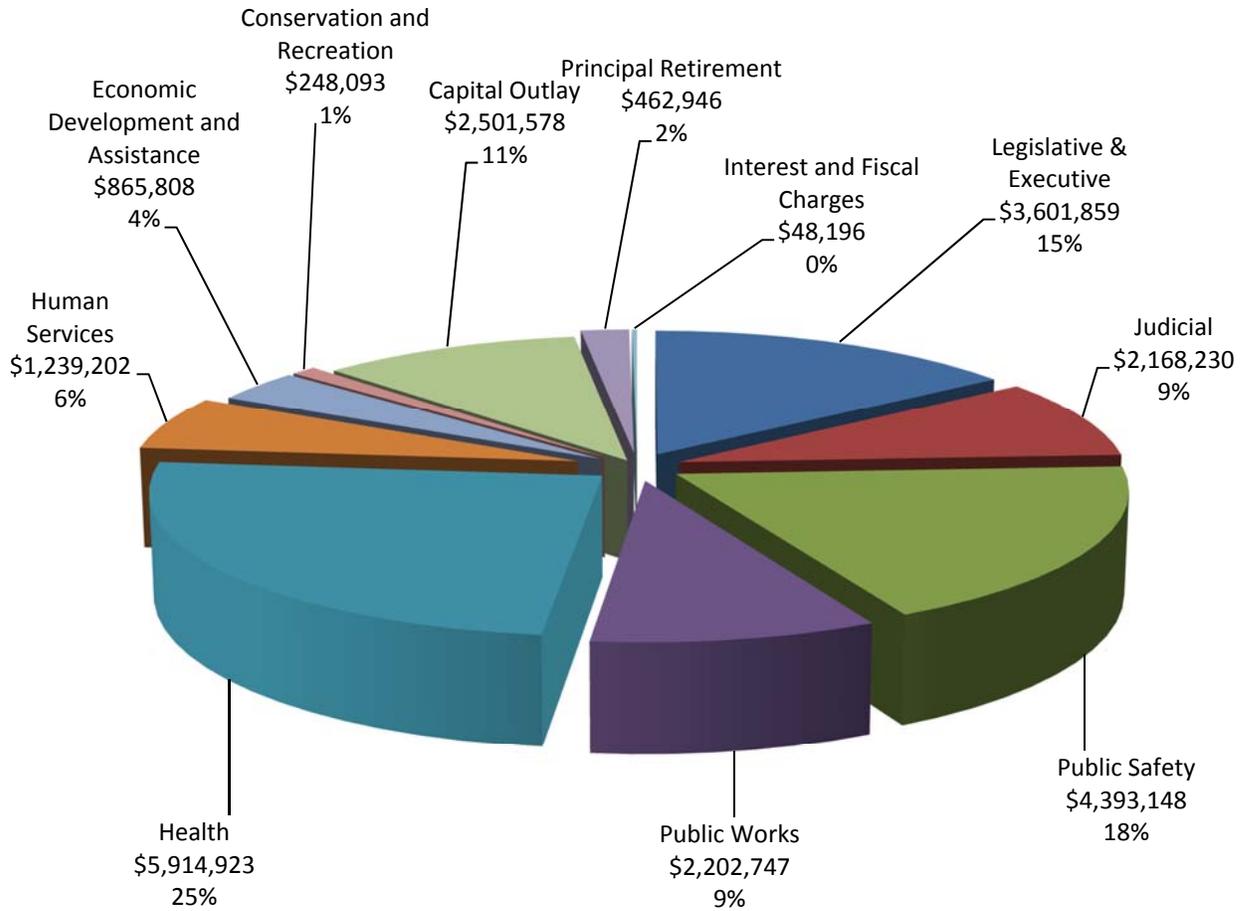
HOCKING COUNTY - 2016 WHERE THE MONEY COMES FROM RESOURCES RECEIVED - \$24,145,980



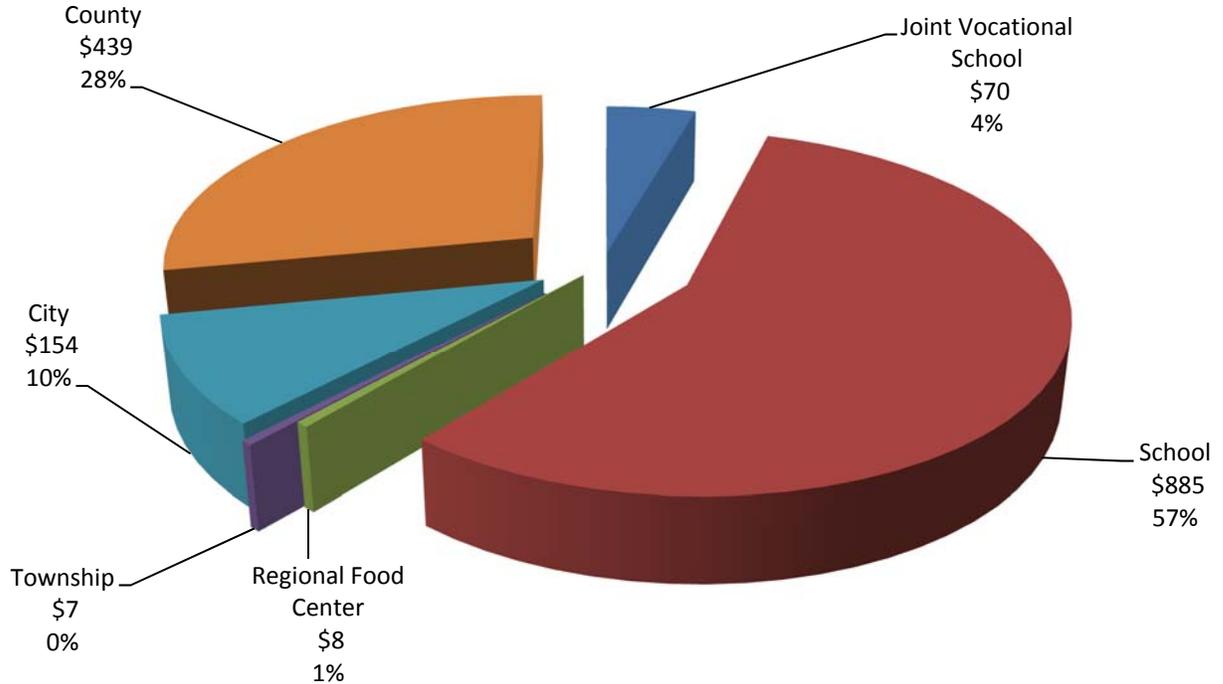
HOCKING COUNTY - 2016 DETAIL OF TAXES BY TYPE \$10,744,787



HOCKING COUNTY - 2016 WHERE THE MONEY GOES SERVICES RENDERED - \$23,881,956

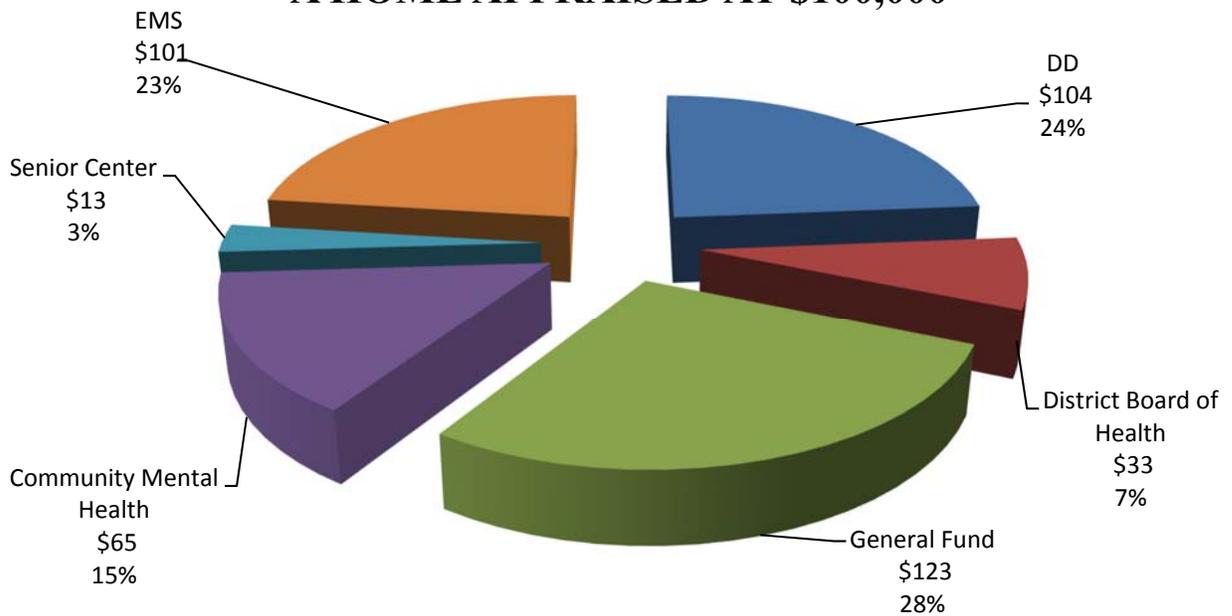


**HOCKING COUNTY - 2016
ALLOCATION OF TAX REVENUE ON A HOME
WITH AN APPRAISED VALUE OF \$100,000
TOTAL TAX LEVIED - \$1,563**



*Tax calculation based on a tax value of 35% and an effective rate of 44.663687 mills.

**HOCKING COUNTY - 2016
ALLOCATION OF TAX REVENUE (\$439)
WITHIN THE COUNTY GENERATED FROM
A HOME APPRAISED AT \$100,000**



Hocking County - 10 Largest Real Estate Tax Payers in 2016

<u>Name of Business</u>	<u>Type of Business</u>	<u>Assessed Valuation</u>
Wal-Mart Real Estate Business	Retail	\$ 2,432,760
Smead Manufacturing Co.	Paper Products Mfg.	\$ 1,654,580
Rocky Brands, Inc.	Warehouse	\$ 1,652,640
Bolton Properties Limited	Agriculture	\$ 1,370,400
Kilbarger, Edward & Marjorie Trustees	Leasing Company	\$ 1,354,330
Hocking Mall, LLC	Retail	\$ 1,332,530
Hocking County CIC	Leasing Commerical Space	\$ 1,165,280
Kengina, LTD	Health Care Facility	\$ 1,156,090
Elm Court Apts 1	Apartments	\$ 1,145,170
CCP Logan 0571 LP	Health Care Facility	\$ 1,129,800

Hocking County - 10 Largest Public Utilities Tax Payers in 2016

<u>Name of Business</u>	<u>Type of Business</u>	<u>Assessed Valuation</u>
Columbia Gas Transmission Corp.	Public Utility	\$ 39,317,290
Ohio Power Co.	Public Utility	\$ 18,884,720
AEP Ohio Transmission Company, Inc.	Public Utility	\$ 12,062,710
South Central Power	Public Utility	\$ 5,489,250
Columbia Gas of Ohio, Inc.	Public Utility	\$ 3,119,980
East Ohio Gas Co.	Public Utility	\$ 719,420
Southeastern Natural Gas Co. of Ohio	Public Utility	\$ 41,630
Northeast Ohio Natural Gas Corp.	Public Utility	\$ 24,640
Buckeye Power Inc.	Public Utility	\$ 14,420
Ohio River Valley Pipeline	Public Utility	\$ 11,000

Hocking County Top Employers 2016

Logan-Hocking Schools	441
Hocking County Government	325
Wal-Mart Stores	276
Hocking Valley Community Hospital	271
Amanda Manufacturing	230
Smead Manufacturing	184
Logan Health Care	140
Kroger	128
Ohio EPA – Logan Facility	101
Kilbarger Construction	100

Hocking County Auditor's Office

Elected Official: Kenneth R. Wilson, CPM, AAS

Number of Employees as of 12/31/16: 8 full time

Primary Purpose of Department:

- Administration and Distribution of Tax Revenues
- Accounting for All County Funds
- Administration of County Payroll
- Produce Official Financial Reports for County, State and Federal Governments
- Assessment of Real Property Value
- Administration of County Tax Mapping
- Coordinate Annual County Single Audit
- Administration of County Data Processing Center
- Sealer of Weights & Measures

The County Auditor is the Chief Fiscal Officer in Hocking County (the County). It is his responsibility to account for the millions of dollars received each year by the County and to issue warrants (checks) in payment of all County obligations, including the distribution of tax dollars to the townships, villages, cities, school districts and library systems as well as other county agencies. The Auditor's Office is the watchdog over all county funds and maintains the official records of all receipts, disbursements and fund balances. It is the Auditor's responsibility to serve as the paymaster for all County employees.

The Auditor's Office also distributes motor vehicle license fees, gasoline taxes, estate taxes, fines and local government funds in addition to real estate, personal property and manufactured home taxes.

As Chief Fiscal Officer in the County, the Auditor is required by law to prepare the County's annual financial report. The County prepares their basic financial statements in accordance with accounting principles generally accepted in the United State of America.

Manufactured Housing

Under Ohio law, it is the responsibility of owners of manufactured homes (house trailers) to register their homes with the County Auditor for tax purposes. Annually, the Auditor's office assesses each manufactured home and prepares a tax list. Tax bills are sent to each owner semi-annually. The house trailer tax is distributed back to the local taxing districts in the same manner as real estate taxes. There are over 2,097 manufactured homes on the tax lists.

Homestead Exemption and Property Tax Rollback

Real estate property tax rollback and homestead exemptions are forms of property tax relief. Every property taxpayer receives the 10% tax rollback. This became law a number of years ago with the enactment of the state income tax. The Auditor's office also administers the 2.5% Property Tax Reduction Law passed in 1979 for residential and agricultural parcels on which there is a home site occupied by the owner. In addition, senior citizens and the permanently disabled are eligible to receive the homestead exemptions (reduction in real estate taxes) within new state guidelines. Applications are available at the Auditor's Office. Manufactured homes are also included in this homestead program.

Hocking County Auditor's Office (Continued)

Primary Purpose of Department (Continued)

Real Estate Appraisal and Assessment

The County has approximately 21,298 separate parcels of real property. It is the duty of the Auditor to see that every parcel of land and the buildings thereon is fairly and uniformly appraised and assessed for tax purposes. Ohio law mandates a general reappraisal every six years with an update at the three-year midpoint. The office maintains a detailed record of the appraisal on each parcel in the County. These records are open for public inspection. For taxation purposes, property tax owners are assessed at 35% of fair market value.

Special Assessments

Special assessments are not part of the real estate tax, but are included as a separate item on the real estate tax bill. These could include such items as ditch assessments, improvement levies such as street paving, curbs, lighting, sidewalks and sewer or water lines. The Auditor is required by law to keep an accounting of these special assessments, to place them on the tax duplicate as separate items, and to return the money collected to the city, village, township or county office, which levied the assessment.

Real Estate Taxes and Rates

- Administration of Special Assessments
- Preparation of General Tax List
- Administration of Tax Refunds and Abatements

Under law, the County Auditor cannot raise or lower property taxes. Tax rates are determined by the budgetary requests of each governmental unit, as authorized by the vote of the people, and are computed in strict accordance with procedures required by the Division of Tax Equalization, Ohio Department of Taxation. Annually, the Auditor prepares the General Tax List. The tax bill is based on the tax rate multiplied by the valuation on this tax list. This is your proportional share of the cost of operating the local government including schools, townships, villages and the county. Ohio law limits the amount of taxation without a vote of the people to what is known as the "10 mill limitation" (\$10.00 per \$1,000 of assessed valuation). County residents must vote any additional real estate taxes for any purpose. Your "tax rate" is an accumulation of all these levies and bond issues.

Weights and Measures

The Auditor is the Sealer of Weights and Measures for the entire County, thus protecting the general public from the possible loss that may occur from faulty measuring devices, such as scales and pumps. The Auditor is charged with the responsibility of ensuring that all State laws relating to weights and measures are strictly enforced. Sealers perform "spot-checks" on prepackaged items to test the weight of the contents. The Ohio Department of Agriculture certifies county sealers.

Tax Mapping

The Auditor is responsible for the management and administration of the Tax Mapping Department with two full time and one part time employees. This area is responsible for the updating, maintenance, and assistance for access to tax map files. These employees are also completing the conversion from a manual paper mapping system to a digitized computer mapping system.

Hocking County Auditor's Office (Continued)

Primary Purpose of Department(Continued)

Licensing

The Auditor's office is the focal point in the County for issuance of licenses for dogs, kennels, vendors and cigarettes. Dog licenses comprise the largest number of licenses sold. The annual dog registration is a service designed to benefit the animal, its owner and the community. Vendor licenses authorize businesses to sell tangible property to the public and collect sales tax, a part of which is returned for use on the local level.

Data Processing

The Auditor is responsible for the management of the County's accounting, payroll, and property tax data processing systems. Improving financial and record keeping systems of the County will improve services, reduce costs and provide County officials with a modern management tool to better administer the business of government.

Additional Duties of the County Auditor are as follows:

- Budget Commission, Secretary
- Board of Revision, Secretary
- Tax Incentive Review Council – Chairperson
- Records Commission – Member
- Financial Report Review Committee – Member
- Financial Committee S.E. Regional Jail – Nelsonville – Member
- Alternate Member – Buckeye Hills Regional Development Agency
- Member Hocking County Community Improvement Corporation

Major Accomplishments during 2016:

- Imaging Tax Map Documents for Electronic Digital Files
- Monitoring of Bureau of Workers Compensation Programs currently in place.
- Monitoring conversion to SCOIC Health Insurance Program (Began 1/1/2015)
- Serving as fiscal agent of the Hocking Valley Community Residential Center in Nelsonville.
- Upgrade of Data Processing Equipment to maintain local area network.
- Maintaining Affordable Care Act Monitoring Reports.
- Completion of 2016 Countywide revaluation.

Key Statistical Information for 2016:

- | | |
|-----------------------------|--------------------------|
| • Real Property Taxes - | \$24,941,733 distributed |
| • Personal Property Taxes - | \$ 529 distributed |
| • Manufactured Home Taxes | \$ 343,409 distributed |
| • Payroll Checks - | 795 |
| • Direct Deposit Payroll- | 8,020 |
| • Voucher Checks - | 9,412 |
| • Vendor's Licenses - | 31 |
| • Dog Tags - | 4,967 |
| • Kennel Licenses - | 50 |

Hocking County Auditor's Office (Continued)

Key Statistical Information for 2016 (Continued)

- 3 Year Dog Tags 10
- Permanent Dog Tags 2

Future Plans for Department:

- Continued information sessions of Budgeting and Departmental Financial Planning at the local level with elected officials and department heads.
- Upgrade of data processing software (computer systems) to maintain records and general operations and security of records.
- Training seminars and workshops for staff dealing with administrative and legislative changes.
- Computer staff training on use of personal computer functions.
- Assess existing job descriptions to address office needs over the next 5-8 years.
- Watch for opportunities to partner on projects to be more cost efficient.
- Work with independent public accounting firm with 2016 county single audit.
- Monitor and follow through with biennial State budget for 2018 & 2019.
- Assist with assessment of computer cabling connectivity given greater volume of data being communicated electronically.
- Review the 2016 Countywide Real Property valuation process outcomes.
- Monitor Auditor of State Financial Health Indicators Report.

Scenic Hills Senior Center

Executive Director: Marjorie Moore

Number of Employees as of 12/31/16: 14

Primary Purpose of Department/ Agency:

The primary purpose of Scenic Hills Senior Center is to provide high quality programs and services which enable Hocking County's older adults to lead productive, healthy, fulfilling and independent lives. Our center is open to individuals 50+ to offer a fun, safe environment for socialization, information and referrals, wellness and educational opportunities. Hocking County individuals 60+ are eligible for our programs: homemaker, medical escort (out-of-county) and in-county transportation. Scenic Hills is designated by the Ohio Department of Aging as the focal point in Hocking County for senior services. Many local agencies collaborate with the center to include a variety of services for our senior population.

Major Accomplishments during 2016:

- Events and fundraisers were held to promote awareness of the center and supplement levy funding for operation/building costs. (Cruise-In, Soup Supper/Pancake Breakfast, Girl Night In, Ice Cream Social, Valentine Lunch, Senior Day, and much more).

Scenic Hills Senior Center (Continued)

Major Accomplishments during 2016 (Continued):

- A fall Health Fair was sponsored by Scenic Hills Senior Center with partners attending: Hocking Valley Community Hospital, Hocking County Health Dept. and Logan Care Center with an invitation to all agencies in the area providing senior services.
- The Hocking County Health Department conducted flu vaccine clinics at Logan and our satellite sites in Laurelville and Murray City (every October).
- Logan Health Care Center, First Settlement, Wal-Mart, Wise Medical Staffing, Hocking Valley Community Hospital, Arcadia Acres, Hickory Creek, Carlin House, Care Tenders VNA, and Citizens Bank of Logan provides free monthly Bingo for our seniors.
- Fairhope Hospice/Pickering House provided our monthly birthday cakes and Free Blood pressure checks monthly.
- Logan Healthcare, The Laurels, Care Tender VNA and Carlin House provide monthly blood pressure checks.
- Educational programs were provided by Logan Healthcare Center, Fairhope Hospice and Central Ohio Alzheimer's with topics of interest to seniors.
- We have added evidence based classes such as Matter of Balance and Nutrition.
- Open enrollment from October-December through Ohio Senior Health Insurance Information Program (Marjorie Moore) Certified Counselor.
- Logan Healthcare and SHSC provided monthly Alzheimer's support group meetings.
- We held the 15th Annual "Cruise for seniors" at Wal-Mart to raise money for the center in collaboration with Wal-Mart and Interim Healthcare.
- Many self-supporting recreation trips were taken in 2016, including: Maine, Texas, Amish Country, Dinner Theaters, Senior day at Fair, Parkersburg, plays, Marietta, Franklin Park Conservatory, area movies, shopping and restaurants.
- Hocking College Nursing students held Nutrition Bingo at the center every quarter.
- Daily activities included: Bingo, Wii, Corn Hole, Chair Volleyball, Cards, (Euchre and Bridge) Fellowship, Special Lunch, Chorus, Line-Dancing (basic and advanced), Thi-Chi, Sit and Be fit class, Chair Yoga and Billiards.
- The Scenic Hills Senior Center Chorus, led by Rita Boyle, Sandy Grove and Jack Stage, had several concerts throughout the year with public attendance.
- A lending Library with a large collection of books that have been donated by our members for use. No charge.
- The Senior Center now has (2 sets) handicap accessible doors for those in wheelchairs and automatic chairs for easier access to the building.
- With CDBG funds (\$65,000) we will pave an additional parking area behind building, it will be fenced and added steps to asset the building without walking in street.
- Scenic Hills Senior Center became certified through Ohio Association of Center Centers with Executive Director, Marjorie Moore receiving her Administrator of Aging Services Certificate.
- Obtained \$125,000 in grants to supplement levy for operations of senior programs and services.

Key Statistical Information for 2016:

- Number of homemaker clients: 39 clients/ 1,816.25 units
- Number of transportation trips in and out of town: 360 clients/ 1,974 trips
- Number of miles driven by Scenic Hills Senior Center vans: 59,021

Scenic Hills Senior Center (Continued)

- Number of senior contacts made at center: 4,000+

Future Plans for Department/ Agency:

- Strive to make eligible individuals (50+) aware of benefits available at Scenic Hills.
- Continue programs for homebound seniors and transportation to those 60+ locally and out-of-county to increase duration of individuals remaining in their own homes.
- Involve seniors in advocacy efforts in contacting legislators to increase funding for senior centers.
- Build senior center exposure to all areas of Hocking County through projects, programs, media, services etc., enabling us to reach more of the senior population in Hocking County.
- Offer varied activities and opportunities to serve the needs of increasing numbers of seniors.
- Continue to update 1978 facility as funds allow meeting current needs of the center and senior population.
- Continue to build relationships with local agencies and partner in all advocacy issues.

Hocking County Treasurer's Office

Name of Elected Official: Diane S. Sargent

Number of Employees as of 12/31/16: 2 Full time, 1 Part time

Primary Purpose(s) of Department:

- County Treasurer receives all monies collected by various other County departments for fees and keeps a record of the deposits.
- Treasurer invests undisbursed funds for various periods of time, which earns money for the County's general fund and certain other funds.
- Treasurer must keep current and accurate accounting records.
- Daily financial statements are prepared and submitted to the County Auditor.
- Monthly financial statements are also prepared and submitted to the County Auditor.
- Treasurer redeems all warrants (checks) that are issued by the County Auditor.
- County Treasurer is the collector of all taxes for such taxing districts as schools, cities, townships and villages.
- Taxes collected by County Treasurer are:
 - Real Estate Taxes
 - Manufactured Home Taxes
 - Personal Property Tax
 - Lodging Tax
 - Special Assessment Tax
- Other fees collected:
 - Cigarette License Fee
 - Vendor License Fee
 - County Sewer Fees
 - Fees, Fines and Miscellaneous moneys from all departments.

Hocking County Treasurer's Office (Continued)

Primary Purpose(s) of Department: (continued)

The County Treasurer is a member who serves on various boards for the County:

- Budget Commission
- Board of Revision
- Investment Advisory Board

Major Accomplishments During 2016:

- Held fourth Tax Lien Sale which has improved tax payments and the revenue brought into the County.
- Increased county interest revenue by using an investment company.

Future Plans for Department:

- Continue with the delinquent collection program for real estate and manufactured home taxes.
- Continue to educate the public about the payment plan options that are individualized to each customer's needs.
- Continue to promote the Pre-Pay Escrow program within the County. This is an option for real estate and manufactured home taxes.

Veterans Service Commission (VSC)

Name of Department Head: Vicki Rafferty, CVSO

Number of Employees as of 12/31/16: 9

Primary Purpose(s) of Department /Agency:

We are the local advocate for Veterans and their dependents in applying for local, state, and federal benefits available to them.

Major Accomplishments During 2016:

We received our 2016 Ford Transit van in June and we had it wrapped with our logo and contact information in December. We can now transport wheelchair bound Veterans to and from their VA medical appointments! Also in June we attended the National Association of County Veterans Service Officers training in South Carolina for a week's worth of valuable training. In July we attended the Chillicothe Mental Health Summit at Ohio University Chillicothe campus. In September we hosted the Veterans' Affairs mobile health unit at the Hocking County Fair where several Veterans were first time enrollees to VA healthcare and where several received their flu shot. In November we had the privilege to attend the preschool class of Mrs. Stimmel at Central Elementary to promote patriotism. Also in 2016 we attended our first partnering meeting with Job and Family Services. These have proved to be very successful from the amount of referrals we have received. In November and in December we passed out ham and turkeys to Veterans at Save-A-Lot to help with the holidays.

Veterans Service Commission (VSC) (Continued)

Future Plans for Department:

Our plan for 2017 is to reorganize and update our office to allow for security of staff and to offer efficiency and professionalism to our clients. We are hoping to host the VA mobile unit in our county again and to offer flu shots for our Veterans. We hope to host the new director of Chillicothe VAMC, Keith Sullivan, in our county for a meet and greet and for a question and answer session for our Veterans. We are also hoping to do more educational seminars for our Veterans on various topics. We are also hoping to do more outreach with our Veterans in nursing homes.

Hocking County Board of Developmental Disabilities

Name of Department Head: David Couch, Superintendent

Number of Employees as of 12/31/16: 36 full time employees, 2 part time employees

Primary Purpose(s) of Department /Agency:

The Hocking County Board of Developmental Disabilities (HCBDD) operates a county agency providing direct and contracted services on a daily basis for residents of Hocking County who have developmental disabilities. We provide quality services in compliance with applicable federal and state laws and regulations and operate programs in a fiscally responsible manner. The HCBDD believes that people with developmental disabilities are valuable citizens capable of learning and developing. The Board staff is committed to helping those individuals lead lives that are rich, full and of benefit to self and society. Two hundred fifty two (252) Hocking County citizens with DD are enrolled and receive support/services on an on-going basis from the County Board.

The volunteer Board provides oversight for services for the HCBDD. Board members for 2015 were: Sandy Starner, President; John Williams, Vice-President; Tracee McKinley, Recording Secretary; Melane Barlow, Scott Blazer, Julie Dietzle, and Corey Spackey.

Services are available for individuals of all ages from birth through the whole span of life. Services are designed to assist the individual in acquiring the skills needed to live as independently as possible. Services include: Early Intervention (0 through 2 years of age); Help Me Grow (at risk families with children pre-natal through age two); School Age (3 years of age through Age 21 or graduation); Adult Services (16 years of age throughout adulthood); Community Employment; Sheltered Employment; Family Support Services; Case Management/Service Coordination; Residential Support; Transportation; Habilitation; Ancillary Support Services (Occupational, Music, Speech & Physical Therapies); Nursing and Behavior Support.

Major Accomplishments during 2016:

Administration/Adult Services

- HCBDD was awarded a three-year accreditation from the Ohio Department of Developmental Disabilities. The department of DD revised the accreditation process and HCBDD was the first in Ohio to go through the procedure in 2016 and received no citations.

Hocking County Board of Developmental Disabilities (Continued)

Major Accomplishments during 2016 (Continued)

- Recognized March as DD Awareness month with events including an art show by Can-Do-Creations.
- Hocking Valley Industries (HVI) staff, individuals and volunteers planned another successful Santa breakfast.

Early Intervention

- Provided services to infants, toddlers and preschoolers.
- Doodlebugs, an art program for children ages birth to 3 years, continues to be successful with over 50 children participating throughout the year. The Doodlebugs meet at the Logan-Hocking District library.

Service & Support

- Family Support Services provided respite care, home modifications, adaptive equipment and other family driven supports.
- Participation in the “Imagine” project. A collaboration of eighteen (18) County Boards of DD and the Ohio Department of DD to revise our system of services to be more user-friendly.

Residential Services

- Provides support to individuals in community residential settings so that the quality of their day to day experience is improved.

Vocational Services

- Hocking Valley Industries currently employs 45 individuals either full or part time at the sheltered workshop, 11 individuals with disabilities working on the cleaning service and 2 individuals working at the administration office.

Key Statistical Information for 2016:

- TEAM, athletic opportunities that allow individuals to participate in sporting events regardless of their athletic aptitudes. More than 30 participates compete in basketball, cheerleading, softball and track and field events throughout the year.
- Our vehicles provided 14,190 trips to and from the sheltered workshop and activities.
- 15 individuals participated in an annual talent show held at HVI.
- Hocking Valley Industries Cleaning Service continues to provide cleaning options to several locations around the county including the ODOT Roadside Rest areas.
- Help Me Grow program provided approximately 85 families with pre-natal to age 3 services including home visiting and early invention.
- Provided more than 100 hours of therapy services including physical, occupational and speech.
- Twenty-nine individuals receive direct care services in the habilitation department at HVI.

Future Plans for Department/Agency:

- Medicaid has determined county boards can’t provide direct service initiating the process for Hocking Valley Industries to become a private provider. Target date for this transition is July 1, 2017.
- The Board continues to make progress and update their five (5) year strategic plan for 2015-2019.

Hocking County Board of Developmental Disabilities (Continued)

Future Plans for Department/Agency: Continued

- Develop work-alternatives for individuals who would prefer employment opportunities and/ or who would choose other activities rather than production oriented tasks.
- Administer County Board programs through long term fiscal projections and planning, utilizing every available resource from local, state and federal funds.
- Will further improve upon the Administrative functions which will support responsible leadership.
- Will assure staff members are trained and are offered skill development to do what is expected of them and are supported through their supervisor to succeed.
- Will operate all board programs under applicable accreditation and quality assurance review criteria.
- Buildings, grounds and equipment shall reflect the needs of the individuals and families we serve.
- Continue to provide the most cost effective and complete transportation options possible.

Hocking County Coroner

Name of Elected Official: David L. Cummin MD

Number of Employees as of 12/31/16: 2

Primary Purpose of Department/Agency:

Death Investigation

Hocking County Juvenile Court

Name of Elected Official: Jonah M. Saving, Judge

Number of Employees as of 12/31/16: 9

Primary Purpose of Department/Agency:

- To provide for the care, protection, and mental and physical development of children in a family environment when possible, separating the child from the child's parents only when necessary for the child's welfare or in the interests of public safety
- To provide judicial procedures in which the parties are assured of a fair hearing and their constitutional rights and other legal rights are recognized and enforced
- To hold any offender accountable for actions
- To restore the victim
- To rehabilitate the offender

Major Accomplishments During 2016:

- Staff became more efficient
- Probation load was decreased

Hocking County Juvenile Court (Continued)

Key Statistical Information

Cases for 2016:

Delinquent	153	Custody	113
Traffic	93	Support	150
Abuse/Neglect/Dependent	69	Paternity	4
Unruly	15	Miscellaneous	23
Adult	64	Total	684
Felony Cases	24		

Hocking County Probate Court

Name of Elected Official: Jonah M. Saving, Judge

Number of Employees as of 12/31/16: 1 full-time

Primary Purpose of Department/Agency:

The Probate Court has many responsibilities. The Court is responsible for accepting and properly maintaining and processing filings in the following matters:

- Proper administration of decedent's estates.
- Safekeeping probate and will contest of testamentary wills.
- To hear petitions for adoptions.
- Grant marriage license.
- Determine need for involuntary hospitalization in mental illness cases.
- To hear change of name petitions.
- To direct and control the conduct of fiduciaries in decedent's estates, guardianships, trusts, and conservatorships.
- To hear applications for appointment of guardian.
- To appoint an emergency guardian if deemed necessary.
- To grant declaratory judgments.
- To hear complaint as to continuation, use, withdrawal or withholding life sustaining treatment with persons terminally ill or in a permanently unconscious state.
- To authorize sale of land and completing of contracts by administrators, executors or guardians.
- To hear petition for withdrawal of hydration nutrition for certain persons in permanently unconscious states.
- To hear minor settlements and structured settlements.
- To assist with birth registration and birth corrections.

Hocking County Emergency Medical Services (EMS)

Name of Department Head: Chief Scott W. Brooker

Number of Employees as of 12/31/16: 44

Primary Purpose of Department:

Hocking County EMS is dedicated to providing emergency medical services to the citizens of Hocking County in a timely, efficient, effective, and professional manner in their moment of needing assistance. An emergency shall always be determined by the people we serve and when that request is made, we will be there to answer their call. Hocking County Emergency Medical Services, (EMS), recognizes that a personnel system that recruits and retains competent, dependable individuals is indispensable to effective government operation. Hocking County EMS has three stations covering 424 square miles at the following locations:

- Station 1 in Logan
- Station 2 in Laurelville
- Station 3 in Carbon Hill

Major Accomplishments for 2016:

- Improved communications with the implementation of the MARCS radio system.
- New medical and trauma patient protocol.

Key Statistical Information for 2016:

- EMS responded to 3,723 calls, an increase of 446 more calls than in 2015.

Future Plans of Department/Agency:

- Replacement of Auto Extrication Equipment.
- Always striving to provide exceptional patient care with ongoing employee training and continuous assessment of agency operations.

Hocking County Recorder's Office

Name of Elected Official: Sandra K. Leach-Hunt

Number of Employees as of 12/31/16: 3 Full Time

Primary Purpose of Department:

The County Recorder keeps and maintains accurate land records that are current, legible and easily accessible. An important aspect of the Recorder's work is to index each document so it may be readily located. Accurate indexing makes it possible for persons searching land records to find the documents necessary to establish a "chain of title" and ensures that any debts or encumbrances against the property are evident. The public, attorneys, historians, genealogists and land title examiners utilize these invaluable records.

Hocking County Recorder's Office (Continued)

Major Accomplishments During 2016:

- Continued to upgrade the computer system for the office and public use.
- Continued to provide a web delivery service, provider being Land Access, which allows indices online from January 1992 to the present.

Key Statistical Information for 2016:

Documents Recorded in 2016:

<u>Index</u>	<u>Total</u>	<u>Index</u>	<u>Total</u>
Deeds	1,733	Partnerships	1
Mortgages	2,491	Soldier Discharges	4
Leases	41	Power of Attorneys	96
Liens	156	Plats	0
Miscellaneous	101	Coal Mining Permits	0
		Total Number Recorded:	4,623

Future Plans for the Department:

- Continue to maintain and preserve the county land records.
- Continue to upgrade the computer system used in the office.
- Continue at the best of our ability to serve the citizens of Hocking County.

Hocking County Board of Elections Office

Name of Department Head: Lisa Schwartz, Director
Sue Wallace, Deputy Director

Number of Employees as of 12/31/16: 2 Full Time

Primary Purpose of Department/Agency:

To ensure that our elections are free, fair, open and honest, and to encourage all to participate.

Major Accomplishments During 2016:

- Successfully completed the March 2016 Presidential Primary and the November 2016 Presidential General Elections.
- Successfully completed the Annual Jury Draw and 3 supplemental jury draws.

Key Statistical Information for 2016:

In a continued effort to maintain a clean list of registered voters, the Board of Elections completed the following in 2016:

Hocking County Board of Elections Office (Continued)

- 1,647 new voters registered
- 4,116 updates to existing voters
- 1,385 confirmation notices mailed to inactive voters
- 390 voters were removed from the list due to death, moved, voter request and incarceration
- 732 voters were merged to other Ohio counties due to a move

Future Plans for Department:

We will be implementing electronic poll books for the November 2017 General Election. Grant monies will cover 85% of purchase price. We will continue to research new electronic voting equipment as the current system is aging.

Hocking County Sheriff's Office

Name of Department/Agency: Hocking County Sheriff's Office

Name of Department Head/Elected Official: Sheriff Lanny E. North

Number of Employees as of 12/31/16: 32

Primary Purpose(s) of Department/Agency:

The Sheriff's Office operates 24 hours a day, seven days a week providing law enforcement protection to the residents of Hocking County. Investigating crimes and accidents, and providing public services such as business and vacation checks are only a few of the duties provided by the Sheriff's Office.

The Sheriff's Office is responsible for service or delivery of legal documents such as summons, subpoenas, and warrants. The Sheriff's Office also does evictions, repossessions, attach, seize and sell property as ordered by the court.

Transportation of prisoners to and from state institutions, holding facilities, courts and extraditions made from other states falls under the jurisdiction of the sheriff's office. One officer is assigned full-time for the purpose of transporting prisoners to and from state institutions and the regional jail in Nelsonville for court appearances.

Radio communication services are provided 24 hours a day, seven days a week to officers of the Sheriff's Office and personnel of Murray City, Laurelville, ODNR, Columbus Metro Parks and the Wayne National Forest. The radio communication system is capable of providing service to other agencies that operate within Hocking County as well as adjacent counties.

When requested, courtroom security is provided for any of the courts serving Hocking County. Other than court security, officers routinely are required to appear in courts as witnesses in criminal and traffic cases.

The Sheriff's Office is also responsible for registering all convicted sex offenders residing in Hocking

Hocking County Sheriff's Office (Continued)

Primary Purpose(s) of Department/Agency:

County, issues concealed carry weapons licenses and offers electronic Web Check employment background checks. The Sheriff's Office is a part of the Major Crimes Unit, which serves three counties, focusing on long-term drug investigations. Also attached to this unit are three deputies whose responsibility is drug interdiction within Hocking County. Our office also works closely with Hocking County Children's Services investigating crimes against children and have a detective assigned full-time to assist them.

Other services offered by the Sheriff's Office included Are You OK? (RUOK). RUOK is a computerized system that will make daily telephone calls to subscribers at the same time each day, seven days a week, with subscribers choosing the time of their calls and at "no charge" to the subscriber. It serves to help meet the needs of Hocking County's seniors, disabled and homebound residents. The program provides a sense of security and caring and is an added benefit, both to those it would serve, as well as public service agencies serving those persons in Hocking County.

Kid-Print – Child Identificaiton System which produces full color plastic child ID cards with photo and fingerprint. Kid-Print is a free service offered by HCSO.

Project Lifesaver – Uses state-of-the-art technology in assisting those who care for victims of Alzheimer's who become lost as well as the elderly and even the youngest who are afflicted with Down's Syndrome and Autism.

Web Check – Ohio's civilian background check program for employment and concealed carry permits.

Vacation checks – Check homes during homeowners' absence who are either on vacation or absent for other reasons.

Major Accomplishments During 2016:

- Assigned a deputy to crime prevention to work with citizens and groups.
- Received a grant to fund a detective's position that is assigned to Violence Against Women and crimes against children.
- Received a grant for upgrading computers/equipment.
- Participated in 15 community events providing Kid-Print, K9 demonstrations, drug and crime prevention, senior citizen crime prevention.

Key Statistical Information for 2016:

- Square miles of Hocking County covered by sheriff's office – 421 square miles.
- Hocking County population – over 28,000.
- Numerous call-outs for the Logan-Hocking Special Response Team.
- Responded to 2,423 complaints by the citizens of Hocking County.

Hocking County Sheriff's Office (Continued)

Key Statistical Information for 2016 Continued:

- Conducted 78 Sheriff's sale of real estate.
- Issued 523 new concealed carry licenses and renewed 167 for a total of 690 CCW permits issued.
- Conducted 261 background checks.
- Served just under 4,000 subpoenas/papers for the courts.
- Deputies patrolled the county logging over 300,000 miles annually.

Future Plans for Department:

- Continue efforts to investigate and arrest drug traffickers in Hocking County.
- Continue to provide a high level service to the citizens of Hocking County.
- Work with the Logan-Hocking school system and Logan-Elm elementary on school safety plans.
- Continue to participate in the Fairfield-Hocking-Athens Major Crimes Task Force.
- Initiate new and continue current community oriented programs.
- Continue to provide quality in-service training to staff.
- Continue to seek grant funding for the office.
- Continue cooperation and coordination with Hocking County Opiate Task Force.

Hocking County Prosecuting Attorney's Office/Victims of Crime Advocate Office

Name of Elected Official: Laina Fetherolf, Prosecutor/Kyle C. Henderson

Number of Employees as of 12/31/16: 8 Full-time and 1 Part-time.

Primary Purpose of Department:

- To prosecute criminal activity in Hocking County through the Municipal, Juvenile, and Common Pleas Courts.
- To assist in the collection of delinquent real estate taxes and sewer bills.
- To provide legal assistance and advice to County and various elected township elected officials.

The staff consists of three full-time and one part-time victim advocates who provide assistance to victims of crime. They assist in obtaining civil protection orders for domestic violence and stalking situations; obtain assistance from other agencies when needed; and, provide assistance to victims in seeking compensation through the State of Ohio Victim of Crime Compensation.

Major Accomplishments During 2016:

- Getting the increasing number of felony cases to grand jury in a timely fashion.
- Providing victim-centered prosecution whenever possible.
- Maintaining an organized, properly staffed office on a very limited budget.

Hocking County Prosecuting Attorney's Office/Victims of Crime Advocate Office **(Continued)**

Key Statistical Information for 2016:

• Contracts, resolutions, letters, etc. processed for Commissioners	49
• Attendance at Commissioner's Meetings or meetings on their behalf	3
• Appointments, opinion/advice letters, contracts, etc. for Township Trustees	39
• Miscellaneous conferences, complaints, advise letters regarding public matters	75
• Cases open for months of January-December, 2016	1,199
• Appearances in Juvenile Court	
• Abuse, Neglect, Dependency Cases	177
• Unruly, Delinquent & Traffic Cases	130
• Adult Cases	85
• Appearances in Municipal Court	1,861
• Appearances in Common Pleas Court	1,323
• Telephone calls and conferences	16,333
• Bad Checks processed	22
• Treasurer's Answers filed	48
• Discoveries prepared and filed	917
• CPO'S & TPO'S	115
• Probation Violations	149

Future Plans for Department:

- Continue to work with Fairfield-Hocking Major Crimes Task Force.
- Continue to work with and support Drug Court.
- Provide assistance to victims of sexual assault
- Continue to cooperate with other local agencies/departments, county, and townships.
- Continued collection of real estate taxes.
- Work with volunteers to assist with the victim program

Hocking County Regional Planning Commission

Name of Department Head: Audie L. Wykle

Number of Employees as of 12/31/16: 2 Part-time

Primary Purpose(s) of Department/Agency:

To administer the Hocking County Comprehensive Plan and enforce the County's Subdivision Regulations.

Hocking County Commissioners' Office

Name of Elected Officials: Sandra Ogle, President
Jeffrey Dickerson, Vice President
Larry Dicken

Number of Employees as of 12/31/16: 15

Major Accomplishments During 2016:

- Purchase of 105 E. Hunter St. property
- Phase one of electrical work in court house completed
- Added the position of a Lodging Tax Administrator

Future Plans for Department:

- Murray City Sewer project
- Repair or replace septic systems for residents who qualify
- Move Municipal Court, Record Reporter and County Coroner offices to Hall of Justice on 105 E. Hunter St.
- Install a handicap door at Veterans Office on 93 Hunter Street

Hocking County Common Pleas Court

Name of Elected Official: Judge John T. Wallace

Number of Employees as of 12/31/16: 7 (2 part time)

Primary Purpose(s) of Department/Agency:

The Common Pleas Court is the general jurisdiction trial court of Hocking County. It hears cases involving divorce, dissolution, child support, child custody, companionship and modification of divorce decrees, as well as felony criminal cases (those which carry a possible prison sentence) and all civil cases when \$1,000 or more is in question. Civil cases include those involving real estate, personal injury, malpractice and appeals from numerous agencies. The Court also hears petitions for injunctive relief such as restraining orders, civil protective orders and stalking orders.

Major Accomplishments During 2016:

- In 2016, the court continued to receive funding for Drug Court and the PSI Writer position.
- We obtained funding for a new court system Court View that will be implemented in spring/summer 2017.
- The Drug Court had 4 people successfully complete Drug Court.

Hocking County Common Pleas Court (Continued)

Key Statistical Information for 2016:

240 - Criminal Cases
168 - Civil Cases
170 - Domestic Cases
24 - Appeals
568 - Certificate of Judgment Executions
2 - Executions
265 - Miscellaneous Cases
24 - Court of Appeals

Future Plans for Department:

- The Common Pleas Court will continue to work on the Drug court so that defendants can become clean and sober.
- Implementation of Court View Software

Hocking County Municipal Court

Name of Elected Official: Judge Frederick T. Moses

Number of Employees as of 12/31/16: 18

Primary Purpose of Department/Agency:

- Handle all misdemeanor cases
- Handle initial appearance/preliminary hearings for felony cases
- Collect fines & costs for cases within our court
- Handle civil cases for amounts up to \$15,000.00 and small claim cases for amounts up to \$6,000.00

Major Accomplishments During 2016:

- Processed 2,553 Traffic cases
- Processed 1,277 Criminal cases
- Processed 574 Civil/Small Claims cases

Key Statistical Information for 2016:

Clerk's Office:

Processed 2,553 Traffic cases, 1,277 Criminal cases, 574 Civil/Small Claims cases

Received \$1,147,189.10 in fines and costs

Over 20,000 case files scanned in since 2014

Hocking County Municipal Court (Continued)

Key Statistical Information for 2016 Continued:

Community Corrections:

35 people completed the program successfully

2109 hours of community service completed from all people in the program in 2016

27 individuals graduated from the Thinking for a Change course taught by the Probation.

Vivitrol/Drug Court:

Extended Osteopathic Heritage Foundation grant for second year, originally designated as a 1 year grant.

Received Specialized Docket funding for both Drug Court and Vivitrol Drug Court.

Participated in the Adult Treatment Program for Vivitrol Court.

Continue to fund our Outreach Coordinator position through MAT funding provided by the 317 Board.

21 people graduated Vivitrol Court

17 people graduated Drug Court

Future Plans for Department:

- Complete renovation to the Hall of Justice with plans to move into the Court's new facility Summer of 2017.
- Implement a new Case Management System.
- Continue to scan in court files in compliance with the Supreme Court's guidelines on record retention.

Hocking County Engineer's Office

Name of Elected Official: William R. Shaw, P.E., P.S.

Number of Employees as of 12/31/16: 19 full time; 2 part time

Primary Purpose of Department:

The Hocking County Engineer has the responsibility of all maintenance, repair, widening, resurfacing, reconstruction and construction of all roads and bridges on the 212-mile County highway system. This includes in part:

470 acres of pavement; 1,200 acres of road right of way; 261 bridges; thousands of feet of culvert; 424 miles of roadside ditches, and thousands of road signs and traffic control devices.

The Hocking County Engineer is also the engineering advisor for all of the Township Trustees for the maintenance, repair, widening, resurfacing, and reconstruction of their 395-mile Township road system. The bridges on Township roads are the responsibility of the County Engineer.

The County Engineer's Map and Drafting Department updates property owner and road maps, assigns house number and checks survey and deeds for accuracy.

Hocking County Engineer's Office (Continued)

Major Accomplishments During 2016:

- Replaced 2 major bridges (on Laurel Run Road and Goose Creek Road) and precast another for 2017 installation; installed 2 large concrete box culverts.
- 13.59 miles of road were paved with hot mix. These included Fairview Road, Laurel Run Road, Bear Run Road, Summit Drive and Northwest Road. County crews placed new stone berms on over 27 lane miles of these newly paved roads.
- Our bridge crew installed 2,436 feet of various sizes of polyethylene and concrete pipe.

Key Statistical Information for 2016:

- 2 bridges replaced
- 13.59 miles of roads paved
- 7,396 tons of stone purchased
- 493 tons of rock salt for ice/snow control purchased
- 1,472 tons of grit for ice/snow control purchased
- 5,168 feet of various sized culverts purchased
- 760 yards of concrete poured
- 636 miles of roadside mowing
- 184 new house numbers were issued
- 118 new parcels
- 700 instruments of conveyance
- 175 surveys checked

Future Plans for Department:

Continue our primary mission to do our best to continue to improve our County road and bridge system and to construct and maintain a network of arterial highways into and through Hocking County while also preserving the natural beauty Hocking County has to offer.

Hocking County Clerk of Court's Office/ Title Office

Name of Elected Official: Sharon Edwards, Clerk of Courts

Number of Employees as of 12/31/16: 6

Primary Purpose of Department/Agency:

Legal Department

To maintain all records for the Common Pleas Court. File new cases for criminal, domestic and civil matters. Issue all summons, warrants, subpoenas, passports, etc., and other work as required under the Ohio Revised Code.

Hocking County Clerk of Court's Office/ Title Office (Continued)

Primary Purpose of Department/Agency Continued:

Title Department

Process all auto titles for County residents as well as watercraft titles. Issue duplicate titles, memorandum titles and place liens on vehicles for lending institutions. Other work as required under the Ohio Revised Code.

Other Duties

Prepare certificate of judgments for filing in foreign counties, prepare and file certificate of judgments that are incorporated in civil cases, prepare paperwork for replevins, foreclosure order of sales, executions, collect deposits for new recognizance bonds, bail bonds per order of judgment entry fixing bond, preparing juror vouchers for petit and grand jurors, maintain for the use of the judge files and a general appearance docket consisting of civil and criminal pleadings, administer oaths to notaries, issue writs to carry out court orders. Writs include, summons, subpoenas, and warrants to arrest and to convey to penal institutions.

Major Accomplishments During 2016:

Both Title & Legal Departments received new software system

Key Statistical Information for 2016:

Cases filed as of December 2016:

Civil Cases	168
Divorce/Dissolution	170
Certificate of Judgments	568
Court of Appeals	24
Criminal Cases	240
Miscellaneous Cases	262
Executive	2

Future Plans for Department/Agency:

Continue to find grant money that can help our department to keep us updated with new programs as they are available.

Hocking County 911

Name of Department Head: Sandy Wintermute, Director

Number of Employees as of 12/31/16: 8 Full-time and 6 Part-time

Primary Purpose of Department/Agency

The Hocking County 911 provides 9-1-1 Emergency Services to the residents and visitors of Hocking County.

Hocking County 911 (Continued)

Major Accomplishments During 2016:

- Continue to provide Active911 to all first responders for the county that 911 dispatches.
- IP911 project and CAD are up and running.
- Continue to work on Agile connection with Athens Co. 911.

Key Statistical Information for 2016:

Total calls for 2015:

• EMS	3,482
• HCSO	1,641
• Fire	1,267
• LPD	1,221
• Other law	330
• Wrong #	495
• OSHP	1,065
• Hang Ups	2,423
• Misc. Information	2,067
• Child playing with phone	196
• Cell Calls	6,772
• VOIP Calls	504
Total	14,187

Future Plans for Department:

- Finalize the connection between Hocking and Athens 911
- Increase size of 911 center due to more space needed
- Upgrade Radio equipment in Center for MARCS

Hocking County Office of Homeland Security and Emergency Management

Name of Department Head: Cesalie F. Gustafson

Number of Employees as of 12/31/16: 2

Primary Purpose of Department/Agency:

Administer the Emergency Management, and Homeland Security Grants. Work with the Local Emergency Planning Committee to maintain the County Hazardous Material response plan, and to conduct annual exercises to test that plan. EMA also maintains the Hazard Mitigation Plan for the County as well as the County Emergency Operations Plan. During times of emergency the EMA will work with first responders to assist in providing services for those in need.

Hocking County Office of Homeland Security and Emergency Management (Continued)

Major Accomplishments During 2016:

- The EMA office has re-wrote the Hazardous Mitigation Plan. The plan staying up-to-date is important in order for Hocking County to receive mitigation grants; it is currently awaiting approval from Ohio EMA.
- Also, started updating the EOP.

Future Plans for Department:

A Full-scale Hazardous Materials exercise will take place in the Spring of 2017; this exercise will test the readiness of all organizations, their understanding of NIMS, team work, skills, and communication in the event of an actual hazardous material incident.

We are also working on writing and re-writing other plans that are due for updating. Writing plans allow assessing capabilities and allows stakeholders to understand their roles before, during, and after an incident.

The CERT program will be revamped through training new members and re-training existing members. The purpose and importance of CERT members is through their training; they are able to help immediately, organize spontaneous volunteers, and help with non-emergency events. Their training consists of; Disaster Preparedness, Disaster Fire Suppression, Basic Disaster Medical Operations, Light Search and Rescue Operations.

Hocking County Family and Children First Council

Name of Department Head: Victoria Hilliard, LSW

Number of Employees as of 12/31/16: 1

Primary Purpose of Department/Agency:

Hocking County Family and Children First Council's goal is to nurture and preserve families and children through a committed collaborative social network and community effort. Reaching this goal can be achieved through the empowering of the family to meet their spiritual, physical, mental, and economical needs. The outcome will be enrichment to our lives and our community.

Major Accomplishments During 2016:

- Continue to provide a therapeutic photography group for at-risk teens and adolescents. Group participants were given opportunities to enhance their creativity and self-esteem through photography. The council contracted with local photographer to lead this project. Photos by youth were on display at The Bowen House in July 2016 and at the Holiday Craft Fair at HVCH in December 2016.
- 12 service providers and agency partners participated in a training on High Fidelity Wraparound, in an effort to expand and improve our Service Coordination Process.

Hocking County Family and Children First Council (Continued)

Major Accomplishments During 2016 Continued:

- Funding was provided for:
 - 14 youth in Hocking County to attend a both day and overnight camps. These opportunities allowed the children to interact with peers in a positive manner, improve decision making skills, and enhance self-esteem.
 - 11 youth to participate in our therapeutic photography group.
 - 1 youth to received short term Respite with trained foster families.
 - 52 youth to participate in social and recreational activities to enhance social skills, problem solving, and boost self-esteem.
 - family-centered activities to promotive positive and heathy relationship for 98 families.
 - safety and therapeutic equipment for two youth.
 - Two youth received psychological evaluations to identify behavioral health needs and treatment goals.
 - out-of-home placements where a number of youth received intensive, therapeutic residential services.
 - The Inspire Shelter community event.
 - Christmas gifts for 9 foster youth in Hocking County
 - Incentive items and advertising for Hocking County Board of DD'S Early Childhood Screening Day event.
 - Funding support to Hopewell Health Centers for various program and client needs.
- Updated and distributed the Hocking County Resource Directory.
- The office of the Director of the Family & Children First Council moved to the Hocking County Board of DD.
- The Director of Hocking County Family & Children First Council was appointed by the County Commissioners to serve as a Prevention Specialist on the Southeastern Ohio Child Abuse & Neglect Regional Prevention Council. As far of this Council, the Director assisted in completing a needs assessment, developing a prevention plan, and assuring children and families in Hocking County have access to services and programs to build strong and healthy families.

Key Statistical Information for 2016:

- In 2016, \$73,000 went towards the care of children who have the highest needs in the County. These funds helped support services such as residential care, psychological evaluations, and waiver services. Pooled funding partners contribute to this fund, enabling this population to be adequately served. The Pooled Funding Partners include: 317 Board, South Central Ohio Job and Family Services, Hocking County Board of Developmental Disabilities, Hocking County Juvenile Court, Logan Hocking Local School District, and the Hocking County Health Department.
- Approximately 150 family teams are in place in Hocking County. These family teams provide service coordination which enables the best possible care to be obtained for children with higher needs.
- Approximately \$24,000 was spent on Family Centered Support Services. These funds are made possible by state social service agencies. The funding was used to provide respite services, social and recreational supports, structured activities to improve family functioning, and other needs for our local families who are involved in service coordination.

Hocking County Family and Children First Council (Continued)

Future Plans for Department:

- Continue to expand and develop programming for our therapeutic photography group.
- Participate on the Ohio Child's Trust Fund Regional Council for Southeastern Ohio.
- Identify needs and priorities for our county's families and develop and support services and programs to address those needs.
- Collaborate with Logan-Hocking School District to implement and support programming offered by The Sandy Hook Promise Organization.
- Improve and expand the county resource directory and increase distribution.

Hocking County Health Department

Name of Department/Agency: Logan-Hocking County Health Department

Name of Department Head/Elected Official: Douglas Fisher, Health Commissioner

Number of Employees as of 12/31/16: 19

Primary Purpose(s) of Department/Agency:

Our mission is to serve and educate the citizens of Hocking County with public health programs that prevent disease, promote healthy lifestyles, and protect the environment.

Major Accomplishments During 2016:

- BCCP grant w/Noble County (Breast & Cervical Cancer Project) - could possibly help women pay for mammograms and pap tests.
- Smoking cessation - can help pregnant women and any adult that smokes. Have some resources for nicotine patches.
- Cribs for Kids & car seats - pack and plays for families that don't have a safe sleep environment for an infant. Car seats - \$10 donation for car seats and booster seats. Can also have a tech check to make sure a car seat was installed properly.
- The Annual Contractor's Workshop - We are partnering with Hocking Soil & Water Conservation District, the Fairfield Department of Health and the Perry County Health Dept.
- Working with qualified homeowners to repair/replace failed STS thru WPCLF grant - \$300,000 and receiving another \$300,000 for 2017/2018.
- Had 2 tire drives in October for Laurel Twp. and the fairgrounds and filled 2 semis. We have 3 scheduled in April/May for Starr, Benton, & Ward.
- Obtained traps and supplies through an EPA grant for trapping mosquitoes for ZIKA surveillance

Key Statistical Information for 2016:

- Health Clinic – 1,050 Visits and N/A Clinics or Events
- Shots – 2,251 immunizations and 1,833 Flu

Hocking County Health Department (Continued)

Key Statistical Information for 2016 - Continued:

- WIC – Nutrition Education – 809
- Home Visits- 11
- Environmental Reports, Permits, Inspections, Evaluations – 2,273

Future Plans for Department/Agency

1. Complete the National Public Health Performance Standards Program with community partners.

The National Public Health Performance Standards provide a framework to assess capacity and performance of public health systems and public health governing bodies. This framework can help identify areas for system improvement, strengthen state and local partnerships, and ensure that a strong system is in place for addressing public health issues.

2. Continue to prepare for National Public Health Accreditation.

Accreditation is a status that provides public notification that an agency meets standards of quality set forth by an accrediting agency. Accreditation has been widely accepted in the healthcare field and now public health agencies need to demonstrate accountability to their communities. The average accreditation process takes 2-3 years for most agencies. Although our health department is just getting underway with our journey towards achieving national accreditation, we are already looking forward to the benefits this will bring not only to our health department- but to our community

Hocking County Soil & Water Conservation District

Name of Department/Agency: Hocking Soil and Water Conservation District

Name of Department Head/Elected Officials: Board of Supervisors: Richard Hardwood - Chairman, Jason Allison – Vice Chairman, Allan Johnson – Secretary, Clayton Stahr – Treasurer/Fiscal Agent, Jo Ann Murtha – Alternate Fiscal Agent

Number of Employees as of 12/31/16: 3

Primary Purpose(s) of Department/Agency:

The Hocking Soil & Water Conservation District was formed in 1944 and since that time has expanded its role from basically assisting local farmers to providing many types of assistance to diverse public interests. Some of these types of assistance are: informational, technical, educational assistance on soil capabilities and limitations, erosion control measures and drainage, wetlands, ponds, water quality, forestry, wildlife, and school and educational presentations. The District works in conjunction with the Ohio Department of Agriculture – Division of Soil and Water Conservation, the Ohio Department of Natural Resources, USDA-Natural Resources Conservation Service and other offices in and around Hocking County.

Hocking County Soil & Water Conservation District (Continued)

Major Accomplishments During 2016:

2016 Initiatives & Events - Summary Report

Summary report of ALL 2016 completed Initiatives/Events.

Initiative Name	Presentation/Activity Type	Number of Presentations & Activities	Total Number of Attendees
10218 – Wildlife - I&E Student and Instructor Training	Programs for Professionals	2	2
10410 – Wildlife-Education	Educator Workshop	1	17
10410 – Wildlife-Education	Farmer/Landowner Program	2	52
10410 – Wildlife-Education	Non School Related Program	4	89
10410 – Wildlife-Education	School Program	17	301
10413 – Wildlife-Habitat Management	Sales	1	9
10420 – Wildlife-Planning and Administration	Program Assistance/Outreach	12	260
10425 – Wildlife-Wildlife Conflict Technical Assistance	Program Assistance/Outreach	12	76
10439 – Wildlife- Training Attended	Programs for Professionals	2	2
2016 Affiliate Members	General Public Program	2	49
2016 Area/State/National Meetings & Trainings	Legislator/Local Official Program	12	51
2016 Area/State/National Meetings & Trainings	Program Assistance/Outreach	1	1
2016 Area/State/National Meetings & Trainings	Programs for Professionals	3	3
2016 Bishop Educational Gardens	General Public Program	10	5287
2016 Bishop Educational Gardens	Legislator/Local Official Program	2	24
2016 Bishop Educational Gardens	School Program	12	140
2016 Calls & Walkins - Administrative	Program Assistance/Outreach	12	226
2016 Calls & Walkins - Education	Program Assistance/Outreach	12	719
2016 Calls & Walkins - Farm Bill	Program Assistance/Outreach	12	470
2016 Calls & Walkins - Forestry	Program Assistance/Outreach	12	544
2016 Calls & Walkins - Land Use/Planning	Program Assistance/Outreach	12	110
2016 Calls & Walkins - Ponds/Wetlands	Program Assistance/Outreach	12	118
2016 Calls & Walkins - Topics Otherwise Not Listed	Program Assistance/Outreach	12	1356
2016 Education - Elementary	School Program	81	1821
2016 Education - High School	School Program	16	191
2016 Education - Middle School	School Program	26	461
2016 Education - Other Groups	General Public Program	1	40

Hocking County Soil & Water Conservation District (Continued)

Major Accomplishments During 2016 - Continued:

2016 Initiatives & Events - Summary Report

Summary report of ALL 2016 completed Initiatives/Events.

2016 Education - Other Groups	Non School Related Program	15	210
2016 Education - Preschool	School Program	5	61
2016 Education: Loaner Trunks, Displays, Equipment & Resources	Program Assistance/Outreach	4	4
2016 Education: Loaner Trunks, Displays, Equipment & Resources	School Program	4	4
2016 Elected Officials/Gov Agency Contacts	Legislator/Local Official Program	12	96
2016 Equipment Rentals	Rental Equipment	38	35
2016 Events Partnering	Farmer/Landowner Program	2	38
2016 Events Partnering	Non School Related Program	1	40
2016 Events Partnering	Public Events	9	110
2016 Hocking SWCD Events	Non School Related Program	11	48
2016 Hocking SWCD Events	Programs for Professionals	8	99
2016 Hocking SWCD Events	Public Events	1	40
2016 Hocking SWCD Meetings	Legislator/Local Official Program	15	278
2016 Meetings/Trainings - Other Agencies	General Public Program	2	2
2016 Meetings/Trainings - Other Agencies	Legislator/Local Official Program	25	31
2016 Meetings/Trainings - Other Agencies	Programs for Professionals	4	4
2016 Newsletters/Website/Media	News Releases	2	2
2016 Newsletters/Website/Media	Newsletters	4	4375
2016 Newsletters/Website/Media	Newspaper Articles	47	47
2016 Sales - Plat Books, Topo Maps, Trees, Fish, etc.	Sales	6	131
2016 Scholarships	School Program	1	1
Forestry - Hemlock Woolly Adelgid	Public Events	1	100
HWA Geo Environmental Science Project	School Program	5	106
Kids Garden/Backyard Demo Site	Non School Related Program	6	47

Future Plans for Department/Agency

Plan to continue to provide the same services and programs in the future as well as expanding programs and services as opportunities and needs arise. Also plan to provide training for our staff so they can provide better services for the County. Increase educational programming at Bishop Educational Gardens (the District's education center) with monthly activities for all ages and field days and workshops for school children.

Hocking County Sanitary Sewer District

Name of Department/Agency: Hocking County Sanitary Sewer District

Name of Department Head/Elected Official: Tim Meehling, Superintendent

Number of Employees as of 12/31/16: 1 full-time, 1 part-time

Primary Purpose(s) of Department/Agency:

To maintain three wastewater treatment systems and four Collection Systems in Hocking County by following requirements set forth by the Ohio EPA through a National Pollutant Discharge Elimination System Permit (NPDES). Plans and schedules the operation and maintenance of all the systems and related infrastructures.

Major Accomplishments During 2016:

- Rockbridge – replaced 1 pump turning it into 3 phases.
- Quad work to plant, working on all 3 ponds and fence line.
- Lake Moon - new gravel road along fence line at plant.
- Rockbridge - 80% sewer line in town resealed because of I&I problem.
- Haydenville – worked on all 3 ponds, removed duckweed from pond 3, approximately 10% sewer line resealed.

Future Plans for Department/Agency:

- Replace 1 down pump at Lake Moor and Rocky Boots
- Finish road at Lake Moor
- Replace filter sand in one sand filter at Lake Moor
- Add a small solar air pump at Rockbridge in outgoing chemical tank
- Haydenville – finish the cleaning and sealing of the sewer lines in town

Hocking County Dog Shelter

Name of Department/Agency: The Hocking County Dog Shelter

Name of Department Head: Craig Hartman

Number of Employees as of 12/31/16: 1 Full-time & 1 Part-time

Primary Purpose of Department/Agency:

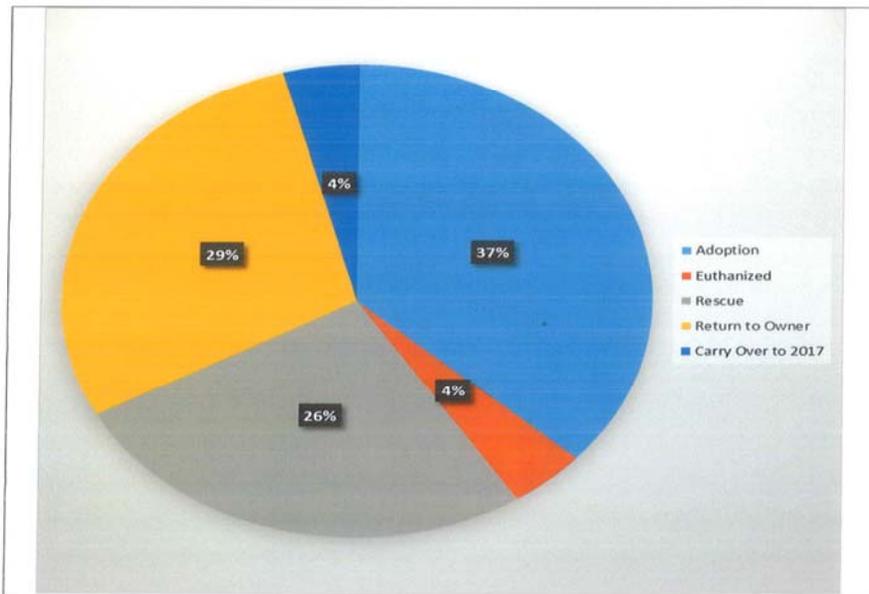
To seize and impound all dogs running at large and all dogs more than three months of age found not wearing a valid registration tag.

Accomplishments During 2016:

Opened a Hocking County Facebook Page

Hocking County Dog Shelter Intake

January 1, 2016 – December 31, 2016



Intake		302
Adoption	113	37%
Euthanized	13	4%
Rescue	81	26%
Return to Owner	89	29%
Carry Over to 2017	13	4%

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