The Board of Hocking County Commissioners met in regular session this 21st day of November 2019 with the following members present: Sandra Ogle and Gary Waugh. Jeff Dickerson excused.

**MEETING:** The meeting was called to order by President Ogle.

**MINUTES:** Motion by Gary Waugh and seconded by Sandra Ogle to approve minutes.

Vote: Ogle, yea, Waugh, yea.

**AGENDA:** Motion by Gary Waugh and seconded by Sandra Ogle to approve agenda.

Vote: Ogle, yea, Waugh, yea.

**BILLS:** The following bills were presented for examination and approval:

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| Name | No. | Purpose | Amount |
| Pitney Bowes | 3669 | Certifies envelopes – Municipal | 185.10 |
| Charles Rispress | 3670 | Security Office Training – Common Pleas | 330.75 |
| Amazon | 3671 | Office organization supplies – Commissioners | 59.34 |
| Franklin Planner | 3672 | Original daily planner  | 53.51 |
| Jeff Hunter | 3673 | W&M School Mileage and meals – Auditor | 151.81 |
| ComDoc | 3674 | Monthly maintenance on copier Xerox – Treasurer | 61.14 |
| Office City | 3675 | Paper – Data Processing | 11.99 |
| Office City | 3676 | Office Furniture - Data Processing | 2488.00 |
| MFCD | 3677 | Software Support – Auditor | 1350.00 |
| Great Lakes | 3678 | 1 year maintenance – Data Processing | 317.66 |
| Agile Networks | 3679 | Internet access  | 498.00 |
| John T. Wallace | 3680 | 2019 Judges Association Conference – Common Pleas | 78.24 |
| American Court and Drug Testing Services | 3681 | Electronic monitors – Common Pleas | 2553.00 |
| Office City | 3682 | Supplies – Clerk of Courts | 581.85 |
| Royal Document Destruction | 3683 | Shredding service – Municipal | 40.00 |
| City Electric Supply | 3684 | Lightbulbs – Comm. Courthouse  | 200.00 |
| AEP | 3685 | Service – Commissioners | 1054.58 |
| Huddle’s Inc. | 3686 | Tires, balancing and installation – Sheriff | 428.44 |
| ComDoc Leasing | 3687 | Lease Payments for Copier – Sheriff | 105.14 |
| Ryan’s Window Tinting and Vinyl Graphics, LLC | 3688 | Stripe on cruisers – Sheriff | 850.00 |
| Various Vendors | 3689 | Cleaning deposits for Youth Center – Commissioners | 60.00 |
| Treasurer State of Ohio | 3690 | BCMH 2019 – Commissioners | 7965.83 |
| Kevin’s Service | 3691 | Oil change for VSC van – Veterans | 25.89 |
| Various Vendors | 3692 | Food and mileage for VSC board members – Veterans  | 184.28 |
| Vicki Rafferty | 3693 | Candy for parade – Veterans | 18.00 |
| Various Vendors | 3694 | Public Defender – Commissioners | 3260.55 |
| ComDoc | 3695 | Monthly maintenance on copier Xerox 5325 – Treasurer | 26.05 |
| Madison Energy Cooperative | 3696 | Service – Dog and Kennel | 14.00 |
| Office City | 3697 | Supplies – Lodging Tax  | 26.52 |
| Josh Givens | 3698 |  Travel – Lodging Tax  | 104.40 |
| Ho Co Recorder | 3699 | Recording of liens for TaxEase Ohio – Treasurer | 1054.00 |
| Ohio State Bar Association | 3700 | Ohio State Bar Association 2020 Dues – Common Pleas | 315.00 |
| Fairfield Information Services | 3701 | Drug screen services – Municipal | 285.00 |
| Lee’s Banquet Haus | 3702 | Drug court graduation dinner – Municipal | 840.00 |
| OCCSA | 3703 |  Conference – Municipal | 155.00 |
| Cintas | 3704 | Floor mat service – Municipal | 158.00 |
| Judge Brandt | 3705 | Mileage etc. – Municipal | 187.92 |
| Royal Document Destruction  | 3706 | Shredding service – Municipal | 75.00 |
| Royal Document Destruction | 3707 | Shredding service – Municipal | 115.00 |
| Robert Brown  | 3708 | Bench and materials – Municipal | 6750.00 |
| Office City Express | 3709 | Paper – Drafting Department  | 555.70 |
| MFCD LLC | 3710 | Software support – Auditor REA | 2500.00 |
| Appraisal Research Corp. | 3711 | 2019 NC and MH Contract - Auditor | 2316.00 |
| Hocking County Engineer | 3712 | Gasoline for district vehicles – Soil and Water | 147.92 |
| OFSWCD | 3713 | State service fees – Soil and Water | 1237.17 |
| OFSWCD | 3714 | Area 5 winter meeting registration supervisors and staff – Soil and Water | 144.00 |
| Xerox Corp. | 3715 | Copier lease and service – Law Library | 141.81 |
| Thomson-Renters West Payment Center | 3716 | Books and online research service – Law Library | 2900.94 |
| Matthew Bender and Co Inc. | 3717 | Books – Law Library | 639.52 |
| Stantec  | 3718 | Contract services Enterprise Sewer Project – Commissioners | 8140.50 |
| Bonded Chemicals | 3719 | Chemicals – Sewer | 1257.00 |
| Logan Welding | 3720 | Welded rod – Sewer  | 47.50 |
| Kevin’s Service | 3721 | Oil change – Sewer | 52.88 |
| Amazon | 3722 | Ricomax metal detector – Sewer | 149.99 |
| AEP | 3723 | Service – Comm. | 247.64 |
| Ohio Water Development Authority | 3724 | Union Furnace Account #8696 overhead expenses for loan – Sewer | 5162.00 |
| Integrated Management Solutions | 3725 | Drug court case/data management system  | 400.00 |
| Hopewell Health Centers | 3726 | Recovery Support Costs for eligible ATP clients | 36.88 |
| American Court Services | 3727 | Drug court lab screen costs for ATP eligible participants | 7348.00 |
| Hopewell Health Centers | 3728 | Treatment costs for ATP eligible clients counseling  | 7120.57 |
| TASC of Southeast Ohio | 3729 | Counseling groups individual for ATP eligible clients | 5631.78 |
| Hopewell Health Centers | 3730 | Recovery support costs for eligible ATP clients  | 36.88 |
| Quill | 3731 | Office supplies – SHSC | 103.53 |
| ComDoc | 3732 | Xerox copier lease – SHSC | 405.03 |
| Amazon | 3733 | Yubikey security keys – SHSC | 467.84 |
| Amazon | 3734 | New water cooler for wall – SHSC | 1009.00 |
| Startec Security  | 3735 | Monitoring service – SHSC | 580.50 |
| Lee’s Banquet Haus | 3736 | Rental and catering for 2019 Thanksgiving Luncheon – SHSC | 1920.00 |
| Tony Cee Associates  | 3737 | Deposit for Senior Day 2020 Entertainment – SHSC | 875.00 |
| Kiwanis Club | 3738 | Membership dues – SHSC | 144.00 |
| Barnes | 3739 | 2019 billboard advertising – SHSC  | 175.00 |
| Flowers by Darlene | 3740 | Misc floral service – SHSC | 41.00 |
| Hopewell Health Centers | 3741 | Wellness event healthy snacks for participants in event – Wellness and Recovery | 55.59 |
| Malei Stewart | 3742 | Purchase of blinds for new office – Prosecutor | 12.50 |
| Amazon | 3743 | YubiKey – Common Pleas | 467.84 |
| Cesalie Gustafson | 3744 | Reimbursement for supplies – EMA | 45.75 |
| Office City | 3745 | Coin envelopes – Sheriff | 24.69 |
| Hyatt Regency Columbus | 3756 | Two nights stay for Maggi Shaqra  | 370.65 |
| Melvin Stone Co. | 3757 | Various aggregate  | 1045.50 |
| Affordable Concrete Pumping | 3758 | 2019 aid to village of Murray City street repairs | 6000.00 |
| Melvin Stone Co. | 3759 | Rip rap  | 2832.07 |
| Chromate Industrial Corp. | 3760 | Parts for repairs and restock | 293.59 |
| Don Wood Automotive | 3761 | 2 air filters for jeep  | 29.26 |
| Slacks Sales and Service | 3762 | Repair cylinder forklift | 895.00 |
| Cintas Corp. | 3763 | Rental and cleaning uniforms mats | 702.35 |
| Cintas Corp. | 3764 | Sanitize restroom | 183.21 |
| Amy Campbell | 3765 | Cleaning service | 125.00 |
| BSS Waste | 3766 | Monthly service | 140.00 |
| Madison Energy Cooperative | 3767 | Service  | 31.45 |

Motion by Gary Waugh and seconded by Sandra Ogle to approve payment of bills.

Vote: Ogle, yea, Waugh, yea.

**DIANE SARGENT:** The Commissioners and Treasurer Diane Sargent reviewed the Treasurer’s Office 2020 General Fund Budget.

**SHARON EDWARDS:** The Commissioners and Clerk of Courts Sharon Edwards reviewed the Clerk of Court’s 2020 General Fund Budget.

**SANDY HUNT:** The Commissioners and Recorder Sandy Hunt reviewed the Recorder’s Office 2020 General Fund Budget.

**THE PET ORPHANAGE:** Volunteers of The Pet Orphanage Mary Marsh and board member Pam Burns requested non-profit pricing for use of the Youth Building. They are a non-profit 501©3 and their clinics are not fundraisers. They raise funds through donations and grants. They typically pay $50 for the rental deposit and $60 cleaning deposit.

Commissioner Ogle said they will think about it and let them know.

**ENGINEER:**

Commissioner Ogle read a road repair agreement between the Board of Hocking County Commissioners and Galaxy Mobile Home Transportation. Motion by Gary Waugh and seconded by Sandra Ogle to approve.

Vote: Ogle, yea, Waugh, yea.

**PALMER ENERGY COMPANY:**

Commissioner Ogle read the Electric Governmental Aggregation Certification Renewal Application for Hocking County. Motion by Gary Waugh and seconded by Sandra Ogle to approve.

Vote: Ogle, yea, Waugh, yea.

**APPROPRIATION TRANSFER:**

Juvenile - $8500.00 from A02C19 Clerk Salaries to A02C31 Probation Salaries; $1100.00 from A02C19 Salaries to A02C22D Magistrate Salaries; $1000.00 from A02C19 Clerk Salaries to A02C30D Other Expenses; $200.00 from A02C19 Clerk Salaries to A02C20 Supplies; $200.00 from A02C24 Witness Fees to A02C20 Supplies; $138.96 from A02C29 Foreign Judges to A02C20 Supplies

Juvenile - $1600.00 from A02C30A PERS to A02C36A PERS

Commissioners - $5000.00 from A15A17A Contingencies to A01A03A Postage

BOE - $325.88 from A03A02A Poll Workers to A03A01 Board Salaries; $46.00 from A03A02A Poll Workers to A03A09A PERS

BOE - $1500.00 from A03A02A Poll Workers to A03A07 Travel

Motion by Gary Waugh and seconded by Sandra Ogle to approve.

Vote: Ogle, yea, Waugh, yea.

**ADDITIONAL APPROPRIATION:**

Prosecutor - VOCA PERS TT62-12A $521.26; SVAA Supplies R11-02 $233.46

Motion by Gary Waugh and seconded by Sandra Ogle to approve.

Vote: Ogle, yea, Waugh, yea.

**ENGINEER:**

Commissioner Ogle read a Contract with Shelly and Sands, Inc. for 2019 Paving Project #5 in the amount of $336,632.00. Motion by Gary Waugh and seconded by Sandra Ogle to approve.

Vote: Ogle, yea, Waugh, yea.

**UNITED WAY:**

Commissioner Ogle read the Phase 35 Local Board Plan for the United Way Grant. Motion by Gary Waugh and seconded by Sandra Ogle to approve.

Vote: Ogle, yea, Waugh, yea.

**GENERAL BUSINESS:**

Commissioner Ogle asked Prosecutor Fickel if the Veterans Office building at the fairgrounds can be given to the Fair Board. She asked if she should tell them to talk to the Fair Board. Prosecutor Fickel said he will talk to Vicki.

Commissioner Ogle commented AEP wanted to cut trees along the road that is state. There is a number on the document they can call.

The Commissioners commented they did not have a problem with the Library singing in the courthouse on December 2nd at 2:00pm.

**PUBLIC COMMENT:**

Jim Kalklosch asked if they wanted him to sign as a witness. Commissioner Ogle said the clerk will sign.

**EXECUTIVE SESSION:** Motion by Gary Waugh and seconded by Sandra Ogle with Prosecutor Ben Fickel to discuss pending litigation at 10:24 AM.

Roll Call Vote: Ogle, yea, Waugh, yea.

**EXIT EXECUTIVE SESSION:** With no action taken at 10:31 AM.

**EXECUTIVE SESSION:** Motion by Sandra Ogle and seconded by Gary Waugh with Prosecutor Ben Fickel and Gretchen Gregory under personnel compensation of a public employee at 10:34 AM.

Roll Call Vote: Ogle, yea, Waugh, yea.

**EXIT EXECUTIVE SESSION:** With no action taken at 11:29 AM.

**GENERAL BUSINESS:**

The Commissioners discussed Christi being off for two weeks. Commissioner Ogle would like to get a community service worker to help her get caught up. Motion by Sandra Ogle and seconded by Gary Waugh to contact Judge Moses and see if he will have someone to help Christi.

Motion by Sandra Ogle and seconded by Gary Waugh for Rose to set up interviews for people who applied on next Tuesday and Wednesday.

Commissioner Waugh said if they can’t make it either day they are time limited and tell them up front.

Vote: Ogle, yea, Waugh, yea.

**FOR THE RECORD:**

Commissioner Ogle said they will do whatever it takes to stay within the 9,015,000.00 budget. Commissioner Waugh said they will tell the office holders right up front.

Motion by Sandra Ogle and seconded by Gary Waugh for this year to stay within the projected revenue which is 9,015,000.00

Roll Call Vote: Ogle, yea, Waugh, yea.

ADJOURMENT Motion by Gary Waugh and seconded by Sandra Ogle.

Vote: Ogle, yea, Waugh, yea. All yea, motion carried.

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| Rose Marshall, Clerk |  |  |
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|  |  | Board of Hocking County Commissioners |
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| This is to certify that the above is the true action taken by this Board of Hocking County Commissioners at a regular meeting of the Board held on November 21, 2019. |
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| Rose Marshall, Clerk |  | Sandra Ogle, President |