The Board of Hocking County Commissioners met in regular session this 17th day of December 2015 with the following members present Sandy Ogle, Jeff Dickerson, and Larry Dicken.

**MEETING:** The meeting was called to order by President Larry Dicken.

**MINUTES:** December 15, 2015 minutes approved.

**AGENDA:** Motion by Jeff Dickerson seconded by Sandy Ogle to approve the agenda. Vote: Ogle, yea, Dickerson, yea, Dicken, yea.

**BILLS:** The following bills were presented for examination and approval:

|  |  |  |  |
| --- | --- | --- | --- |
| Name | No. | Purpose | Amount |
| Com Doc | 4086 | Monthly Maint. Agreement for Xerox Copier – Treasurer | 14.00 |
| Diane Sargent | 4087 | Reimb. For Martin Yale 1611 Folding Machine MYL1611 Folder Preventative Maint. Kit – Treasurer | 729.95 |
| Vickroy’s Disposal | 4088 | Garbage Pick-up – Dog & Kennel | 110.00 |
| Jani Source | 4089 | Parvo Scrub – Dog & Kennel | 80.12 |
| Trent Woodgeard | 4090 | Reimb. For K-9 Supplies – Sheriff | 28.44 |
| Jay Patterson | 4091 | Mediation Services – Common Pleas Ct. | 578.00 |
| Barrett Brothers | 4092 | Valuable Paper Folders -Clerk of Courts | 2,810.00 |
| North End-Pro Forma | 4093 | Balance of Envelopes – Clerk of Courts | 21.00 |
| Bushes Restaurant | 4094 | Christmas Party – Comm. | 379.50 |
| Dell | 4095 | Laptop for Magistrate Neniee – Juvenile Ct. | 943.88 |
| MacDonald Freberg | 4096 | Software Support – Clerk of Courts | 800.00 |
| AT&T | 4097 | Cell Phone Bill – Municipal Ct. | 471.82 |
| Mary Ann Boone | 4098 | Magistrate Services-Municipal Ct. | 300.00 |
| Shred-It  | 4099 | Shredding Services – Municipal Ct. | 77.00 |
| Shred-It  | 4100 | Shredding Services – Municipal Ct. | 27.00 |
| Office City | 4101 | Misc. Supplies – Treasurer | 243.68 |
| Ken Wilson | 4102 | Supplies – Real Estate Assessment  | 47.17 |
| MFCD | 4103 | Software Support – Auditor | 2,410.00 |
| Modern Office Methods | 4104 | Copier & Duplicator Service Agreements – HSWCD10.50 | 10.50 |
| Quill | 4105 | Supplies – Juvenile Ct. | 656.84 |
| Gordon Flesch/GFC Leasing | 4106 | Leasing of Copier & Per Copy Charges – Juvenile Ct. | 100.90 |
| Sprint | 4107 | Cell Phone Service for Probation Officers – Juvenile Ct. | 462.62 |
| Drakes | 4108 | Boiler-Huls – Comm. | 4,802.60 |
| Ed Green Electric | 4109 | Courthouse Electric Project 1 – Comm. | 28,058.00 |
| Office City | 4110 | Supplies – 911 | 119.84 |
| CDWG | 4111 | Supplies – 911 | 67.74 |
| Brian Davis Home Elect. | 4112 | Service – 911 | 1,276.00 |
| Marjie Moore | 4113 | Misc. Supplies – SHSC | 10.65 |
| C & E Janitorial | 4114 | Cleaning & Janitorial Supplies – SHSC | 497.93 |
| Office City | 4115 | Office Supplies – SHSC | 68.48 |
| Logan Kiwanis Club | 4116 | Advertising & Membership – SHSC | 50.00 |
| AEP | 4117 | Service – SHSC | 77.60 |
| Flowers by Darlene | 4118 | Floral Service – SHSC | 247.50 |
| Carpenter’s Mini Market | 4119 | Food Supplies for Events – SHSC | 77.46 |
| APG Media of Ohio | 4120 | Advertising-Logan Daily – SHSC | 319.95 |
| Office City Express | 4121 | Supplies – Prosecutor | 197.42 |
| APG Media of Ohio | 4122 | Advertising for Volunteer Coordinator Position-Logan Daily News & Circleville Herald – Prosecutor | 85.30 |
| Elizabeth Nihiser | 4123 | Logo Design for Hocking County Victim Services – Prosecutor | 100.00 |
| Rose Krouse | 4124 | Equipment for Yoga Group Matts, Blocks, Etc. – Wellness & Recovery-Municipal | 39.43 |
| Osburn | 4125 | Handicap Sign – Safety | 9.78 |
| Marjorie Davis | 4126 | Reimb. Training DVD – Safety | 304.95 |
| Marjorie Davis | 4127 | Travel – Safety | 141.90 |
| Nicole Hahn | 4128 | Stipend for Parent Representative – FCFC | 30.00 |
| Jessica Thompson  | 4129 | Stipend for Parent Representative – FCFC | 30.00 |
| Sojourners Care Network | 4130 | Respite Services – FCFC | 448.00 |
| Modern Office Methods | 4131 | Copies – Comm. | 46.16 |
| AUF Drug Testing Services | 4132 | Employee Drug Tests – Comm. | 27.49 |
| Peggi Warthman | 4133 | Travel CCAO-Board of Rev. – Comm. | 59.79 |
| Proforma | 4134 | 3 Part Purchase Orders – Auditor | 931.50 |
| APG | 4135 | Delinq. Notices & Delinq. Lists – Auditor | 3,277.00 |
| Cleanlites Recycling, Inc. | 4136 | Recycle Light Bulbs – Comm. Courthouse | 76.32 |
| Office City | 4137 | Misc. Office Supplies – Treasurer | 50.90 |
| Com Doc | 4138 | Maint. Agreement for Xerox Phaser 5500/DN Laser – Treasurer | 92.00 |
| Logan Daily News | 4139 | Ad in LDN – Treasurer | 17.45 |
| CDW Government | 4140 | Supplies – Data Processing | 173.39 |
| MFCD | 4141 | Software Support – Auditor | 1,350.00 |
| Office City | 4142 | Assorted Supplies – Common Pleas Ct. | 223.00 |
| Judge John T. Wallace | 4143 | 2015 Winter Conf. Travel & Expenses – Common Pleas Ct. | 84.70 |
| Hocking CO. Juvenile Ct. | 4144 | Credit Card Machine Fees – Juvenile Ct. | 101.29 |
| Hocking CO. Engineer | 4145 | Fuel – Juvenile Ct. | 82.99 |
| Office City | 4146 | Office Supplies – Juvenile Ct. | 74.72 |
| Glacier Mountain Bottle Water | 4147 | Service – Juvenile Ct. | 81.50 |
| Saving Hardware | 4148 | Shipping Costs for UPS – Juvenile Ct. | 4.98 |
| OSBA | 4149 | OSBA Dues 2016-Jonah Saving – Juvenile Ct. | 240.00 |
| Document Solutions | 4150 | Meter Charges for Copier – Probate Ct. | 36.52 |
| Proforma | 4151 | Supplies – Clerk of Courts | 600.00 |
| Xerox Corporation | 4152 | Agreement Contract Copy Machine – Clerk of Courts | 39.00 |
| David Cummin | 4153 | Coroner Badge/Wallet – Coroner | 129.98 |
| Cardaras Funeral Homes | 4154 | Transport of Decedents – Coroner | 150.00 |
| Logan Daily News | 4155 | Jury Draw – Clerk of Courts | 28.00 |
| Franklin County Coroner’s Office | 4156 | Autopsies – Coroner | 2,600.00 |
| Donahue | 4157 | Supplies – Comm. Courthouse | 30.85 |
| Equiparts | 4158 | Water Fountain Parts – Comm. Courthouse | 93.48 |
| Vickroy Disposal | 4159 | Services – Comm. Courthouse | 285.00 |
| ADT | 4160 | Services – Comm. Courthouse | 49.99 |
| Brian Wyskiver | 4161 | Reimb. Waste Disposal – Comm. Courthouse | 150.00 |
| Roy Tailor Uniform Company | 4162 | Uniforms & Equipment for Deputies – Sheriff | 1,829.93 |
| Office City | 4163 | Supplies – VSC | 1,671.26 |
| Office City | 4164 | Supplies – VSC | 557.04 |
| Office City | 4165 | Equipment Purchased for the Office – VSC | 1,271.70 |
| Save-A-Lot | 4166 | Food Vouchers – VSC | 1,473.76 |
| Save-A-Lot | 4167 | Food Vouchers – VSC | 787.71 |
| Big K | 4168 | Christmas Voucher, Kelly Huhn - VSC | 298.86 |
| Hocking CO. Engineer | 4169 | Gasoline – VSCX | 227.80 |
| Ellen Riggs | 4170 | Devin Marolt-21530040 – Auditor | 854.25 |
| Jason Despetorich | 4171 | Marvi Zebulon-CRA1501147, William Pickett-06DR0199, Heather Stevens-15CR0054 – Auditor | 1,054.00 |
| Jason Despetorich | 4172 | Lloyd Brown-TRC1500711 – Auditor | 350.00 |
| Sonya Marshall | 4173 | Pickett Children-21530184,85,86, Sonya Marshall-21530145, Bobby Hunt, Jr.-15CR0179 – Auditor | 870.49 |
| Dorian K. Baum | 4174 | Donald L. Field-TRC1303059, Ty A. Bray-CRB1500978, David J. Rader-CRB1500775 – Auditor | 703.20 |
| Dorian K. Baum | 4175 | Michael Gregory-21520190 – Auditor | 103.00 |
| Jordan Meadows | 4176 | Greg Youtsey-21530119 – Auditor | 669.00 |
| Donald Kline | 4177 | John Miller-TRC1402937, Steven Hipps-CRB1500935 – Auditor | 590.00 |
| Donald Kline | 4178 | Sean Cradlebaugh-CRB1500979, Brittany Hopkins-TRD1502350 – Auditor | 490.00 |
| Charles Gerken | 4179 | Reeva Cottrill-21530003 – Auditor | 265.00 |
| Timothy Gleeson | 4180 | William Barnett-TRC1501528, Jeremy B. Sheehy-CRB1400836, Larry Hall, Jr.-CRB1501121 – Auditor | 577.00 |
| Timothy Gleeson | 4181 | Kyler T. Wagner-CRB1401117 – Auditor | 112.00 |
| T & A Excavating | 4182 | Repairs to Tinker St. in Murray City – Engineer | 6,000.00 |
| Crane 1 Services | 4183 | Annual Inspection of 40T Terex Crane – Engineer | 360.00 |
| Malone Warehouse Tire, Inc. | 4184 | New Tires – Engineer | 2,932.34 |
| Kimball Midwest | 4185 | Parts for Repairs & Restock – Engineer | 237.24 |
| William Shaw | 4186 | Reimb. For Hotel Stay & Parking for CEAO Winter Conf. Dec. 6-8, 2015 – Engineer | 400.90 |
| Crane 1 Services | 4187 | Annual Inspection of 15 T Overload Crane & Slings – Engineer | 360.00 |
| Judge Linton Lewis | 4188 | Mileage – Common Pleas Ct. | 25.20 |
| Hoe Nemec | 4189 | Reimb. For Name Plate – Juvenile Ct. | 45.10 |
| Quill | 4190 | Supplies – Juvenile Ct. | 100.66 |
| Jonah Saving | 4191 | Reimb. For Gas – Juvenile | 37.00 |
| Galls | 4192 | Uniforms for Deputies – Sheriff | 98.00 |
| Marty’s Wrecker Service | 4193 | Wrecker Service – Sheriff | 945.00 |
| Diane Sargent | 4194 | Reimb. For Trays to Hold Receipts – Treasurer | 14.85 |
| Fred Moses | 4195 | Mileage for Year & Parking – Municipal Ct. | 684.40 |
| **County, Treas-Delinq Re Tax Assess, Dog & Kennel, Sheriff’s K-9 Unit, Special Projects-Common Pleas, Cert of Title Administrative, Refreshment, Juvenile Court Computer, Common Pleas Clerk’s Computer, Municipal Ct Probation, Mun Ct-Special Projects, Treasurer-Pre-Pay Interest, Real Estate Assessments, Soil & Water Conservation, Special Projects-Juv Ct, County Permanent Improvement, Hocking County 911, Senior Citizens, VOCA Grant, Wellness and Recovery-Mun Ct, Transitional/Safety Workplace, Family and Children First, Auto Gas** | **$86,547.64** |

**EXECUTIVE SESSION:** Motion by Jeff Dickerson and seconded by Sandy Ogle to enter into Executive Session at 9:07AM to discuss personnel matters of hiring.

Roll Call: Ogle, yea, Dickerson, yea, Dicken, yea.

**EXIT EXECUTIVE SESSION:** Motion by Jeff Dickerson and seconded by Sandy Ogle to exit Executive Session at 9:18AM with no action taken.

Roll Call: Ogle, yea, Dickerson, yea, Dicken, yea.

**AMEND AGENDA:** Motion by Jeff Dickerson and seconded by Sandy Ogle to amend the agenda to general business at 9:19AM.

Vote: Ogle, yea, Dickerson, yea, Dicken, yea.

**ROCKY BOOT EASEMENT:** Larry stated he talked to Regional Planner Audie Wykle regarding the easement that Rocky Boots requested and they will need a detailed description old and new as it will be a new location.

**JUDGE WALLACE LETTER:** The commissioners reviewed a letter regarding a request from Judge Wallace regarding a local match funding via the Hocking County Board of Commissioners. Larry stated the Judge said they would cover part of the match but didn’t give an amount and they need to know the amount.

**FEE WAIVED:** Motion by Sandy Ogle and seconded by Jeff Dickerson to waive all Youth Center rental fees for Dave Adkins of the Ohio Department of Agriculture to have a public meeting regarding the Gypsy Moth program in Hocking County.

Vote: Ogle, yea, Dickerson, yea, Dicken, yea.

**ADDITIONAL APPROPRIATION:** Motion by Jeff Dickerson and seconded by Sandy Ogle to approve the following Additional Appropriation:

1) Juvenile Ct. - $1,000.00 to M18-01/Other Expense

Vote: Ogle, yea, Dickerson, yea, Dicken, yea.

**APPROPRIATION TRANSFERS:** Motion by Sandy Ogle and seconded by Jeff Dickerson to approve the following Appropriation Transfers:

1) Veterans’ Services - $1,271.70 from A09C03/Supplies to A09C04/Equipment

2) Commissioners - $39,530.03 from A15A17A/Contingencies to A15A15/Transfers

3) Regional Planner - $50.00 from A01I03/Contract Services to A01I08/Other

Vote: Ogle, yea, Dickerson, yea, Dicken, yea.

**TRAVEL**: Motion by Jeff Dickerson and seconded by Sandy Ogle to approve the following travel requests:

 1) Auditor - Ken Wilson to attend the Laurelville Seniors meeting – Laurelville, December 16, 2015.

2) Auditor - Ken Wilson to attend the Murray City Seniors meeting – Murray City, December 23, 2015.

Vote: Ogle, yea, Dickerson, yea, Dicken, yea.

**REQUEST FOR FUND TRANSFER- SHARE:** Motion by Jeff Dickerson and seconded by Sandy Ogle to approve the Request for Fund Transfer of County Share:

1) County - $12,929.36 to T-83/JAG

Vote: Ogle, yea, Dickerson, yea, Dicken, yea.

**ADVANCE REQUEST:** Motion by Jeff Dickerson and seconded by Sandy Ogle to approve the following Advance Request:

1) Sheriff - $13,669.54 from General Fund/01 to T-83/JAG

Vote: Ogle, yea, Dickerson, yea, Dicken, yea.

**REQUEST FOR FUND TRANSFER- SHARE:** Motion by Jeff Dickerson and seconded by Sandy Ogle to approve the Request for Fund Transfer of County Share:

1) County - $12,931.13 to T-83/JAG

Vote: Ogle, yea, Dickerson, yea, Dicken, yea.

**EXECUTIVE SESSION:** Motion by Jeff Dickerson and seconded by Sandy Ogle to enter into Executive Session at 9:46AM to discuss personnel matters of compensation.

Roll Call: Ogle, yea, Dickerson, yea, Dicken, yea.

**EXIT EXECUTIVE SESSION:** Motion by Jeff Dickerson and seconded by Sandy Ogle to exit Executive Session at 10:11AM with no action taken.

Roll Call: Ogle, yea, Dickerson, yea, Dicken, yea.

**RECESS:** 10:15AM **RECONVENE:** 10:26AM

**BUDGET REVIEW:** The commissioners reviewed the 2016 budget.

**ADJOURNMENT:** Motion by Sandy Ogle and seconded by Jeff Dickerson to adjourn the meeting.

Discussion: Sandy stated that the budget is to stay the same as last year in the salaries with the addition of the 27th pay.

Vote: Ogle, yea, Dickerson, yea, Dicken, yea.

|  |  |  |
| --- | --- | --- |
|  |  |  |
| Peggi Warthman, Clerk |  |  |
|  |  |  |
|  |  | Board of Hocking County Commissioners |
|  |  |  |
| This is to certify that the above is the true action taken by this Board of Hocking County Commissioners at a regular meeting of the Board held on December 17, 2015. |
|  |  |  |
| Peggi Warthman, Clerk |  | Larry Dicken, President |